

Woodstock City Council

Regular Council Minutes

Date: August 15, 2024
Time: 7:00 PM
Location: Council Chambers

This meeting was held in person and electronically in accordance with section 238 (3.3) of the *Municipal Act, 2001* as amended, and section 16.6.24 of the City of Woodstock Procedure by-law. This meeting took place in Council Chambers at Woodstock City Hall, 500 Dundas Street.

1. **Closed Session**

Closed Session commenced at 6:20 p.m. in the 2nd floor Board room followed by Open Session in Council Chambers at 7:00 p.m. All Members of Council were present. Mayor J. Acchione chaired the meeting.

Moved by Councillor C. Lauder
Seconded by Councillor M. Schadenberg

That Council now convenes in Closed Session of the consideration of:

- Personal matters about identifiable individuals

Carried

Moved by Councillor C. Lauder
Seconded by Councillor K. Leatherbarrow

That Council Adjourned the Closed Session portion of the meeting at 6:42 p.m.

Carried

2. **Disclosure of Pecuniary Interest**

2.a **Councillor C. Lauder - CD 24-03-8 - Application for Draft Plan of Condominium and Exemption from Draft Plan Approval - Villages of Sally Creek Inc.**

Councillor C. Lauder declared a conflict of interest and refrained from discussing item 9.c - CD 24-03-8 - Application for Draft Plan of Condominium and Exemption from Draft Plan Approval - Villages of Sally Creek Inc. as she owns property in the immediate vicinity of the subject property.

2.b Councillor D. Tait - Dundas Street Redevelopment Phase 1 Contract No. 11247 Tender Award

Councillor D. Tait declared a conflict of interest and refrained from discussing items 8.c and 14.b.2 - Dundas Street Redevelopment Phase 1 Contract No. 11247 Tender Award as a member of her immediate family is employed by the recommended contractor.

3. **Disclosure of New Business**

4. **Matters Arising from the Minutes**

5. **Minutes**

Moved by Councillor C. Lauder
Seconded by Councillor D. Tait

That the minutes of the Regular meeting of Woodstock City Council held on July 11, 2024 be adopted.

Carried

6. **Additions to the Agenda**

Moved by Councillor C. Lauder
Seconded by Councillor L. Wismer-Van Meer

That the following item be added to the agenda:

- Delegation item 8.c - Sarah Hodgkinson and Eric Boyar - Downtown Woodstock BIA - Streetscape Redevelopment Timing

Carried

7. **Presentations**

8. **Delegations**

8.a Laszlo Alt, Margaret Campbell and Emily Hewitt - City of Woodstock Public Swimming Amenities

Laszlo Alt, Margaret Campbell and Emily Hewitt made a presentation requesting that Council reconsider closing the Spray and Play Wading Pool and reconsider opening a new outdoor swimming pool.

Moved by Councillor C. Lauder
Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council refer the presentation from Laszlo Alt, Margaret Campbell and Emily Hewitt regarding public swimming amenities to the North Woodstock Recreation Facility Study for consideration.

Carried

Action – Parks and Recreation

8.b Curtis MacIntyre, P. Eng. - Gould Drain and Jackson Drain Section 84 of the Drainage Act

Curtis MacIntyre of K. Smart Associates Limited presented Council with a report on the abandonment of the Jackson & Gould Drains within the City of Woodstock as required by the Drainage Act. No resolution is required as this is dealt with under Department Reports item 14.b.3.

8.c > Sarah Hodgkinson and Eric Boyar - Downtown Woodstock BIA - Streetscape Redevelopment Timing

Sarah Hodgkinson and Eric Boyar, on behalf of the Downtown Woodstock BIA Board of Management, spoke in support of commencing construction of the Streetscape Redevelopment project on or before April 1, 2025, and that Phase 2 be commended in 2025 as soon as possible. No resolution is required as this is dealt with under Department Reports item 14.b.2.

