

To: David Creery, Chief Administrative Officer

From: Artem Voytsekhovskiy, Asset Management Accountant

Re: Municipal Code Chapter 330 Fees and Charges

AIM

To obtain Council's approval for the proposed fees and charges to be effective January 1, 2025, unless otherwise noted, as outlined in the attached report.

BACKGROUND

Municipal Code Chapter 330 sets out the fees and charges that the City of Woodstock may charge for the various services and activities provided by the City.

COMMENTS

The current fee by-law was circulated to all departments for review in August. Proposed changes to the fees and charges have been highlighted in the attached report and will be effective January 1, 2025, unless otherwise noted.

RECOMMENDATION

That Woodstock City Council approve the fees and charges as detailed in the attached report and that the necessary by-law be passed.

Authored by: Artem Voytsekhovskiy, CPA, CMA, Asset Management Accountant

Approved by: Diane Campbell, CPA, CA, Director of Administrative Services

Approved by: David Creery, P. Eng, MBA, Chief Administrative Officer

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Administrative

Schedule A-1

Effective January 1, 2025

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Addition of Third Party Items to Tax Roll	Exempt	\$50.00	\$50.00	\$50.00
Administration Fee (refund requests not covered elsewhere, etc.)	Exempt	\$25.00	\$25.00	\$25.00
Bingo Licence (per event)	Exempt	\$20.00	\$20.00	\$20.00
Business Liquor Licence Application	Exempt	\$50.00	\$50.00	\$50.00
Commissioner of Oaths (per document/signature)	Exempt	\$20.00	\$20.00	\$20.00
Death Registration	Exempt	\$20.00	\$20.00	\$20.00
Freedom of Information Request:				
Photocopies and computer printouts (per page)	Exempt	\$0.20	\$0.20	\$0.20
Data CD	Exempt	\$10.00	\$10.00	\$10.00
Record Search (per 15 minutes, per person)	Exempt	\$7.50	\$7.50	\$7.50
Prepare Record (per 15 minutes, per person)	Exempt	\$7.50	\$7.50	\$7.50
Producing Record from Machine Readable Records (per 15 minutes, per person)	Exempt	\$15.00	\$15.00	\$15.00
Lottery Licence (% of prize value)	Exempt	3%	3%	3%
Marriages:				
Licence	Exempt	\$125.00	\$125.00	\$125.00
Solemnization	Taxable	\$300.00	\$339.00	\$282.50
Non-Refundable Deposit	Exempt	50%	50%	50%
Witnesses	Taxable	\$50.00	\$56.50	\$56.50
Memorial Tree Program (per tree)	Exempt	\$20.00	\$20.00	\$20.00
Name and Address Listing for circulation notices by parties (other than the City)	Taxable	\$100.00	\$113.00	\$113.00
NSF/Returned Item Charge	Exempt	\$35.00	\$35.00	\$35.00
One Card - Initial (City Customer Account Card for Transit/Recreation)	Exempt	\$6.00	\$6.00	\$6.00
One Card - Replacement (City Customer Account Card for Transit/Recreation)	Exempt	\$3.00	\$3.00	\$3.00
Overdue Invoices - 30 days (per month)	Exempt	1.25%	1.25%	1.25%
Photocopies (per page)	Taxable	\$0.53	\$0.60	\$0.60
Room Rental: Committee Room A (up to 3 hours)	Taxable	\$75.00	\$84.75	\$84.75
Sale of Land for Tax Arrears:				
Tax Arrears Certificate Process (if managed by the municipality)	Exempt	\$1,000.00	\$1,000.00	\$1,000.00
Execution of Extension Agreement	Exempt	\$500.00	\$500.00	\$500.00
Sale by Public Tender	Exempt	\$500.00	\$500.00	\$500.00
Public Tender Information Package	Exempt	\$25.00	\$25.00	\$25.00
Addition to Tax Roll Service Cost (Per Event)	Exempt	\$50.00	\$50.00	NEW
A third party supplier is currently being used and actual costs are being recovered.				
Administration Fee for Refunds	Exempt	\$25.00	\$25.00	\$25.00
Tax Certificate	Exempt	\$55.00	\$55.00	\$55.00
Duplicate Tax Receipt	Exempt	\$10.00	\$10.00	\$10.00
Reprint Tax Bill	Exempt	\$10.00	\$10.00	\$10.00
Tax Search/Information Request (per 15 minutes, per person)	Exempt	\$15.00	\$15.00	\$15.00
Tax Statement /Letter	Exempt	\$10.00	\$10.00	\$10.00
Tax Roll Payment Redistribution Fee	Exempt	\$15.00	\$15.00	\$15.00
Credit Card surcharge re Virtual City Hall	Exempt	2.25%	2.25%	2.25%
Webcam Picture (for by-law licences)	Taxable	\$5.00	\$5.65	\$5.65
Pop-Up Patio Application Fee	Exempt	\$150.00	\$150.00	\$150.00
Pop-Up Patio Application Fee - Private Property	Exempt	\$50.00	\$50.00	NEW
Pop-Up Patio License Fee (per sq.m.)	Exempt	\$25.00	\$25.00	\$25.00
City Agreement of Purchase and Sale (APS) Compliance Letter	Exempt	\$150.00	\$150.00	\$150.00

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Fire

Schedule A-2

Effective January 1, 2025

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Property Fire Inspections				
[Inspection fees are not applicable to inspections initiated by the Woodstock Fire Department.]				
Residential: (single structure)				
single or 2 units	Taxable	\$175.00	\$197.75	\$197.75
3 to 10 units	Taxable	\$200.00	\$226.00	\$226.00
each additional unit, over 10 units	Taxable	\$25.00	\$28.25	\$28.25
Commercial/Assembly Building:				
One Occupant	Taxable	\$175.00	\$197.75	\$197.75
Each additional Occupant	Taxable	\$25.00	\$28.25	\$28.25
Industrial:				
One Occupant less than 10,000 sq.ft. (base building)	Taxable	\$175.00	\$197.75	\$197.75
One Occupant each additional 10,000 sq.ft. or part thereof	Taxable	\$25.00	\$28.25	\$28.25
Each additional Tenant/Occupant	Taxable	\$75.00	\$84.75	\$84.75
Re-inspection for Fire Code/Order non-compliance (all occupancies)	Taxable	\$75.00	\$84.75	\$84.75
Home for the Care of Children	Taxable	\$53.10	\$60.00	\$56.50
Re-inspection of Home for the Care of Children	Taxable	\$17.70	\$20.00	\$16.95
Reports, Permits and Other Services:				
Property File Search	Taxable	\$75.00	\$84.75	\$84.75
Officer Fire Incident Report	Taxable	\$100.00	\$113.00	\$113.00
Fire Investigation Report	Taxable	\$450.00	\$508.50	\$508.50
Educational Training Event & Lectures for Industrial & Commercial Buildings (per session)	Taxable	\$150.00	\$169.50	\$169.50
SCBA Air Tank Fills:				
Small storage bottles (30 or 40 minutes)	Taxable	\$10.00	\$11.30	\$11.30
Large storage bottles (45 minutes or greater)	Taxable	\$25.00	\$28.25	\$28.25
Annual subscription	Taxable	\$350.00	\$395.50	\$395.50
Display Fireworks Permit & Inspection	Taxable	\$300.00	\$339.00	\$339.00
Fire Training Centre Rentals:				
Live Fire Use:				
Full Day rental (8 hrs) 6 burns max	Taxable	\$1,500.00	\$1,695.00	\$1,695.00
Half Day rental (4 hrs) 3 burns max	Taxable	\$800.00	\$904.00	\$904.00
Non-Live Fire Use (theatre smoke):				
Full Day rental (8 hrs)	Taxable	\$700.00	\$791.00	\$791.00
Half Day rental (4 hrs)	Taxable	\$450.00	\$508.50	\$508.50

See Municipal Code Chapter 0790 for False Fire Alarm fees and charges.

See Municipal Code Chapter 0827 for Open-Air Burning fees and charges.

