

Woodstock City Council

Regular Council Minutes

Date: June 6, 2024
Time: 1:30 PM
Location: Council Chambers

This meeting was held in person and electronically in accordance with section 238 (3.3) of the *Municipal Act, 2001* as amended, and section 16.6.24 of the City of Woodstock Procedure by-law. This meeting took place in Council Chambers at Woodstock City Hall, 500 Dundas Street.

1. **Closed Session**

Closed Session commenced at 1:00 p.m. in the 2nd floor Board room followed by Open Session in Council Chambers at 1:30 p.m. All members of Council were present with the exception of Councillor B. Martin. Mayor J. Acchione chaired the meeting.

Moved by Councillor M. Schadenberg
Seconded by Councillor C. Lauder

That Council now convenes in Closed Session for the consideration of:

- A proposed disposition of land; and
- Matters relating to litigation, including matters before administrative tribunals.

Carried

Moved by Councillor M. Schadenberg
Seconded by Councillor K. Leatherbarrow

That Council adjourned the Closed Session portion of the meeting at 1:23 p.m.

Carried

2. **Disclosure of Pecuniary Interest**

3. **Disclosure of New Business**

4. **Matters Arising from the Minutes**

5. Minutes

Moved by Councillor M. Schadenberg
Seconded by Councillor L. Wismer-Van Meer

That the minutes of the Regular meeting of Woodstock City Council held on May 16, 2024 be adopted.

Carried

6. Additions to the Agenda**7. Presentations****7.a Joint Sister Cities Logo Contest**

Loretta Walters, Chair of the Sister City Advisory Committee, presented the outcome of the Sister City Logo Competition. Mayor Jerry Acchione then, on behalf of City Council and the Joint Sister Cities of Sylvania, Ohio and Woodstock, Ontario, made a cheque presentation to Nathan Friend, winner of the Sister City Logo Competition.

8. Delegations**8.a Christene Scrimgeour - Scrimgeour and Company - 2023 Draft Financial Statements**

Christene Scrimgeour, of Scrimgeour and Company, presented the 2023 Consolidated Financial Statements to Woodstock City Council.

Moved by Councillor L. Wismer-Van Meer
Seconded by Councillor C. Lauder

That the 2023 draft Consolidated Financial Statements for the City of Woodstock and the 2023 City of Woodstock draft Trust Funds Statements, as prepared by Scrimgeour and Company, CPA Professional Corporation, with attached Independent Auditor's Report dated June 6, 2024 be approved.

Carried

Action – Administrative Services

9. Consideration of Planning Reports

10. Consideration of Correspondence

- 10.a Councillor M. Schadenberg requested the following correspondence be added to the agenda - Public Health Ontario proposes phasing out free water testing for private wells

Moved by Councillor M. Schadenberg
Seconded by Councillor D. Tait

That Woodstock City Council support the resolution from the Township of Archipelago requesting the Province of Ontario to reconsider and ultimately decide against the proposed phasing out of free private drinking water testing services;

And further that this resolution be circulated to the Township of Archipelago; The Honourable Andrea Khanjin, Minister of Environment Conservation and Parks; The Honourable Sylvia Jones, Minister of Health; The Honourable Ernie Hardeman, Oxford MPP; and Southwestern Public Health.

Carried

Action - Clerks

11. Staff Presentations

12. Mayor's Reports

13. Councillor Reports

14. Department Reports

14.a Administrative Services

14.a.1 Application for Tax Relief under Sections 357(1) of the Municipal Act, 2001

Moved by Councillor D. Tait
Seconded by Councillor C. Lauder

That Woodstock City Council directs the Treasurer to cancel, reduce or refund the taxes levied in 2022, 2023 and 2024 as detailed in the reports.

Carried

Action – Administrative Services

14.b Engineering

14.c Cultural Services

14.d Parks and Recreation

14.d.1 Updated Land Management Agreement - UTRCA

Moved by Councillor M. Schadenberg
Seconded by Councillor K. Leatherbarrow

That Woodstock City Council authorize the Mayor and Clerk to execute the updated UTRCA Land Management Agreement.

Carried

Action – Clerks, Parks and Recreation

14.d.2 Municipal Alcohol Policy

Moved by Councillor K. Leatherbarrow
Seconded by Councillor C. Lauder

That Woodstock City Council approves the revised Council Policy PR010 - Municipal Alcohol Policy.

