

Woodstock City Council

Regular Council Minutes

Date: July 11, 2024
Time: 7:00 PM
Location: Council Chambers

This meeting was held in person and electronically in accordance with section 238 (3.3) of the *Municipal Act, 2001* as amended, and section 16.6.24 of the City of Woodstock Procedure by-law. This meeting took place in Council Chambers at Woodstock City Hall, 500 Dundas Street.

1. **Closed Session**

Closed Session commenced at 6:15 p.m. in the 2nd floor Board room followed by Open Session in Council Chambers at 7:00 p.m. All Members of Council were present. Mayor J. Acchione chaired the meeting.

Moved by Councillor L. Wismer-Van Meer
Seconded by Councillor C. Lauder

That Council now convenes in Closed Session of the consideration of:

- A proposed acquisition of land;
- A proposed disposition of land; and
- Matters related to labour relations.

Carried

Moved by Councillor L. Wismer-Van Meer
Seconded by Councillor M. Schadenberg

That Council adjourned the Closed Session portion of the meeting at 6:41 p.m.

Carried

2. **Disclosure of Pecuniary Interest**
3. **Disclosure of New Business**
4. **Matters Arising from the Minutes**

5. Minutes

Moved by Councillor L. Wismer-Van Meer
Seconded by Councillor M. Schadenberg

That the minutes of the Regular meeting of Woodstock City Council held on June 20, 2024 be adopted.

Carried

5.a June 20, 2024 - Regular Council Minutes

6. Additions to the Agenda

Moved by Councillor L. Wismer-Van Meer
Seconded by Councillor D. Tait

That the following item be added to the agenda:

- Department Reports item 14.g.1 - Next Generation 9-1-1 Authority Service Agreement

Carried

7. Presentations

8. Delegations

8.a John Ysselstein - Maranatha Christian Reformed Church - Driveway Entrance Rate Reduction Request

John Ysselstein, on behalf of Maranatha Christian Reformed Church located at 735 Frontenac Crescent, Woodstock requested that Council reduce the fee for the installation of a driveway entrance onto Juliana Drive by 50%.

Moved by Councillor L. Wismer-Van Meer

That Woodstock City Council approve the request from Maranatha Christian Reformed Church to reduce the fee for the installation of a driveway entrance onto Juliana Drive by 50%.

Defeated

Moved by Councillor K. Leatherbarrow
Seconded by Councillor C. Lauder

That Woodstock City Council deny the request from Maranatha Christian Reformed Church to reduce the fee for the installation of a driveway entrance onto Juliana Drive by 50%.

Carried**9. Consideration of Planning Reports**

- 9.a OP-24-05-8 and ZN8-24-12 – Applications for Official Plan Amendment and Zone Change- Caessant-Care Nursing and Retirement Homes Limited and James Lavelle - 801 Walter Street.

Moved by Councillor K. Leatherbarrow
 Seconded by Councillor M. Schadenberg

That Woodstock City Council advised Oxford County Council that it supports the application to amend the Official Plan (File No. OP 24-05-8), submitted by Caessant-Care Nursing and Retirement Homes Limited and James Lavelle, for lands legally described as Plan 187, Part Lot 1 e/s Fyfe Avenue in the City of Woodstock, to redesignate the subject lands from Community Facilities to Residential and Low Density Residential to facilitate the continued residential use of the subject lands;

And further that Woodstock City Council approve in principle the zone change application (File No. ZN 8-24-12) submitted by Caessant-Care Nursing and Retirement Homes Limited and James Lavelle, for lands legally described as Plan 187, Part Lot 1 e/s Fyfe Avenue in the City of Woodstock, to rezone the subject lands from Special Community Facility (CF-3) to Residential Zone 2 (R2) to recognize the continued residential use of the subject lands;

And further that any comments received from the public were reviewed and considered before the decision was made in relation to this planning matter.

Carried**Action - Clerks**

- 9.b ZN8-24-14 - Application for Zone Change - City of Woodstock

Moved by Councillor C. Lauder
 Seconded by Councillor B. Martin

That Woodstock City Council approve the application for lands described as Plan 41R-10612, Parts 1 and 2 in the City of Woodstock, to rezone the subject property from 'Special General Industrial (M3-14) to 'Special General Industrial (M3-25)';

And further that any comments received from the public were reviewed and considered before the decision was made in relation to this planning matter.