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Marketing Services

Schedule A-3

Effective January 1, 2025

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
1/8 Page Advertisement:				
Not-for-Profit Organization	Taxable	\$95.00	\$107.35	\$101.70
For Profit Organization	Taxable	\$115.00	\$129.95	\$124.30
1/4 Page Advertisement:				
Not-for-Profit Organization	Taxable	\$155.00	\$175.15	\$169.50
For Profit Organization	Taxable	\$215.00	\$242.95	\$231.65
1/2 Page Advertisement:				
Not-for-Profit Organization	Taxable	\$260.00	\$293.80	\$282.50
For Profit Organization	Taxable	\$365.00	\$412.45	\$395.50
1 Page Advertisement:				
Not-for-Profit Organization	Taxable	\$490.00	\$553.70	\$536.75
For Profit Organization	Taxable	\$630.00	\$711.90	\$678.00
Covers (inside front, inside back or back)				
Not-for-Profit Organization	Taxable	\$850.00	\$960.50	\$904.00
For Profit Organization	Taxable	\$850.00	\$960.50	\$904.00

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Planning

Schedule A-4

Effective January 1, 2025

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Site Plan Control Agreement Compliance Letter	Exempt	\$150.00	\$150.00	\$150.00
Site Plan Amendment	Exempt	\$850.00	\$850.00	\$750.00
Site Plan Approval	Exempt	\$2,500.00	\$2,500.00	\$1,250.00
Subdivision/Severance Agreement Compliance Letter	Exempt	\$150.00	\$150.00	\$150.00
Minor Variance Application (Committee of Adjustment)	Exempt	\$1,000.00	\$1,000.00	\$800.00
Zone Change Application	Exempt	\$2,500.00	\$2,500.00	\$1,500.00

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Building

Schedule B-1

Effective January 1, 2025

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Commercial/Institutional Building				
Compliance Letter (Zoning Certificate) - Residential	Exempt	\$75.00	\$75.00	\$75.00
Compliance Letter (Zoning Certificate) - Integrated Commercial/Industrial	Exempt	\$150.00	\$150.00	\$150.00
General Building				
Change of Municipal Address	Exempt	\$100.00	\$100.00	\$100.00
Entry on Adjoining Land Permit	Exempt	\$150.00	\$150.00	\$150.00
Fence Viewers Appeal	Exempt	\$110.00	\$110.00	\$110.00
Property Standards By-Law Appeal	Exempt	\$150.00	\$150.00	\$110.00
Sign Permit	Exempt	\$100.00	\$100.00	\$50.00
Industrial Building				
Moving Permit	Exempt	\$50.00	\$50.00	\$50.00

See Municipal Code Chapter 0252 for other Building, Permit and Inspection fees and charges.

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Engineering

Schedule B-2

Effective January 1, 2025

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Mini Camera Inspection				
First Hour	Taxable	\$176.99	\$200.00	\$200.00
Additional Hours (per hour)	Taxable	\$110.00	\$124.30	\$124.30
Out of Town Inspection Travel Time (per hour, in addition to camera hourly rate)	Taxable	\$75.00	\$84.75	\$84.75
DVD (per copy, upon request only) / Electronic File Transfer	Taxable	\$22.13	\$25.00	\$25.00
Electronic Locates (each, in addition to hourly camera cost)	Taxable	\$25.00	\$28.25	\$28.25
Plotting				
Blackline (per sq.m.)	Taxable	\$31.28	\$35.35	\$35.35
Colour (per sq.m.)	Taxable	\$31.28	\$35.35	\$35.35
Aerial Photo (per sq.m.)	Taxable	\$40.00	\$45.20	\$45.20
Reproductions, Plots & Digital Information				
Photocopies: 8½" x 11" or 8½" x 14" (per page, \$1 minimum)	Taxable	\$0.53	\$0.60	\$0.60
Photocopies: 11" x 17" (per page, \$1 minimum)	Taxable	\$0.75	\$0.85	\$0.85
Data CD (each) / Electronic File Transfer	Taxable	\$22.13	\$25.00	\$25.00
Scanning (per mb, up to 8½" x 14", includes disk)	Taxable	\$12.61	\$14.25	\$14.25

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Parking

Schedule B-3

Effective January 1, 2025

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Municipal Parking Lots:				
Pay & Display Machine (per day)	Taxable	\$1.77	\$2.00	\$2.00
Monthly Permit	Taxable	\$36.00	\$40.68	\$40.68
Semi-Annual Permit	Taxable	\$180.00	\$203.40	\$203.40
Annual Permit	Taxable	\$288.00	\$325.44	\$325.44
Parking Permit Replacement Fee	Taxable	\$13.27	\$15.00	\$15.00
Other Parking:				
Boulevard Parking				
Registration Fee (one-time, non-refundable)	Taxable	\$88.50	\$100.00	\$100.00
Permit (per year, per sq.m.)	Taxable	\$3.10	\$3.50	\$3.50
Overnight Parking Permit (December - March)	Taxable	\$37.83	\$42.75	\$42.75
Temporary Overnight Parking Permit (per week)	Taxable	\$4.43	\$5.00	\$5.00
Temporary Contractor Permit (per space, per week)	Taxable	\$17.70	\$20.00	\$20.00

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Transit

Schedule B-4

Effective January 1, 2025

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
TRANSIT FARES				
Individual Fares (per person, per trip) Age 5 and Over, including Paratransit	Exempt	\$2.75	\$2.75	\$2.75
Passes (Non-Refundable)				
Han-D-Ride - 12 rides	Exempt	\$27.50	\$27.50	\$27.50
Student Unlimited - Monthly (5+, student ID may be requested)	Exempt	\$53.00	\$53.00	\$53.00
Adult Unlimited - Monthly	Exempt	\$66.00	\$66.00	\$66.00
Senior Unlimited - Monthly (60+)	Exempt	\$53.00	\$53.00	\$53.00
Veteran Unlimited - Monthly [apply at Engineering]	Exempt	Free	Free	Free
Support Person (assists person with disability) [apply at City Hall]	Exempt	Free	Free	Free
Support Person Replacement Pass [replaced at City Hall]	Exempt	\$10.00	\$10.00	\$10.00
Group Pass - One Day Unlimited (maximum 5 people, of which 2 may be 18+)	Exempt	\$8.25	\$8.25	\$8.25
STride (2 month Student Unlimited - July/August)	Exempt	\$27.50	\$27.50	\$27.50
OTHER				
Charter Trip (per hour)	Taxable	\$75.00	\$84.75	\$84.75

Corporation of the City of Woodstock

Chapter 330 - Fees - Charges

Works Department

Schedule B-5

Effective January 1, 2025

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Containers, Etc. [County price match, subject to change]				
Composter				
Black	Taxable	\$18.58	\$21.00	\$20.00
Green Cone	Taxable	\$46.90	\$53.00	\$51.50
Green Cone Accelerator Powder	Taxable	\$7.08	\$8.00	\$8.00
Rain Barrel	Taxable	\$57.52	\$65.00	\$65.00
Recycling Bin	Taxable	\$6.20	\$7.00	\$6.50
Multi Residential Recycling Cart				
Multi Residential Properties	Taxable	\$33.63	\$38.00	\$37.00
Qualifying Commercial Properties	Taxable	\$67.26	\$76.00	\$74.00
Driveway Excavation Permit (Curb Cut)				
Residential Curb Cut - up to 10m	Taxable	\$575.22	\$650.00	\$650.00
Residential Pour Curb Face Sidewalk - per meter	Taxable	\$442.48	\$500.00	\$500.00
Length as determined by Public Works Supervisor				
Equipment Rentals (per hour)				
Sweeper (includes operator)	Taxable	\$146.02	\$165.00	\$161.00
Saturday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$37.61	\$42.50	\$41.00
Sunday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$74.56	\$84.25	\$81.00
Vactor (includes 2 operators)	Taxable	\$218.36	\$246.75	\$242.00
Saturday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$55.31	\$62.50	\$60.00
Sunday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$111.28	\$125.75	\$121.00
Backhoe (includes operator)	Taxable	\$106.20	\$120.00	\$115.00
Saturday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$26.77	\$30.25	\$29.00
Sunday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$43.14	\$48.75	\$47.00
Loader (includes operator)	Taxable	\$121.90	\$137.75	\$135.00
Saturday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$31.20	\$35.25	\$34.00
Sunday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$50.66	\$57.25	\$55.00
Tandem Truck (includes operator)	Taxable	\$139.82	\$158.00	\$155.00
Saturday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$35.84	\$40.50	\$39.00
Sunday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$57.97	\$65.50	\$63.00
One-Ton Truck (includes operator)	Taxable	\$87.39	\$98.75	\$95.00
Saturday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$22.12	\$25.00	\$24.00
Sunday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$34.96	\$39.50	\$38.00
1/2-Ton Pick-up (includes operator)	Taxable	\$84.51	\$95.50	\$92.00
Saturday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$21.90	\$24.75	\$23.00
Sunday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$34.07	\$38.50	\$37.00
Administration Fee - other equipment rentals, private work	Exempt	\$52.00	\$52.00	\$50.00
Board of Works				
Road Closure for Events (per closure)	Exempt	\$250.00	\$250.00	NEW
Additional fees will be added at the P.W. supervisors' discretion for damage or missing materials				