8.d >Marnie Kramer - Streetscape Redevelopment Timing

This delegation was withdrawn.

9. Consideration of Planning Reports

9.a OP24-07-08 and ZN8-24-07 - Application for Official Plan Amendment and Zone Change - County of Oxford

Moved by Councillor B. Martin

Seconded by Councillor L. Wismer-Van Meer

Unanimous consent was given to invite Rebecca Smith from Human Services at the County of Oxford County to the podium to provide an update on the project and the plan for affordable housing units on the subject site.

That Woodstock City Council support the application to amend the Official Plan (File No. OP 24-07-8), submitted by Oxford County, for lands legally described as Part Lot 1, w/s Light Street, Plan 10 in the City of Woodstock, to add a site-specific provision to the Central Business District to facilitate the development of an eight-storey 36-unit residential apartment dwelling house without ground floor commercial space on the subject lands;

And further that City Council approve in principle the zone change application (File No. ZN 8-24-12) submitted by Oxford County, for lands legally described as Part Lot 1, w/s Light Street, Plan 10 in the City of Woodstock, to rezone the subject lands from from 'Central Commercial Zone (C5)' to 'Special Central Commercial Zone (C5-sp)' to facilitate the development of an eight-storey 36-unit

residential apartment dwelling house without ground floor commercial space on the subject lands;

And further that any comments received from the public were reviewed and considered before the decision was made in relation to this planning matter.

Carried

Action - Planning

9.b ZN8-24-11 - Application for Zone Change - Sapson Holdings Woodstock Inc.

Moved by Councillor K. Leatherbarrow

Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council **defer** the application for zone change for lands described as Lot 8 and Part Lot 9, Plan 1626, in the City of Woodstock, to amend the C4-35 Zone to permit a minimum parking standard of 0.72 spaces per guestroom for a hotel and to permit a minimum of 0 parking spaces after a pick-up window for a restaurant.

Carried

Action - Planning

9.c CD 24-03-8 - Application for Draft Plan of Condominium and Exemption from Draft Plan Approval - Villages of Sally Creek Inc.

Moved by Councillor L. Wismer-Van Meer

Seconded by Councillor D. Tait

That Woodstock City Council advise County Council that the City supports the application for draft approval of a proposed condominium submitted by the Villages of Sally Creek Inc. (File No. CD 24-02-8), prepared by Kim Husted Surveying Limited, for lands described as Block 9, Plan 41M-394, in the City of Woodstock;

And further that City Council advise County Council that the City supports the application for exemption from the draft plan of condominium approval process submitted by Villages of Sally Creek Inc. (File No. CD 24-03-8) prepared by Kim Husted Surveying Limited, for lands described as Block 9, Plan 41M-394, in the City of Woodstock.

Carried

Action - Planning

10. **Consideration of Correspondence**

10.a **Ontario Regulation 391/21: Blue Box for 'Ineligible' Sources**

Moved by Councillor C. Lauder
 Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council support the resolution from the Town of Cochrane requesting that the province amend Ontario Regulation 391/21: Blue Box so that producers are responsible for the end-of-life management of recycling products from all sources;

And further that this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable Andrea Khanjin, Minister of the Environment, Conservation, and Parks; the Honourable Ernie Hardeman, Oxford MPP; the Federation of Canadian Municipalities; and the Association of Municipalities of Ontario.

Carried

Action - Clerks

10.b **Brian Petrie, UTRCA Board Chair - Upper Thames River Conservation Authority - Planning, Development and Permitting Fees Freeze**

Moved by Councillor M. Schadenberg
 Seconded by Councillor D. Tait

That Woodstock City Council support the request initiated by the Upper Thames River Conservation Authority (UTRCA) with respect to reversing the decision of the Minister of Natural Resources and Forestry of Ontario, Graydon Smith, to freeze the fees conservation authorities can charge in regard to planning, development, and permitting fees;

And further that Woodstock City Council authorize the Mayor to sign on to a letter of support prepared on behalf of the elected leaders of the municipalities of the Upper Thames River watershed.

