

Woodstock City Council Regular Council Minutes

Date: May 2, 2024
Time: 1:30 PM
Location: Council Chambers

This meeting was held in person and electronically in accordance with section 238 (3.3) of the *Municipal Act, 2001* as amended, and section 16.6.24 of the City of Woodstock Procedure by-law. This meeting took place in Council Chambers at Woodstock City Hall, 500 Dundas Street.

1. **Closed Session**

There was no closed session. Open session commenced at 1:30 p.m.

All members of Council were present. Mayor J. Acchione chaired the meeting.

2. **Disclosure of Pecuniary Interest** - none

3. **Disclosure of New Business**

4. **Matters Arising from the Minutes**

5. **Minutes**

Moved by Councillor C. Lauder
Seconded by Councillor D. Tait

That the minutes of the Regular meeting of Woodstock City Council held on April 18, 2024 be adopted.

Carried

6. **Additions to the Agenda**

7. **Presentations**

8. **Delegations**

9. **Consideration of Planning Reports**

10. Consideration of Correspondence

10.a John Versaevel - Woodstock Lion's Club - Terry Fox Run - In-Kind Donation Request

Moved by Councillor K. Leatherbarrow

Seconded by Councillor D. Tait

That Woodstock City Council approves the in-kind donation request and the request for lawn sign placement, subject to staff approval, from the Woodstock Lion's Club for the Terry Fox Run.

Carried

Action – Parks and Recreation, Public Works

10.b Robin Newton-Smith - Woodstock Agricultural Society - Woodstock Fair - In-Kind Donation Request

Moved by Councillor B. Martin

Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council approves the in-kind donation request from the Woodstock Agricultural Society for the Woodstock Fair being held on August 23, 2024.

Carried

Action – Public Works

11. Staff Presentations

12. Mayor's Reports

13. Councillor Reports

14. Department Reports

14.a Administrative Services

14.a.1 Final Tax Rates

Moved by Councillor C. Lauder

Seconded by Councillor K. Leatherbarrow

That Woodstock City Council approve the final tax rates and that the necessary by-law be read.

Carried

Action – Administrative Services

14.a.2 Woodstock Board of Management Downtown Area – Special Area Charges

Moved by Councillor L. Wismer-Van Meer
Seconded by Councillor B. Martin

That Woodstock City Council approve the B.I.A. tax rates and that the necessary by-law be read.

Carried

Action – Administrative Services

14.a.3 Reserve, Reserve Funds, Trust Funds & Reserve for Capital Projects

Moved by Councillor D. Tait
Seconded by Councillor M. Schadenberg

That Woodstock Council receive the Statement of Reserve, Reserve Funds, Trust Funds and Reserve for Capital Projects at December 31, 2023 as information;

And further that Woodstock City Council approve the reclassification of the following funds to Reserve Funds:

Art Gallery, Community Complex, Good Beginnings/Gym Club, Lily Telfer and Shanna Larsen.

Carried

Action – Administrative Services

14.b Engineering

14.b.1 2024 Roof Replacement Projects

Moved by Councillor M. Schadenberg
Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council approve the award of the City Hall Upper roof (11317), 944 James St (11318) and Southside Aquatic Centre (11322) projects to Smith-Peat Roofing and Sheet Metal Ltd. and authorizes an increase of \$159,000 for the combined roof replacement projects to be funded as follows:

- \$25,000 from the Hydro Reserve Fund and
- \$134,000 from the Reserve for Capital Projects

And further that notice is hereby given that the 2024-2028 Capital Budget is amended accordingly.

Carried

Action – Engineering, Administrative Services

14.c Cultural Services

14.d Parks and Recreation

14.d.1 Special Events – WEAC Waste Audit Recommendations

Moved by Councillor M. Schadenberg
Seconded by Councillor B. Martin

That Woodstock City Council receive the report regarding WEAC Waste Audit Recommendations as information.

Carried

14.d.2 Parks Job Title Change – Sport Field and Turf Technician

Moved by Councillor C. Lauder
Seconded by Councillor D. Tait

That Woodstock City Council approve the conversion of a Park Skilled Labourer position to a Sport Field and Turf Technician position.

Carried

Action – Parks and Recreation, Human Resources

14.e Economic Development

14.f Clerks

14.g Chief Administrative Officer

14.h Human Resources

14.h.1 Ratification of Memorandum of Settlement – CUPE Local 1146 Outside Unit

Moved by Councillor D. Tait
Seconded by Councillor K. Leatherbarrow

That Woodstock City Council approve compensation and benefit adjustments for 2024, 2025, and 2026 consistent with the Memorandum of Settlement negotiated with C.U.P.E. Local 1146, Outside Unit and that the Mayor and Clerk be authorized sign the Collective Agreement.

Carried

Action – Human Resources, Clerks

14.i Fire Services

14.j Public Works

14.k Information Technology

15. Special Committee and Advisory Task Force Reports

16. Notice of Motion

17. New Business

18. Draft By-laws

Moved by Councillor C. Lauder

Seconded by Councillor K. Leatherbarrow

That the following by-laws be given a first and second reading:

- 9680-24 - A by-law to govern and regulate the finances for the City of Woodstock for the fiscal year ending December 31, 2024, to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2024.
- 9681-24 - A by-law to approve the estimates for the Board of Management for the Business Improvement Area for the fiscal year ending December 31, 2024
- 9682-24 - A by-law to amend the City of Woodstock Municipal Code Chapter 134 – Officials -Appointments.
- 9683-24 - A by-law to amend the City of Woodstock Municipal Code Chapter 153 – Property Standards Officers Appointments.

Carried

Moved by Councillor C. Lauder

Seconded by Councillor M. Schadenberg

That the following by-laws be given a third and final reading:

- 9680-24 - A by-law to govern and regulate the finances for the City of Woodstock for the fiscal year ending December 31, 2024, to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2024.
- 9681-24 - A by-law to approve the estimates for the Board of Management for the Business Improvement Area for the fiscal year ending December 31, 2024.
- 9682-24 - A by-law to amend the City of Woodstock Municipal Code Chapter 134 – Officials -Appointments.
- 9683-24 - A by-law to amend the City of Woodstock Municipal Code Chapter 153 – Property Standards Officers Appointments.

Carried

19. Questions and Address by Members of Council

20. Adjournment

Moved by Councillor M. Schadenberg
Seconded by Councillor L. Wismer-Van Meer

That the meeting adjourn at 1:56 p.m.

Carried

Mayor – Jerry Acchione

City Clerk – Amelia Humphries