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Aquatics

Schedule C-1

Effective January 1, 2025

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
RECREATIONAL SWIMMING				
Public Swim				
Youth (age 1-17)	Taxable	\$2.66	\$3.00	\$2.75
Adult (18-59)	Taxable	\$3.98	\$4.50	\$4.00
Senior (60 & over)	Taxable	\$3.32	\$3.75	\$3.25
Group (at least 1 adult & 1 youth, maximum of 5)	Taxable	\$10.62	\$12.00	\$9.00
Infants (under 1)		Free	Free	Free
Attendant Caregiver (assists person with disability)		Free	Free	Free
Public Swim - 10 Vouchers				
Youth (age 1-17)	Taxable	\$23.89	\$27.00	\$24.75
Youth (age 1-17) – Holiday Swim Passes	Taxable	\$4.43	\$5.00	\$5.00
Adult (18-59)	Taxable	\$35.84	\$40.50	\$36.00
Senior (60 & over)	Taxable	\$29.87	\$33.75	\$29.25
Group (at least 1 adult & 1 youth, maximum of 5)	Taxable	\$71.68	\$81.00	\$81.00
Infants (under 1)		Free	Free	Free
Sauna & Shower Pass (½ hour)	Taxable	\$2.21	\$2.50	\$1.75
Wading Pool				
Play Time				
Youth (age 1-17)	Taxable	\$2.66	\$3.00	\$3.00
Youth (age 1-17) – 10 Vouchers – Infants under 1 are free	Taxable	\$23.89	\$27.00	\$27.00
Infants (under 1)		Free	Free	Free
Participating Adult		Free	Free	Free
Membership				
One Year				
Youth (age 1-17)	Taxable	\$176.99	\$200.00	\$182.50
Adult (18-59)	Taxable	\$305.31	\$345.00	\$320.00
Senior (60 & over)	Taxable	\$261.95	\$296.00	\$275.00
Infants (under 1)		Free	Free	Free
3 Month				
Youth (age 1-17)	Taxable	\$57.52	\$65.00	\$50.00
Adult (18-59)	Taxable	\$88.50	\$100.00	\$87.00
Senior (60 & over)	Taxable	\$79.65	\$90.00	\$75.00
Infants (under 1)		Free	Free	Free
1 Month				
Youth (age 1-17)	Taxable	\$23.01	\$26.00	\$20.00
Adult (18-59)	Taxable	\$35.40	\$40.00	\$35.00
Senior (60 & over)	Taxable	\$31.86	\$36.00	\$30.00
Infants (under 1)		Free	Free	Free
Summer Fun Pass (July & August)				
Youth (age 1-17)	Taxable	\$26.55	\$30.00	\$30.00
Adult (18 & over)	Taxable	\$35.40	\$40.00	\$40.00
Group (at least 1 adult & 1 child, maximum of 5)	Taxable	\$97.35	\$110.00	\$110.00
Infants (under 1)		Free	Free	Free

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Aquatics

Schedule C-1

Effective January 1, 2025

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
INSTRUCTION				
Learn-to-Swim				
Youth Instruction (per lesson)				
1/2 hour lesson	Exempt	\$8.30	\$8.30	\$7.30
3/4 hour lesson	Exempt	\$9.05	\$9.05	\$7.55
1 hour lesson	Exempt	\$9.85	\$9.85	\$7.85
low-ratio lesson (per half hour)	Exempt	\$10.35	\$10.35	\$9.35
semi-private lesson (per half hour)	Exempt	\$19.50	\$19.50	\$18.50
private lesson (per half hour)	Exempt	\$31.00	\$31.00	\$28.35
Adult Instruction (per lesson)				
3/4 hour lesson	Taxable	\$8.85	\$10.00	\$8.55
1 hour lesson	Taxable	\$9.03	\$10.20	\$8.85
private lesson (per half hour)	Taxable	\$30.09	\$34.00	\$32.00
Lifesaving Club (per week)				
1 practice per week	Exempt	\$9.85	\$9.85	\$7.85
Swim Synchro (per lesson)				
3/4 hour lesson	Exempt	\$7.85	\$7.85	\$7.85
1 hour lesson	Exempt	\$8.90	\$8.90	\$8.90
Water Polo (per lesson)				
3/4 hour lesson	Exempt	\$7.85	\$7.85	\$7.85
1 hour lesson	Exempt	\$8.90	\$8.90	\$8.90
Adult Aquatic Fitness (per class) ———	Taxable	\$6.20	\$7.00	\$7.00
Adult Stand-Up Paddleboard Fitness (per class) ———	Taxable	\$7.97	\$9.00	\$9.00
Adult Swim for Fitness (per week)				
1 practice per week	Taxable	\$7.08	\$8.00	\$7.00
3 practices per week	Taxable	\$21.24	\$24.00	\$21.00
Summer Swim Team				
Youth (age 6-17)	Exempt	\$150.00	\$150.00	\$140.00
Adult (18 & over)	Exempt	\$160.00	\$160.00	\$150.00
School Programs (Swim to Survive, etc.) (per instructor)	Exempt	\$35.50	\$35.50	\$30.00
Drop-In Programs				
Baby Bubbler	Taxable	\$5.31	\$6.00	\$6.00
Aquafit	Taxable	\$6.20	\$7.00	\$5.25
Aquafit: 10 Vouchers	Taxable	\$55.75	\$63.00	\$47.25
Waterwalking	Taxable	\$4.87	\$5.50	\$3.75
Waterwalking: 10 Vouchers	Taxable	\$43.81	\$49.50	\$33.75
Fitness Membership				
1 year	Taxable	\$384.96	\$435.00	\$410.00
3 month	Taxable	\$119.47	\$135.00	\$112.00
1 month	Taxable	\$57.52	\$65.00	\$45.00
Leadership Courses (manuals & certification fee extra)				
Lifesaving/Lifeguarding/Instructing				
Bronze Star	Exempt	\$84.00	\$84.00	\$80.00
Bronze Medallion & Emergency First Aid (EFA)	Exempt	\$85.50	\$85.50	\$82.00
Bronze Cross & Standard First Aid (SFA)	Exempt	\$91.00	\$91.00	\$87.00
Wading Pool Attendant	Taxable	\$32.30	\$36.50	\$35.00