Carried

Action - Clerks

10.c **Derek McKie, Coordinator of Supported Employment, Joblinks Employment Services - Posting Sign Request**

Moved by Councillor B. Martin
 Seconded by Councillor C. Lauder

That Woodstock City Council support the request from Joblinks Employment Services to post signs at various locations from September 23, 2024, to October 15, 2024, subject to staff approval.

Carried

Action – Public Works, Parks and Recreation

11. **Staff Presentations**

12. **Mayor’s Reports**

13. **Councillor Reports**

14. **Department Reports**

14.a Administrative Services

14.a.1 OILC Financing By-law Approval

Moved by Councillor D. Tait

Seconded by Councillor M. Schadenberg

That Woodstock City Council refer the report regarding the OILC Financing By-law Approval to the By-law section of the meeting;

And further that Woodstock City Council approve the use of \$400,000 from the Road Reconstruction Reserve to replace \$400,000 of debt financing related to 2024 road projects.

Carried

Action – Administrative Services

14.b Engineering

14.b.1 Street Naming – Karn & Cachet Subdivisions

Moved by Councillor M. Schadenberg

Seconded by Councillor D. Tait

That Woodstock City Council name the streets in the Karn and Cachet Subdivisions as follows:

- Street A: Cachet Court
- Street B: Kading Crescent
- Street C: Telfer Street
- Street D: Gillespie Street
- Street E: Pratt Drive
- Street F: Paquette Drive
- Street G: Wilford Drive
- Street H: Heartwood Street

- Street I: Atwood Drive
- Street J: Carr Court

Carried

Action – Clerks, Engineering

14.b.2 Dundas Street Redevelopment Phase 1 Contract No. 11247 Tender Award

Moved by Councillor L. Wismer-Van Meer
Seconded by Councillor K. Leatherbarrow

That Woodstock City Council award the tender for the Dundas Street Redevelopment Phase 1 Contract No. 11247 to Viewcon Construction Ltd., in the amount of \$2,501,271.92 inclusive of HST.

Yea (4): Councillor B. Martin, Mayor J. Acchione, Councillor K. Leatherbarrow, and Councillor L. Wismer-Van Meer

Nay (2): Councillor C. Lauder, and Councillor M. Schadenberg

Conflict (1): Councillor D. Tait

Voter Type: Majority (Voted), Recorded

Carried (4 to 2)

Action - Engineering

Moved by Councillor K. Leatherbarrow
Seconded by Councillor B. Martin

That Woodstock City Council instruct Staff to begin the construction of the Dundas Street Redevelopment Phase 1 Contract No. 11247 effective April 1, 2025;

And further that Woodstock City Council direct the Engineering Department to prepare a report with recommendations for defining the location and extent of future phases for the Dundas Street Revitalization project including estimated costs and the estimated timing for commencement of Phase II in 2025.

Yea (6): Councillor B. Martin, Councillor C. Lauder, Mayor J. Acchione, Councillor K. Leatherbarrow, Councillor L. Wismer-Van Meer, and Councillor M. Schadenberg

Conflict (1): Councillor D. Tait

Voter Type: Majority (Voted), Recorded

Carried (6 to 0)

Action - Engineering

14.b.3 Consideration of Engineer's Report for the Gould Drain and Jackson Drain Section 84 of the Drainage Act

Moved by Councillor C. Lauder
Seconded by Councillor B. Martin

That Woodstock City Council adopt the Engineer's Report prepared by K. Smart Associates Limited for the Gould Drain and the Jackson Drain, dated July 10, 2024;

And further that City Council having adopted the Engineer's Report, give the attached Provisional Bylaw the first and second reading in accordance with Section 45(1) of the Drainage Act;

And further that City Council directs the Clerk to set the October 3, 2024 regular Council meeting for the Court of Revision and circulate the Provisional By-law and the Notice of the Court of Revision, in accordance with Sections 46(1) and 46(2) of the Drainage Act, to the affected property owners.

