

To: David Creery, Chief Administrative Officer
From: Heather Buchanan, Clerks Services Coordinator
Re: Committee Appointments

AIM

To appoint members of the public to fill vacancies on the Heritage Advisory Committee and the Sister Cities Committee for the current term of office.

BACKGROUND

At the beginning of every term of Council, the incoming Council appoints members of the public and Councillors to various City boards and committees. The members serve for the full term of Council. Additional members are appointed throughout the term as required. In accordance with City Policy GA005 – Appointments to Boards and Committees, Council considers appointments in closed session to protect the personal information and privacy of the applicants. The appointments are then confirmed in an open session of Council.

COMMENTS

One member of the Heritage Advisory Committee and one member of the Sister Cities Committee resigned, leaving one vacancy on each committee.

The Manager of Culture/Museum Curator requested Council appoint two additional members to the Heritage Committee due to frequent resignations. Resignations place the Committee in the position of being unable to conduct business as the *Ontario Heritage Act, 1990*, requires that the Committee be composed of 'not fewer than five members.'

Rubaab Kahn, Catherine Spears, and Corey Stewart were recommended by Council as the replacements for the Heritage Advisory Committee.

Judith Fleming was recommended by Council as the replacement for the Sister Cities Committee.

RECOMMENDATION

That Woodstock City Council approve the appointment of members of the public to committees as outlined in the report.

Authored by: Heather Buchanan, B. Political Science, Clerks Services Coordinator

Approved by: Amy Humphries, B. Math, M.P.A., Deputy Chief Administrative Officer/City Clerk