Carried

Action - Clerks

14.d.3 RFP Community Spray Pad Playground Facility

Moved by Councillor K. Leatherbarrow
Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council approves OpenSpace Solutions Inc. bid of \$1,274,858 excluding HST to build a Spray pad, Pavilion and Playground on half of the Upper Complex Field;

And further that Council approves the reallocation of \$60,000 for fencing from account 0100-11347-0412 to the overall Spray pad, Pavilion, playground project.

Carried

Action – Administrative Services, Parks and Recreation

14.e Economic Development

14.e.1 Proposed Extension of Time to Complete Construction for 2684820 Ontario Inc.

Moved by Councillor C. Lauder
Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council agree to extend the time to complete construction at 99 Housers Lane until December 31, 2024.

Carried**Action – Economic Development**14.f Clerks14.f.1 Committee Appointments

Moved by Councillor K. Leatherbarrow
 Seconded by Councillor C. Lauder

That Woodstock City Council approve the appointment of members of the public to committees as outlined in the report.

Carried**Action - Clerks**14.g Chief Administrative Officer14.h Human Resources14.i Fire Services14.j Public Works14.k Information Technology**15. Special Committee and Advisory Task Force Reports**15.a Township of Norwich - Boundary Adjustment Committee Report

Moved by Councillor C. Lauder
 Seconded by Councillor K. Leatherbarrow

That Woodstock City Council direct staff to initiate the public consultation process for the proposed boundary adjustment proposal with the Township of Norwich.

Carried**Action – Clerks, CAO, Marketing and Communications, Administrative Services**

16. Notice of Motion

- 16.a Councillor K. Leatherbarrow put forth the following Notice of Motion for consideration at the June 20, 2024 Council meeting:

WHEREAS found in the 2021 Census, the enumerated population of the City of Woodstock was 46,705, which represents an increase of 13.6% from 2016;

AND WHEREAS found in the 2021 Census, 8,230 children aged 0 to 14 were enumerated in the City of Woodstock, representing respectively 17.6% of the total population - in comparison, for Canada, the proportion of children was 16.3% in 2021;

AND WHEREAS Oxford County is the designated childcare service system manager responsible for planning and managing licensed childcare services in our community and is committed to working with community partners to enhance the quality of life for all citizens, even the youngest among us;

AND WHEREAS Oxford County is currently developing the next five-year Childcare and Early Years Plan to cover 2025 through 2029, presenting an opportunity for the City of Woodstock to align with the County on this important service;

AND WHEREAS there can be different funding types to support new childcare centres and municipalities have played a strong role in this by identifying structural space for these centres and studies show that for every dollar invested in Early Years and Childcare Programs the broader economy receives between \$1.50 to \$6.00;

AND WHEREAS by recognizing childcare as a necessary service in neighbourhoods and defining solutions to reduce barriers to access, municipalities can directly contribute to supporting employment opportunities for families and fostering economic sustainability at the local level;

AND WHEREAS the Public's Top 2 objective identified in the Strategic Realignment Survey was 'Effectively Deliver Amenities and Services';

AND WHEREAS how a child develops during ages 0-5 affects future cognitive, social, emotional, language, and physical development, which in turn influences school readiness and later success in life;

AND WHEREAS early intervention for children with special needs are crucial for their successful transition to the school system and later success in life;

NOW THEREFORE BE IT RESOLVED that Woodstock City Council direct staff to prepare a report for Council by September 2024 outlining ways in which Woodstock can partner with various stakeholders to support and facilitate the creation of additional childcare spaces in the City;

AND FURTHER that this report include options for amending zoning provisions to be more permissive for childcare, and utilizing existing and future municipal property as locations for childcare centres, including requiring all future City built infrastructure to consider a childcare component.

17. New Business

18. Draft By-laws

Moved by Councillor M. Schadenberg
Seconded by Councillor D. Tait

That the following by-laws be given a first and second reading:

- 9688-24 - A By-law to amend Zoning By-law Number 8626-10, as amended- ZN8-24-04 - The Corporation of the City of Woodstock

Carried

Moved by Councillor M. Schadenberg
Seconded by Councillor D. Tait

That the following by-laws be given a third and final reading:

- 9688-24 - A By-law to amend Zoning By-law Number 8626-10, as amended- ZN8-24-04 - The Corporation of the City of Woodstock

Carried

19. Questions and Address by Members of Council

20. Adjournment

Moved by Councillor L. Wismer-Van Meer
Seconded by Councillor K. Leatherbarrow

That the meeting adjourn at 2:43 p.m.

Carried

Mayor – Jerry Acchione

City Clerk – Amelia Humphries