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Aquatics

Schedule C-1

Effective January 1, 2025

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Assistant Instructor	Taxable	\$89.38	\$101.00	\$97.00
Swim Instructor	Taxable	\$91.15	\$103.00	\$99.00
Lifesaving Instructor	Taxable	\$91.15	\$103.00	\$99.00
Swim & Lifesaving Instructor	Taxable	\$182.30	\$206.00	\$198.00
National Lifeguard (NLS) & Airway Management (AM)	Taxable	\$182.30	\$206.00	\$198.00
Distinction	Taxable	\$110.62	\$125.00	\$120.00
First Aid				
Basic Rescuer	Taxable	\$34.51	\$39.00	\$37.50
Emergency First Aid (EFA) & CPR-B	Exempt	\$37.50	\$37.50	\$36.00
Standard First Aid (SFA) & CPR-C	Taxable	\$90.27	\$102.00	\$98.00
Airway Management (AM)	Taxable	\$32.30	\$36.50	\$35.00
Automated External Defibrillator (AED)	Taxable	\$34.51	\$39.00	\$37.50
Anaphylaxis Rescuer	Taxable	\$5.09	\$5.75	\$5.50
Health Care Provider (CPR-HCP)	Taxable	\$41.59	\$47.00	\$45.00
Recertification				
Bronze Medallion Challenge	Taxable	\$27.88	\$31.50	\$30.00
Bronze Cross Challenge	Taxable	\$27.88	\$31.50	\$30.00
National Lifeguard (NLS)	Taxable	\$36.95	\$41.75	\$40.00
Standard First Aid (SFA) & CPR-C	Taxable	\$41.59	\$47.00	\$45.00
Advanced Leadership				
Aquatics Supervisor Training (AST)	Taxable	\$96.68	\$109.25	\$105.00
Pool Operator 1	Taxable	\$78.32	\$88.50	\$85.00
Pool Operator 2	Taxable	\$78.32	\$88.50	\$85.00
Lifesaving Sport Coach Level 1	Taxable	\$71.90	\$81.25	\$78.00
Safety Inspector	Taxable	\$182.30	\$206.00	\$198.00
Advanced Instructing				
Examiner	Taxable	\$49.78	\$56.25	\$54.00
First Aid Instructor	Taxable	\$119.69	\$135.25	\$130.00
National Lifeguard Instructor	Taxable	\$96.68	\$109.25	\$105.00
Aquatics Supervisor Training Instructor	Taxable	\$143.58	\$162.25	\$156.00
Instructor Trainer	Taxable	\$143.58	\$162.25	\$156.00
Non-Resident Fee for Registered Programs	Exempt	\$5.00	\$5.00	\$5.00
FACILITY RENTALS (per hour)				
Pool Rental (first 30 people)	Taxable	\$119.47	\$135.00	\$125.00
additional lifeguards (per guard)	Taxable	\$31.42	\$35.50	\$34.00
School Pool Rental - 1:00-4:00 p.m. (first 30 people)	Taxable	\$31.42	\$35.50	\$34.00
additional lifeguards (per guard)	Taxable	\$31.42	\$35.50	\$34.00
Camp Swim				
Camper (Camp Leaders SafeGuard trained)	Taxable	\$2.21	\$2.50	\$1.25
Camper (Camp Leaders not SafeGuard trained)	Taxable	\$3.10	\$3.50	\$2.00
Camp Leaders		Free	Free	Free
Wading Pool Rental (June only)	Taxable	\$110.62	\$125.00	\$125.00

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Aquatics

Schedule C-1

Effective January 1, 2025

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Affiliate Group Long-Term Rental (Parks & Recreation annual application)				
pool rental	Taxable	\$49.12	\$55.50	\$52.50
per lane	Taxable	\$11.06	\$12.50	\$11.30
deep tank only	Taxable	\$12.83	\$14.50	\$13.56
additional lifeguards (per guard)	Taxable	\$31.42	\$35.50	\$34.00
Non-Affiliate Group Long-Term Rental				
pool rental	Taxable	\$66.37	\$75.00	\$68.25
per lane	Taxable	\$15.93	\$18.00	\$16.95
deep tank only	Taxable	\$19.47	\$22.00	\$20.34
additional lifeguards (per guard)	Taxable	\$30.09	\$34.00	\$34.00
Meeting Room				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$22.12	\$25.00	\$23.75
Daytime Affiliate & Education (Monday to Friday 8:00 a.m. to 4:00 p.m.)	Taxable	\$14.60	\$16.50	\$15.25
Non-Affiliate Group	Taxable	\$25.22	\$28.50	\$26.25
Additional charge for rentals outside of regular hours	Taxable	\$38.94	\$44.00	\$42.00
SWIM SPONSORSHIP (per hour)				
Southside Pool	Exempt	\$160.00	\$160.00	\$150.00
Outdoor Pool	Exempt	\$125.00	\$125.00	\$125.00
Wading Pool	Exempt	\$100.00	\$100.00	\$100.00
Southside Pool & Wading Pool	Exempt	\$225.00	\$225.00	\$225.00
Southside Pool, Outdoor Pool & Wading Pool	Exempt	\$275.00	\$275.00	\$275.00
ADVERTISING				
Internal Fencing Ads – Wading Pool & Outdoor Pool				
One Year Contract	Taxable	\$700.00	\$791.00	\$791.00
Two Year Contract (both years)	Taxable	\$600.00	\$678.00	\$678.00
Three Year Contract (all three years)	Taxable	\$500.00	\$565.00	\$565.00
OTHER				
Refund Administration Fee (per person / per course)	Exempt	\$25.00	\$25.00	\$25.00
Rental Cancellation/Non-Refundable Deposit	Exempt	30%	30%	30%

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Arenas

Schedule C-2

Effective January 1, 2025

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Public Skating				
Youth (age 1-17)	Taxable	\$2.43	\$2.75	\$2.75
Adult (18-59)	Taxable	\$3.54	\$4.00	\$4.00
Senior (60 & over)	Taxable	\$2.88	\$3.25	\$3.25
Group (at least 1 adult & 1 youth, maximum of 5)	Taxable	\$7.97	\$9.00	\$9.00
Infants (under 1)		Free	Free	Free
Attendant Caregiver (assists person with disability)		Free	Free	Free
Public Skating - 10 Vouchers				
Youth (age 1-17)	Taxable	\$21.90	\$24.75	\$24.75
Adult (18-59)	Taxable	\$31.86	\$36.00	\$36.00
Senior (60 & over)	Taxable	\$25.89	\$29.25	\$29.25
Group (at least 1 adult & 1 youth, maximum of 5)	Taxable	\$71.68	\$81.00	\$81.00
Infants (under 1)		Free	Free	Free
Group Ice Rentals (per hour) - January 1, 2025 to April 30, 2025				
Prime Time (M-F after 5:00 p.m. & weekends)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$189.38	\$214.00	\$214.00
Non-Affiliate Group	Taxable	\$194.69	\$220.00	\$220.00
Non-Prime Time (M-F before 5:00 p.m.)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$132.74	\$150.00	\$150.00
Non-Affiliate Group	Taxable	\$141.59	\$160.00	\$160.00
Prime Time Casual Ice (M-F after 5:00 p.m. & weekends)				
Casual Ice (Green Pad, M-F before 5:00 p.m., max 6 skaters) (booked less than 24 hours prior to ice time)	Taxable	\$155.75	\$176.00	\$176.00
Casual Ice (Green Pad, M-F before 5:00 p.m., max 6 skaters) (booked less than 24 hours prior to ice time)	Taxable	\$70.80	\$80.00	\$80.00
Old-Timers League (M-F before 5:00 p.m., per person)	Taxable	\$8.85	\$10.00	\$10.00
Minor Sports Prime Time (M-F after 5:00 p.m. & weekends)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$146.02	\$165.00	\$165.00
Non-Affiliate Group	Taxable	\$153.98	\$174.00	\$174.00
Minor Sports Non-Prime Time (M-F before 5:00 p.m.)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$129.20	\$146.00	\$146.00
Non-Affiliate Group	Taxable	\$136.28	\$154.00	\$154.00
High School Prime Time (M-F after 5:00 p.m. & weekends)	Taxable	\$189.38	\$214.00	\$214.00
High School Non-Prime Time (M-F before 5:00 p.m.)	Taxable	\$96.46	\$109.00	\$109.00
In-Line Hockey/Ball Hockey	Taxable	\$70.80	\$80.00	\$80.00
Group Ice Rentals (per hour) - May 1, 2025 to December 31, 2025				
Prime Time (M-F after 5:00 p.m. & weekends)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$198.23	\$224.00	\$214.00
Non-Affiliate Group	Taxable	\$203.54	\$230.00	\$220.00
Non-Prime Time (M-F before 5:00 p.m.)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$137.17	\$155.00	\$150.00
Non-Affiliate Group	Taxable	\$146.02	\$165.00	\$160.00
Prime Time Casual Ice (M-F after 5:00 p.m. & weekends)				
Casual Ice (Green Pad, M-F before 5:00 p.m., max 6 skaters) (booked less than 24 hours prior to ice time)	Taxable	\$164.60	\$186.00	\$176.00
Casual Ice (Green Pad, M-F before 5:00 p.m., max 6 skaters) (booked less than 24 hours prior to ice time)	Taxable	\$70.80	\$80.00	\$80.00
Old-Timers League (M-F before 5:00 p.m., per person)	Taxable	\$8.85	\$10.00	\$10.00
Minor Sports Prime Time (M-F after 5:00 p.m. & weekends)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$151.33	\$171.00	\$165.00
Non-Affiliate Group	Taxable	\$159.29	\$180.00	\$174.00
Minor Sports Non-Prime Time (M-F before 5:00 p.m.)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$132.74	\$150.00	\$146.00
Non-Affiliate Group	Taxable	\$140.71	\$159.00	\$154.00
High School Prime Time (M-F after 5:00 p.m. & weekends)	Taxable	\$198.23	\$224.00	\$214.00
High School Non-Prime Time (M-F before 5:00 p.m.)	Taxable	\$105.31	\$119.00	\$109.00
In-Line Hockey/Ball Hockey	Taxable	\$74.34	\$84.00	\$80.00
Public Skating Sponsorship (per hour)				
Weekend Hour	Exempt	\$230.00	\$230.00	\$220.00
Weekday Hour	Exempt	\$65.00	\$65.00	\$60.00