Carried

Action – Clerks

9.c ZN 8-24-15 - Application for Zone Change - City of Woodstock (ARUs)

Moved by Councillor B. Martin
 Seconded by Councillor K. Leatherbarrow

That Woodstock City Council approve the zone change application submitted by the City of Woodstock (ZN 8-24-15), to increase the maximum permitted height for residential accessory buildings and increase the maximum size for Additional Residential Units throughout the City;

And further that any comments received from the public were reviewed and considered before the decision was made in relation to this planning matter.

Carried

Action - Clerks

10. Consideration of Correspondence

10.a United Way Oxford - Request for use of Reeves Community Complex-for Stairclimb Event

Moved by Councillor D. Tait
 Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council approves the in-kind donation request from the United Way Oxford for the Student Stairclimb event.

Carried

Action – Administrative Services

10.b 2024 Downtown Woodstock Summer StreetFest– Request for Street Closure

Moved by Councillor K. Leatherbarrow
 Seconded by Councillor C. Lauder

That Woodstock City Council refer the request regarding street closures for the 2024 Downtown Woodstock Summer StreetFest to the by-law section of the agenda.

Carried

Action – Engineering, Public Works, Culture, Economic Development, Police, Fire

11. Staff Presentations

12. **Mayor's Reports**

13. **Councillor Reports**

14. **Department Reports**

14.a **Administrative Services**

14.a.1 **Statement of Revenue and Expenditure and Statement of Capital Expenditures for the period ending June 30, 2024**

Moved by Councillor L. Wismer-Van Meer
Seconded by Councillor M. Schadenberg

That Woodstock City Council receive the Statement of Revenue and Expenditure and the Statement of Capital Expenditures for the period ending June 30, 2024 as information.

Carried

14.a.2 **Canada Community-Building Fund (CCBF)**

Moved by Councillor D. Tait
Seconded by Councillor B. Martin

That Woodstock City Council authorize the Mayor and Clerk to sign the Municipal Funding Agreement to access the Canada Community-Building Fund and that the necessary by-law be passed.

Carried

Action – Clerks, Administrative Services

14.b **Engineering**

14.b.1 **Southside Pond Clean Out Contract No. 13526 Tender Award**

Moved by Councillor C. Lauder
Seconded by Councillor K. Leatherbarrow

That Woodstock City Council award the tender for the reconstruction of Southside Pond Clean Out to Greenspace Construction Inc., in the amount of \$2,817,181.02 inclusive of HST

Carried

Action – Engineering, Administrative Services

14.b.2 **Amendments to Traffic By-law #8021-04**

Moved by Councillor K. Leatherbarrow
Seconded by Councillor D. Tait

That Woodstock City Council receive the report regarding Amendments to Traffic By-law #8021-04 as information.

Carried

14.c Cultural Services

14.c.1 Municipal Alcohol Policy

Moved by Councillor L. Wismer-Van Meer
Seconded by Councillor C. Lauder

That Woodstock City Council approves the revised Council Policy PR010 - Municipal Alcohol Policy.

Carried

Action – Clerks

14.d Parks and Recreation

14.d.1 Future Location of Pickleball Courts

Moved by Councillor D. Tait
Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council direct staff to research and cost the construction of a multi-court outdoor pickleball facility at Cowan Fields.

Carried

Action – Parks and Recreation

14.d.2 Recreation Space Allocation Policy

Moved by Councillor K. Leatherbarrow
Seconded by Councillor C. Lauder

That Woodstock City Council approves the revised Council Policy PR014 – Recreation Space Allocation Policy.

Carried

Action – Clerks

14.e Economic Development

14.e.1 Proposed Transfer of Lands Located on Admiral Street to the County of Oxford

Moved by Councillor L. Wismer-Van Meer
Seconded by Councillor B. Martin

That Woodstock City Council declare surplus the section of Admiral Street located west of Tecumseh Street;

And further that Council authorize the Mayor and Clerk to sign an Acknowledgement and Direction to transfer the subject lands to the County and that the necessary by-law be read.

