

**To: David Creery, Chief Administrative Officer**

**From: Harold de Haan, City Engineer**

**Re: Transportation Master Plan**  
**Contract No. 11242**  
**Scope Change**

---

### **AIM**

To obtain Council budget approval to approve a Scope Change in the Transportation Master Plan project.

### **BACKGROUND**

The 2023-2027 Capital budget included \$125,000 to complete a Transportation Master Plan (TMP) for the City of Woodstock. An RFP was put out in May 2023 and awarded in June. The consultant began collecting background data shortly thereafter to assess the current traffic conditions in the city. This included updating traffic counts on many city streets in order to get an accurate picture of the existing Levels of Service (LOS). Collection of background information also included information the city had on future developments so that future Levels of Service could be predicted. A Public Information Center (PIC) was held on March 20, 2024.

One of the sections of the TMP is the analysis of the corridor study of Juliana Dr. from Mill St. to Springbank Ave. Overall the analysis of the existing conditions showed that this corridor flowed smoothly with a high LOS. The city has accomplished this in part by limiting the number of accesses to Juliana Dr. Although relatively good, issues were identified in the area of Norwich Ave and Bruin Blvd especially in the 20-year horizon. In order to try to prevent the drop in LOS in this area, Staff requested a quote for the consultant to complete a Municipal Class EA for the Bruin Blvd and Juliana Ave intersection.

### **COMMENTS**

There are a number of new developments currently being proposed along Juliana in the area between Lampman to Montclair. Due to this development, Staff feels that now is the time to complete the EA so that a possible solution can be incorporated in any development so that the developments do not prevent a solution. Running an EA as part of the TMP is the most timely and cost efficient way to complete this. It is estimated that the additional work of completing an EA with the TMP will be approximately \$25,000. An independent EA can cost in the range of \$50,000 to \$75,000 depending on scope and complexity. Although performing the EA with the TMP at this stage will push back the completion of the EA by about a month, this is the fastest way to complete an EA. PIC #2 originally scheduled for September will be pushed back to October so that this meeting can also be used as the first PIC for the EA. It is anticipated that the TMP and EA will be completed by the end of 2024. To proceed with the EA, Staff requires Council approval for the additional \$25,000 for this project.

## **RECOMMENDATION**

That Woodstock City Council approve an additional \$25,000 for the Transportation Master Plan to be funded from the Development Charge Roads Reserve fund.

*Authored by: Harold de Haan, P.Eng., City Engineer*

*Approved by: David Creery, P.Eng., MBA, Chief Administrative Officer*