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Arenas

Schedule C-2

Effective January 1, 2025

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Advertising (per year)				
Board Ads - Southwood Red Pad				
One Year Contract	Taxable	\$1,570.80	\$1,775.00	\$1,775.00
Two Year Contract (both years)	Taxable	\$1,283.19	\$1,450.00	\$1,450.00
Three Year Contract (all three years)	Taxable	\$1,092.92	\$1,235.00	\$1,235.00
Board Ads - Southwood Green Pad or Civic Arena				
One Year Contract	Taxable	\$1,017.70	\$1,150.00	\$1,150.00
Two Year Contract (both years)	Taxable	\$840.71	\$950.00	\$950.00
Three Year Contract (all three years)	Taxable	\$663.72	\$750.00	\$750.00
Ice Logo (Red, Green or Civic Pad)	Taxable	\$951.33	\$1,075.00	\$1,075.00
Ice Resurfacer	Taxable	\$1,044.25	\$1,180.00	\$1,180.00
Illuminated Score Clock (4 - 2' x 8' panels)	Taxable	\$1,522.12	\$1,720.00	\$1,720.00
Electronic Sign Message (2-week ad, 2 signs)	Taxable	\$26.55	\$30.00	\$30.00
Floor Rental - May to July (per day)				
Southwood Red Pad				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$1,309.73	\$1,480.00	\$1,480.00
Non-Affiliate Group	Taxable	\$1,575.22	\$1,780.00	\$1,780.00
Southwood Green Pad				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$1,163.72	\$1,315.00	\$1,315.00
Non-Affiliate Group	Taxable	\$1,429.20	\$1,615.00	\$1,615.00
Civic Centre				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$880.53	\$995.00	\$995.00
Non-Affiliate Group	Taxable	\$1,146.02	\$1,295.00	\$1,295.00
Entandem Fee (subject to change)	Taxable	\$69.46	\$78.49	\$71.74
Mezzanine Rental				
Hourly	Taxable	\$33.72	\$38.10	\$33.00
Goff Gymnasium Rental				
Flat rate set-up fee (per hour)	Taxable	\$14.04	\$15.87	\$50.00
Affiliate rate (per hour)	Taxable	\$17.35	\$19.60	NEW
Non-Affiliate rate (per hour)	Taxable	\$36.52	\$41.27	NEW
Long term rentals (35 or more hours per contract, per hour)	Taxable	\$17.42	\$19.68	NEW
Hourly rate	Taxable	\$44.25	\$50.00	\$50.00
Full Day Event				
Sunday to Friday	Taxable	\$309.74	\$350.00	\$350.00
Saturday	Taxable	\$442.48	\$500.00	\$500.00
Tournament Rate				
Minor Sport Affiliate Group (Parks & Recreation annual application)				
per day	Taxable	\$159.29	\$180.00	\$180.00
per hour	Taxable	\$30.97	\$35.00	\$35.00
Other Group (per day)	Taxable	\$292.04	\$330.00	\$330.00
Bar (per day)	Taxable	\$115.04	\$130.00	\$130.00
Entandem Background Music (subject to change)	Taxable	\$33.28	\$37.61	\$35.84
Set-Up Day	Taxable	\$132.74	\$150.00	\$150.00
Meeting Room				
Hourly	Taxable	\$17.70	\$20.00	NEW
Not-for-Profit Organization Space Rental (per year)				
Office Space (per sq.ft.)	Taxable	\$4.27	\$4.83	\$4.60
Change Room Space (per change room)	Taxable	\$22.12	\$25.00	\$25.00
Storage Space (per sq.ft.)	Taxable	\$1.78	\$2.01	\$1.85
Other				
Refund Administration Fee (per person / per course)	Exempt	\$25.00	\$25.00	\$25.00
Rental Cancellation Fee/Non-Refundable Deposit (minimum \$175) (Due at time of booking)	Exempt	30%	30%	30%

Corporation of the City of Woodstock

Chapter 330 - Fees - Charges

Parks

Schedule C-3

Effective January 1, 2025

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Natural Turf Sports Fields (Soccer, Baseball, Cricket, Football)				
Class AA - Adult (per hour)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$30.00	\$33.90	NEW
Non-Affiliate Group	Taxable	\$50.44	\$57.00	NEW
Class A - Adult (per hour)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$21.24	\$24.00	\$23.10
Non-Affiliate Group	Taxable	\$39.12	\$44.21	\$43.60
Class B - Adult (per hour)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$17.64	\$19.93	\$19.19
Non-Affiliate Group	Taxable	\$35.92	\$40.59	\$39.06
Class C - Adult (per hour)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$15.62	\$17.65	\$16.98
Non-Affiliate Group	Taxable	\$31.02	\$35.05	\$33.74
Class AA - Youth (18 & under) (per hour)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$20.00	\$22.60	NEW
Non-Affiliate Group	Taxable	\$40.00	\$45.20	NEW
Class A - Youth (18 & under) (per hour)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$9.71	\$10.97	\$10.57
Non-Affiliate Group	Taxable	\$20.66	\$23.35	\$22.50
Class B - Youth (18 & under) (per hour)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$6.06	\$6.85	\$6.59
Non-Affiliate Group	Taxable	\$19.83	\$22.41	\$21.57
Class C - Youth (18 & under) (per hour)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$5.42	\$6.12	\$5.90
Non-Affiliate Group	Taxable	\$18.37	\$20.76	\$19.98
Sporting Events / Tournaments - Natural Turf Sports Fields (Soccer, Baseball, Cricket, Football)				
Class AA - Adult (per tournament day)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$240.00	\$271.20	NEW
Non-Affiliate Group	Taxable	\$458.00	\$517.54	NEW
Class A - Adult (per tournament day)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$169.92	\$192.01	\$183.96
Non-Affiliate Group	Taxable	\$312.96	\$353.64	\$337.14
Class B - Adult (per tournament day)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$141.12	\$159.47	NEW
Non-Affiliate Group	Taxable	\$287.36	\$324.72	NEW
Class C - Adult (per tournament day)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$124.96	\$141.20	NEW
Non-Affiliate Group	Taxable	\$248.16	\$280.42	NEW
Class AA - Youth (18 & under) (per tournament day)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$160.00	\$180.80	NEW
Non-Affiliate Group	Taxable	\$320.00	\$361.60	NEW
Class A - Youth (18 & under) (per tournament day)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$77.68	\$87.78	\$84.39
Non-Affiliate Group	Taxable	\$165.28	\$186.77	\$180.51
Class B - Youth (18 & under) (per tournament day)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$48.48	\$54.78	NEW
Non-Affiliate Group	Taxable	\$158.64	\$179.26	NEW
Class C - Youth (18 & under) (per tournament day)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$43.36	\$49.00	NEW
Non-Affiliate Group	Taxable	\$146.96	\$166.06	NEW
Tournament Fees (per field, per 8 hour day)				
Affiliate Group Adult (Parks & Recreation annual application)	Taxable	\$162.80	\$183.96	\$183.96
Non-Affiliate Group Adult	Taxable	\$298.35	\$337.14	\$337.14
Affiliate Group Youth (Parks & Recreation annual application)	Taxable	\$74.68	\$84.39	\$84.39
Non-Affiliate Group Youth	Taxable	\$159.74	\$180.51	\$180.51