Carried

Action – Clerks, Economic Development

14.f Clerks

14.g Chief Administrative Officer

14.g.1 >Next Generation 9-1-1 Authority Service Agreement

Moved by Councillor L. Wismer-Van Meer
Seconded by Councillor D. Tait

That Woodstock City Council authorize the Mayor and Clerk to sign the 'Next Generation 9-1-1 Authority Service Agreement' with Bell Canada.

Carried

Action – Clerks, CAO

14.h Human Resources

14.i Fire Services

14.j Public Works

14.k Information Technology

15. Special Committee and Advisory Task Force Reports

15.a Naming Rights Agreement – Gallery 4th Floor

Moved by Councillor C. Lauder
Seconded by Councillor D. Tait

That Woodstock City Council receive the report regarding Naming Rights Agreement – Gallery 4th Floor as information.

Carried

15.b Adult Public Programs Coordinator

Moved by Councillor D. Tait
Seconded by Councillor M. Schadenberg

That Woodstock City Council direct staff and the Woodstock Art Gallery Advisory Board to continue to pursue the opportunity for a donation to facilitate the See You @ the Movies film program with the Woodstock Art Gallery for possible consideration as part of the 2026 Revenue Budget deliberations.

Carried

16. Notice of Motion

17. New Business

18. Draft By-laws

Moved by Councillor L. Wismer-Van Meer

Seconded by Councillor K. Leatherbarrow

That the following by-laws be given a first and second reading:

- 9693-24 - A by-law to amend the City of Woodstock Municipal Code Chapter 134 – Officials -Appointments.
- 9694-24 - A by-law to amend the City of Woodstock Municipal Code Chapter 153 – Property Standards Officers Appointments.
- 9695-24 - A by-law to amend Traffic By-law 8021-04, as amended.
- 9696-24 - A by-Law to amend Zoning By-Law Number 8626-10 as amended- ZN8 24-14- City of Woodstock
- 9697-24 - A by-law to amend Zoning By-law Number 8626-10, as amended -745188 Oxford Rd 17
- 9698-24 - A by-Law to amend Zoning By-Law Number 8626-10 as amended. - ZN 8-24-15- City of Woodstock
- 9699-24 - A by-law to provide for the transfer of certain lands from the City of Woodstock to the County of Oxford.
- 9700-24 - A by-law to provide for the temporary closing of certain streets – 2024 Streetfest
- 9701-24 - A by-law to authorize the signing of the Canada Community-Building Fund – Municipal Funding Agreement.

Carried

Moved by Councillor L. Wismer-Van Meer

Seconded by Councillor K. Leatherbarrow

That the following by-laws be given a third and final reading:

- 9693-24 - A by-law to amend the City of Woodstock Municipal Code Chapter 134 – Officials -Appointments.
- 9694-24 - A by-law to amend the City of Woodstock Municipal Code Chapter 153 – Property Standards Officers Appointments.
- 9695-24 - A by-law to amend Traffic By-law 8021-04, as amended.
- 9696-24 - A by-Law to amend Zoning By-Law Number 8626-10 as amended- ZN8 24-14- City of Woodstock
- 9697-24 - A by-law to amend Zoning By-law Number 8626-10, as amended -745188 Oxford Rd 17
- 9698-24 - A by-Law to amend Zoning By-Law Number 8626-10 as amended. - ZN 8-24-15- City of Woodstock
- 9699-24- A by-law to provide for the transfer of certain lands from the City of Woodstock to the County of Oxford.
- 9700-24 - A by-law to provide for the temporary closing of certain streets – 2024 Streetfest.
- 9701-24 - A by-law to authorize the signing of the Canada Community-Building Fund – Municipal Funding Agreement

Carried

19. Questions and Address by Members of Council

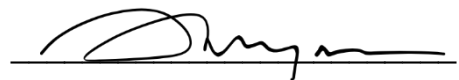
20. Adjournment

Moved by Councillor B. Martin
Seconded by Councillor K. Leatherbarrow

That the meeting adjourn at 8:52 p.m.

Carried

Mayor – Jerry Acchione



Deputy City Clerk – Sunayana Katikapalli