Carried

Action - Engineering

14.b.4 Transportation Master Plan Contract No. 11242 Scope Change

Moved by Councillor K. Leatherbarrow
Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council approve an additional \$25,000 for the Transportation Master Plan to be funded from the Development Charge Roads Reserve fund.

Carried

Action – Engineering, Administrative Services

14.c Cultural Services

14.d Parks and Recreation

14.d.1 South Gate Centre Program Partnership Agreement

Moved by Councillor D. Tait
Seconded by Councillor C. Lauder

That Woodstock City Council authorizes City Staff to enter into a program partnership agreement with South Gate Centre for the period of September 9, 2024, until June 6, 2025.

Carried**Action – Parks and Recreation**14.e Economic Development14.f Clerks14.g Chief Administrative Officer14.g.1 Filling a Vacant Seat on Council - Policy Update

Moved by Councillor K. Leatherbarrow
 Seconded by Councillor B. Martin

That Woodstock City Council adopt Council Policy GA027 – Filling a Vacant Seat on Council as amended.

Carried**Action - Clerks**14.g.2 Norwich Boundary Adjustment

Moved by Councillor C. Lauder
 Seconded by Councillor K. Leatherbarrow

That Woodstock City Council is not supportive of Cross Border Servicing;

And further that City Council is supportive of Option 1 - Minimalist Approach, subject to the following conditions:

- a) All legal fees with respect to the Boundary Adjustment process will be paid by the City of Woodstock;
- b) Further public consultation prior to Township final approval will be supported; and
- c) All land in Option 1 - Minimalist Approach would be subject to Base Compensation, Joint Prosperity Compensation, Tax Mitigation and Tax Phase-in.

Carried**Action - Clerks**

14.h Human Resources

14.h.1 Ratification of Memorandum of Settlement – C.U.P.E. Local 1146 Inside Unit

Moved by Councillor M. Schadenberg
Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council approve compensation and benefit adjustments for 2024, 2025 and 2026 consistent with the Memorandum of Settlement negotiated with C.U.P.E. Local 1146, Inside Unit;

And further that the Mayor and Clerk be authorized to sign the 2024-2026 C.U.P.E. Local 1146, Inside Unit Collective Agreement.

Carried

Action – Human Resources

14.h.2 Non-Union Employee Compensation Adjustment

Moved by Councillor B. Martin
Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council approve compensation and benefit adjustments for non-union employees for 2024, 2025 and 2026 that is consistent with the Memorandum of Settlement negotiated with the C.U.P.E. Local 1146 Bargaining Units.

Carried

Action – Human Resources

14.i Fire Services

14.j Public Works

14.k Information Technology

15. Special Committee and Advisory Task Force Reports

16. Notice of Motion

17. New Business

18. Draft By-laws

Moved by Councillor C. Lauder
Seconded by Councillor D. Tait

That the following by-laws be given a first and second reading:

- 9702-24 - A by-law to provide for the dedication and naming of parts of highways in the City of Woodstock

- 9703-24 - A by-law to authorize the submission OILC Debentures Financing Application
- 9705-24 - A by-law to adopt the Engineer's Report regarding the abandonment of portions of the Gould Drain and Jackson Drain found in the City of Woodstock.

Carried

Moved by Councillor C. Lauder
Seconded by Councillor B. Martin

That the following by-laws be given a third and final reading:

- 9702-24 - A by-law to provide for the dedication and naming of parts of highways in the City of Woodstock.
- 9703-24 - A by-law to authorize the submission OILC Debentures Financing Application

Carried

19. Questions and Address by Members of Council

20. Adjournment

Moved by Councillor D. Tait
Seconded by Councillor K. Leatherbarrow

That the meeting adjourn at 9:25 p.m.

Carried

Mayor – Jerry Acchione

City Clerk – Amelia Humphries