Corporation of the City of Woodstock

Chapter 330 - Fees - Charges

Parks

Schedule C-3

Effective January 1, 2025

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Disc Golf Course (per Sporting Event Day)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$111.70	\$126.22	\$124.49
Non-Affiliate Group	Taxable	\$167.53	\$189.31	\$186.71
Batting Cage (per hour)				
Affiliate Group Adult (Parks & Recreation annual application)	Taxable	\$17.25	\$19.49	\$19.22
Non-Affiliate Group Adult	Taxable	\$22.87	\$25.84	\$25.49
Affiliate Group Youth (Parks & Recreation annual application)	Taxable	\$4.99	\$5.64	\$5.57
Non-Affiliate Group Youth	Taxable	\$11.53	\$13.03	\$12.85
Natural Turf Sports Fields Additional Grooming and Lining				
Class A – (per hour)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$20.44	\$23.10	\$23.10
Non-Affiliate Group	Taxable	\$38.58	\$43.60	\$43.60
Class B – (per hour)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$4.48	\$5.06	\$5.06
Non-Affiliate Group	Taxable	\$8.83	\$9.98	\$9.98
Additional Line Marking (per bag)	Taxable	\$7.08	\$8.00	\$8.00
Additional Drying Agent (per bag)	Taxable	\$20.35	\$23.00	\$23.00
Additional Field Painting (per soccer field)	Taxable	\$130.00	\$146.90	\$146.90
Additional Field Painting (per football field painted every 5 yards)	Taxable	\$500.00	\$565.00	\$565.00
Additional Field Painting (per football field painted every 10 yards)	Taxable	\$300.00	\$339.00	\$339.00
Additional Tournament Infield Grooming & Line Marking per field	Taxable	\$40.00	\$45.20	\$45.20
Field Line Painting (charged on top of booking fee) based on current price	Taxable	Varies	Varies	Varies
Administrative Fees (in addition to Sports Field Rental Fee)				
Booking Change Fee (time or location change made within 7 days)	Taxable	\$10.00	\$11.30	\$11.30
Rental Cancellation/ No Show Fee less than 7 days notice per change order (charged on top of booking change, min. \$25.00)	Exempt	30%	30%	30%
Court Rentals (Tennis, Pickleball, Basketball & Volleyball)				
1 Hour	Taxable	\$8.34	\$9.42	\$9.42
Park Space Rentals				
Pavilion or Gazebo (under 100 people)				
4 hour block (preferably 9 am to 1 pm or 3 pm to 7 pm)	Taxable	\$50.00	\$56.50	NEW
Full Day	Taxable	\$100.00	\$113.00	\$77.21
Gazebo (per hour)	Taxable	\$27.70	\$31.30	\$31.30
Pavilion (as is, per day, up to 100 people)	Taxable	\$68.33	\$77.21	\$77.21
Park Area (under 100 people)				
Full Day	Taxable	\$40.00	\$45.20	\$45.20
Fitness Class (under 30 people)				
1 Hour	Taxable	\$10.62	\$12.00	\$12.00
Cricket Building (per booking)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$27.03	\$30.54	NEW
Sea Cadet Building (per hour)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$9.20	\$10.40	\$10.00
Non-Affiliate Group	Taxable	\$22.98	\$25.97	\$25.00
Southside Park Fountain Pictures (per 1/2 hour)	Taxable	\$20.35	\$23.00	\$23.00
Toboggan Hill (per day)	Taxable	\$105.00	\$118.65	\$118.65
Large Park Events (over 100 people)				
Park Space (includes pavilion where applicable)	Taxable	\$310.00	\$350.30	\$350.30
Beverage Garden (up to 3,200 sq. ft. holds up to 100 ppl, example: 40'x80') min charge per event	Taxable	\$400.00	\$452.00	\$350.00
UTRCA Lands Large Park Rental – North Shore (per day)	Taxable	\$650.00	\$734.50	\$734.50
UTRCA Lands Rental Area (per day)	Taxable	\$150.00	\$169.50	\$169.50
UTRCA Lands Administration Fee (events over 100)	Taxable	\$300.00	\$339.00	\$339.00
Cowan Park / Cowan Fields Open Space – Non-Field Use (per day)	Taxable	\$105.00	\$118.65	\$118.65
Beverage Garden (per additional 10 sq. ft. larger than 3200 sq. ft.) per event	Taxable	\$80.00	\$90.40	NEW
Garbage Collection/Event Assistance (includes labour & vehicle) per hour	Taxable	\$60.00	\$67.80	NEW
Excess Garbage Removal (tipping fee) per 8 yard bin	Taxable	\$120.00	\$135.60	NEW
Labour Rate (includes vehicle) per hour	Taxable	\$60.00	\$67.80	\$67.80

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Parks

Schedule C-3

Effective January 1, 2025

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Advertising (per year)				
Internal Fencing Ads - Southside Park, Cowan Fields, Cowan Park				
One Year Contract	Taxable	\$1,570.80	\$1,775.00	\$1,775.00
Two Year Contract (both years)	Taxable	\$1,283.19	\$1,450.00	\$1,450.00
Three Year Contract (all three years)	Taxable	\$1,092.92	\$1,235.00	\$1,235.00
Sponsorship				
Park Bench with Corian Plaque	Exempt	\$2,320.00	\$2,320.00	\$2,320.00
Park Bench with Aluminum Plaque	Exempt	\$2,680.00	\$2,680.00	NEW
Park Bench with Bronze Plaque	Exempt	\$2,835.00	\$2,835.00	NEW
10m of Hard Surface Trail	Exempt	\$250.00	\$250.00	\$250.00
10m of Stone Dust Trail	Exempt	\$100.00	\$100.00	\$100.00
Large Caliper Tree (unmarked)	Exempt	\$500.00	\$500.00	\$450.00
Small Caliper Tree (unmarked)	Exempt	\$40.00	\$40.00	\$25.00
Picnic Table (unmarked)	Exempt	\$900.00	\$900.00	\$800.00
Bleacher (unmarked)	Exempt	\$6,700.00	\$6,700.00	\$6,200.00
Tree Management				
Tree Compensation--(cash in lieu equivalent to 3 replacement trees)	Exempt	\$1,350.00	\$1,350.00	\$1,350.00
Tree Compensation - (cash in lieu per one replacement tree owed for compensation)	Exempt	\$500.00	\$500.00	\$450.00
Tree removal application	Exempt	\$85.00	\$85.00	\$85.00
Park Access (Temporary Construction Access)				
Park Access Fee	Taxable	\$2,000.00	\$2,260.00	\$2,260.00
Park Access Damage Deposit	Exempt	\$10,000.00	\$10,000.00	\$10,000.00
Community Garden Plot (per season)				
Raised accessible Plot (standard size 5'x6') per sq.ft.	Taxable	\$0.50	\$0.57	NEW
Ground Level Plot (standard size 10'x10') per sq. ft.	Taxable	\$0.25	\$0.28	NEW
Plant Material				
Tulip Bulbs (Previously Planted Bulbs) per 20 bulbs	Taxable	\$4.43	\$5.00	NEW
Not-for-Profit Organization Space Rental (per year)				
Office Space (per sq.ft.)	Taxable	\$4.27	\$4.83	\$4.60
Storage Space (per sq.ft.)	Taxable	\$1.78	\$2.01	\$1.85
Other				
Refund Administration Fee (per person / per course)	Exempt	\$25.00	\$25.00	\$25.00
Rental Cancellation/Non-Refundable Deposit	Exempt	30%	30%	30%

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Recreational Programs & Camps

Schedule C-4

Effective January 1, 2025

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Children Programs (12 & under) (per hour)				
General Recreation (movement, basketball, active, etc.)				
30 minutes	Exempt	\$4.75	\$4.75	\$4.50
45 minutes	Exempt	\$5.75	\$5.75	\$5.50
60 minutes	Exempt	\$6.75	\$6.75	\$6.50
90 minutes	Exempt	\$8.75	\$8.75	\$8.50
Specialty Recreation (tennis, yoga, kitchen, etc.)				
30 minutes	Exempt	\$6.75	\$6.75	\$6.50
45 minutes	Exempt	\$7.75	\$7.75	\$7.50
60 minutes	Exempt	\$8.75	\$8.75	\$8.50
90 minutes	Exempt	\$10.75	\$10.75	\$10.50
Low Ratio Programs				
30 minutes	Exempt	\$6.00	\$6.00	\$5.75
45 minutes	Exempt	\$7.00	\$7.00	\$6.75
60 minutes	Exempt	\$8.00	\$8.00	\$7.75
90 minutes	Exempt	\$10.00	\$10.00	\$9.75
Youth Programs (13-17) (per hour)				
General Recreation (basketball, etc.)				
30 minutes	Taxable	\$4.75	\$5.37	\$5.09
45 minutes	Taxable	\$5.75	\$6.50	\$6.22
60 minutes	Taxable	\$6.75	\$7.63	\$7.35
90 minutes	Taxable	\$8.75	\$9.89	\$9.61
Specialty Recreation (tennis, yoga, kitchen, etc.)				
30 minutes	Taxable	\$6.75	\$7.63	\$7.35
45 minutes	Taxable	\$7.75	\$8.76	\$8.48
60 minutes	Taxable	\$8.75	\$9.89	\$9.61
90 minutes	Taxable	\$10.75	\$12.15	\$11.87
Low Ratio Programs				
30 minutes	Taxable	\$6.00	\$6.78	\$6.50
45 minutes	Taxable	\$7.00	\$7.91	\$7.74
60 minutes	Taxable	\$8.00	\$9.04	\$8.93
90 minutes	Taxable	\$10.00	\$11.30	\$11.30
Adult Programs (18 & over) (per hour)				
Fitness (per class)				
Registered Program	Taxable	\$7.00	\$7.91	\$7.63
Individual Class	Taxable	\$8.75	\$9.89	\$9.72
General Programs (per hour)	Taxable	\$6.25	\$7.06	\$6.55
Specialty Program I (one-day program)	Taxable	\$35.00	\$39.55	NEW
Specialty Program II (one-day program)	Taxable	\$50.00	\$56.50	NEW
Pick-up Sport (Drop-in Program) (per registrant)				
Indoor Turf	Taxable	\$8.50	\$9.61	\$8.42
Ice	Taxable	\$9.50	\$10.74	\$10.51
Arena Floor	Taxable	\$7.50	\$8.48	\$8.42
Gymnasium	Taxable	\$5.75	\$6.50	\$6.29

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Recreational Programs & Camps

Schedule C-4

Effective January 1, 2025

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Outdoor Sport Field	Taxable	\$4.75	\$5.37	\$5.25
Beach Volleyball Court	Taxable	\$4.75	\$5.37	\$5.25
Senior Programs (60 & over)				
Recreation Drop-in Program				
One-Year	Taxable	\$170.35	\$192.50	\$192.50
3 Months	Taxable	\$46.45	\$52.49	\$52.49
1 Month	Taxable	\$18.58	\$21.00	\$21.00
Snow Buddies Matching Program				
Adult registration fee (senior or adult with special needs)	Taxable	Free	Free	Free
Youth registration fee	Taxable	Free	Free	Free
Youth Courses (per one day course)				
Parents Night Out (age 6-12)	Exempt	\$30.00	\$30.00	\$25.00
My Safe Life: Personal Safety for Kids (age 7-9)	Exempt	\$90.00	\$90.00	\$85.00
Home Alone Safety (age 9-12)	Exempt	\$90.00	\$90.00	\$85.00
Baby Sitting Training (age 11-14)	Exempt	\$90.00	\$90.00	\$85.00
Leadership Training (manuals & certification fee extra)				
Learn to Lead (age 12-15)	Exempt	\$85.00	\$85.00	\$85.00
HIGH FIVE Principles of Healthy Child Development	Taxable	\$85.00	\$96.05	\$96.05
HIGH FIVE - Quest 2 Certification	Taxable	\$110.00	\$124.30	\$124.30
SafeGuard	Taxable	\$25.00	\$28.25	\$28.25
Physical Literacy	Taxable	\$65.00	\$73.45	\$73.45
Summer Camps (under 12) (per week)				
One-Week: (5 days)				
1:8 staff to participant ratio	Exempt	\$212.00	\$212.00	\$196.25
1:12 staff to participant ratio	Exempt	\$195.00	\$195.00	\$180.50
Late Pick Up (15 min increments)	Exempt	\$20.00	\$20.00	NEW
Extended Care (per half hour, per child)	Exempt	\$3.00	\$3.00	\$3.00
Day Camps (under 12) (per day)				
1:8 staff to participant ratio	Exempt	\$45.50	\$45.50	\$42.00
1:12 staff to participant ratio	Exempt	\$40.00	\$40.00	\$37.00
Trip Rate (in addition to camp fee)	Exempt	\$35.00	\$35.00	\$30.00
Late Pick Up (15 min increments)	Exempt	\$20.00	\$20.00	NEW
Extended Care (per half hour, per child)	Exempt	\$3.00	\$3.00	\$3.00
Specialty Camps				
Specialty Summer Camps/Programs (per hour)	Exempt	\$10.00	\$10.00	\$10.00
Premier Camps (per week)	Exempt	\$375.00	\$375.00	\$350.00
Sports Camps (per week)	Exempt	\$325.00	\$325.00	\$318.25
Camp Gear (per item)				
Camp T-Shirts	Taxable	\$15.00	\$16.95	NEW
Jibbets	Taxable	\$3.00	\$3.39	NEW
Summer Activity Programs (per hour)				
1:4 staff to participant ratio	Exempt	\$5.25	\$5.25	\$5.25
1:8 staff to participant ratio	Exempt	\$4.75	\$4.75	\$4.75
1:12 staff to participant ratio	Exempt	\$4.25	\$4.25	\$4.25
Other				
Fee Assistance Program Sponsorship (increments)	Exempt	\$25.00	\$25.00	\$25.00
Refund Administration Fee (per person / per course)	Exempt	\$25.00	\$25.00	\$25.00

An additional fee may apply for some premium programs.

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Cowan Park (Indoor)

Schedule C-5

Effective January 1, 2025

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Walking Track Memberships				
Drop-In	Taxable	\$2.65	\$3.00	\$2.75
10 vouchers	Taxable	\$21.24	\$24.00	\$23.05
1 week	Taxable	\$15.75	\$17.80	\$17.80
1 month	Taxable	\$27.27	\$30.82	\$29.66
3 months	Taxable	\$70.91	\$80.13	\$77.12
6 months	Taxable	\$109.10	\$123.28	\$118.65
12 months	Taxable	\$152.73	\$172.59	\$166.11
Lost Card	Taxable	\$7.43	\$8.40	\$8.40
Drop In Program Rates				
Youth	Taxable	\$2.65	\$3.00	NEW
Adult	Taxable	\$3.98	\$4.50	NEW
Senior (60 & over)	Taxable	\$3.32	\$3.75	NEW
Vouchers - Pack of 10				
Youth (age 1-17)	Taxable	\$23.89	\$27.00	NEW
Adult (18-59)	Taxable	\$35.84	\$40.50	NEW
Senior (60 & over)	Taxable	\$29.87	\$33.75	NEW
Infants (under 1)		Free	Free	NEW
Attendant Caregiver (assists person with disability)		Free	Free	NEW
Indoor Soccer Pitch Rental (per hour)				
Full Field				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$224.75	\$253.97	\$244.44
Non-Affiliate Group	Taxable	\$246.58	\$278.63	\$268.17
1/3 Field				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$78.64	\$88.86	\$85.52
Non-Affiliate Group	Taxable	\$84.29	\$95.25	\$91.67
Rentals (per hour)				
Play Equipment Rental				
Hourly rate	Taxable	\$27.27	\$30.82	\$29.66
Reeves Courts				
Flat rate set-up fee	Taxable	\$28.08	\$31.73	\$30.54
Affiliate rate	Taxable	\$34.69	\$39.20	\$37.73
Non-Affiliate rate	Taxable	\$73.04	\$82.54	\$79.44
Long term rentals (35 or more hours per contract)	Taxable	\$34.83	\$39.36	\$37.88
Change room/washroom (only)	Taxable	\$27.03	\$30.54	\$30.54
Multi Purpose Room	Taxable	\$33.72	\$38.10	\$36.66
Board Room	Taxable	\$29.20	\$33.00	NEW
1 Additional Staff	Taxable	\$28.08	\$31.73	\$30.54
2 Additional Staff	Taxable	\$57.17	\$64.60	\$62.15
Replacement Cards				
Walking Track Fob Card Replacement	Exempt	\$10.25	\$10.25	\$10.00
One Card - Rec Pass Card	Exempt	\$8.75	\$8.75	\$8.40
Key Deposit	Exempt	\$450.00	\$450.00	\$450.00
Birthday Parties				
1:15 staff to participant ratio	Exempt	\$236.25	\$236.25	\$236.25
1:30 staff to participant ratio	Exempt	\$315.00	\$315.00	\$315.00
Not-for-Profit Organization Space Rental (per year)				
Office Space (per sq.ft.)	Taxable	\$4.27	\$4.83	\$4.83
Storage Space (per sq.ft.)	Taxable	\$1.78	\$2.01	\$1.94

Corporation of the City of Woodstock
 Chapter 330 - Fees - Charges
 Cowan Park (Indoor)

Schedule C-5

Effective January 1, 2025

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Supplies				
Key Lanyard	Taxable	\$3.76	\$4.25	\$4.00
Sponsorship Fees per hour				
Sponsor 1/3 of Turf	Taxable	\$84.29	\$95.25	NEW
Sponsor Full Turf	Taxable	\$246.58	\$278.63	NEW
Sponsor Gymnasium	Taxable	\$73.04	\$82.54	NEW
Other				
Refund Administration Fee (per person / per course)	Exempt	\$25.00	\$25.00	\$25.00
Rental Cancellation/Non-Refundable Deposit	Exempt	30%	30%	30%

Corporation of the City of Woodstock
 Chapter 330 - Fees - Charges
 Special Events

Schedule C-6

Effective January 1, 2025

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Food Vendors (1-day event)				
1 Space / 15'x15'	Taxable	\$265.49	\$300.00	\$300.00
1.5 Spaces / 21.5'x15'	Taxable	\$442.48	\$500.00	\$500.00
2 Spaces / 30'x15'	Taxable	\$619.47	\$700.00	\$700.00
Food Vendors (2-day event)				
1 Space / 15'x15'	Taxable	\$442.48	\$500.00	\$500.00
1.5 Spaces / 21.5'x15'	Taxable	\$619.47	\$700.00	\$700.00
2 Spaces / 30'x15'	Taxable	\$796.46	\$900.00	\$900.00
Food Vendors Electrical				
Cost per outlet above the provided 2 110V outlets	Taxable	\$44.25	\$50.00	\$50.00
Overnight hydro (per night / per outlet)	Taxable	\$44.25	\$50.00	\$50.00
Marketplace Vendors (1-Day, 1 Space / 10'x10')				
Marketplace Vendor	Taxable	\$66.37	\$75.00	\$75.00
Corporate Marketplace Vendor	Taxable	\$176.99	\$200.00	\$200.00
Marketplace Vendors (2-Days, 1 Space / 10'x10')				
Marketplace Vendor	Taxable	\$132.74	\$150.00	\$150.00
Corporate Marketplace Vendor	Taxable	\$265.49	\$300.00	\$300.00
Marketplace Vendors Electrical (per outlet)	Taxable	\$22.12	\$25.00	\$25.00
Canada Day, Cowapolooza Beverage Garden In addition to 15% of on-site net sales	Taxable	\$353.98	\$400.00	\$350.00

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Art Gallery

Schedule D-1

Effective January 1, 2025

Description	HST Status *	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Admission	n/a	by Donation	by Donation	by Donation
Annual Memberships				
Adult (18-59)	Exempt	\$35.00	\$35.00	\$35.00
Senior (60 and over)	Exempt	\$25.00	\$25.00	\$25.00
Group (at least 1 adult & 1 youth, maximum of 5)	Exempt	\$50.00	\$50.00	\$50.00
Youth (under 18)	Exempt	\$15.00	\$15.00	\$15.00
Small Business	Exempt	\$100.00	\$100.00	\$100.00
Large Company	Exempt	\$500.00	\$500.00	\$500.00
Corporate Partner	Exempt	\$1,000.00	\$1,000.00	\$1,000.00
Art Rental Fees (per month) [fees set by the artist; consignment percentage negotiated]	Exempt			
Classes/Programs				
Youth (under 18)				
One-Week: (5 days)				
Member	Exempt	\$225.00	\$225.00	\$220.00
Non-member	Exempt	\$255.00	\$255.00	\$250.00
Full Day:				
Member	Exempt	\$65.00	\$65.00	\$60.00
Non-member	Exempt	\$80.00	\$80.00	\$75.00
Half Day:				
Member	Exempt	\$40.00	\$40.00	\$35.00
Non-member	Exempt	\$50.00	\$50.00	\$45.00
Extended Care (1/2 hour before and after, per day)	Exempt	\$8.00	\$8.00	\$6.00
Adult (18 & over)				
Full Day:				
Member	Exempt	\$150.00	\$150.00	\$125.00
Non-member	Exempt	\$175.00	\$175.00	\$150.00
Specialty Full Day:				
Member	Exempt	\$200.00	\$200.00	\$175.00
Non-member	Exempt	\$225.00	\$225.00	\$200.00
Half Day:				
Member	Exempt	\$65.00	\$65.00	\$60.00
Non-member	Exempt	\$80.00	\$80.00	\$75.00
School Programs				
Gallery Tours/Educational Programs (per student)	Exempt	\$8.00	\$8.00	\$8.00
minimum charge	Exempt	\$120.00	\$120.00	\$120.00
Off-Site Educational Programs (per student)	Exempt	\$10.00	\$10.00	\$10.00
minimum charge, plus mileage	Exempt	\$125.00	\$125.00	\$125.00
Artist Talks to Students (per student)	Exempt	\$8.00	\$8.00	\$8.00
Art Program (per student)	Exempt	\$8.00	\$8.00	\$8.00
Birthday Party (max 8)	Exempt	\$275.00	\$275.00	\$250.00
additional participant (max 5)	Exempt	\$25.00	\$25.00	\$25.00
Exploration Program	Exempt	\$10.00	\$10.00	\$8.00
Life Drawing (per class)				
Drop in	Exempt	\$25.00	\$25.00	\$20.00

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Art Gallery

Schedule D-1

Effective January 1, 2025

Description	HST Status *	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Registered:				
Member	Exempt	\$15.00	\$15.00	\$13.00
Non-member	Exempt	\$20.00	\$20.00	\$15.00
Mini Makers (per child, per class)				
Drop in	Exempt	\$10.00	\$10.00	\$6.00
Registered	Exempt	\$8.00	\$8.00	\$5.00
See You At the Movies [Toronto International Film Series]				
Single screening (2024/2025 season)	Exempt	\$23.00	\$23.00	\$20.00
Season's pass (2024/2025 season)	Exempt	\$175.00	\$175.00	\$150.00
Open Studio	Exempt	Free	Free	Free
Guided Tour	Exempt	\$75.00	\$75.00	\$75.00
Withdrawal Refund Fee (per person, per course)	Exempt	\$25.00	\$25.00	\$25.00
Facility Rental (Tuesday to Saturday)				
Flat rate set-up/teardown fee	Exempt	\$50.00	\$50.00	\$50.00
Hourly rate (minimum 2 hours)	Exempt	\$60.00	\$60.00	\$60.00
Full Day (maximum 8 hours)	Exempt	\$350.00	\$350.00	\$350.00
Kitchen use (additional staffing charges apply for evenings and Mondays)	Exempt	\$50.00	\$50.00	\$50.00
Facility Rental Discounts				
WAG Members			10% discount	10% discount
Not-For Profit & Community Organizations			15% discount	15% discount
Corporate			10% discount	10% discount
Equipment				
Video Projector & TV/DVD	Exempt	\$35.00	\$35.00	\$35.00
Ancillary Fees				
Photocopying (per page)	Exempt	\$0.60	\$0.60	\$0.60
Table rental (each)	Exempt	\$1.00	\$1.00	\$1.00
Chair rental (each)	Exempt	\$0.50	\$0.50	\$0.50
Table cloth rental (each)	Exempt	\$0.50	\$0.50	\$0.50
Rental Cancellation Fee/Non-Refundable Deposit (minimum \$175) (Due at time of booking)	Exempt	30%	30%	30%

* The Art Gallery is registered as a small supplier and as such does not charge HST.

Should the Art Gallery no longer qualify as a small supplier, HST will be added to the above fees and rounded appropriately.

Corporation of the City of Woodstock
 Chapter 330 - Fees - Charges
 Market Centre

Schedule D-2

Effective January 1, 2025

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Facility Rental				
Full Facility				
Flat rate set-up fee	Taxable	\$150.00	\$169.50	\$169.50
Initial Fee Including Setup (minimum 5 hour charge)	Taxable	\$400.00	\$452.00	NEW
Each Additional Hour	Taxable	\$50.00	\$56.50	\$50.85
Lounge Only				
Flat rate set-up fee	Taxable	\$45.00	\$50.85	\$50.85
Initial Fee Including Setup (minimum 3 hour charge)	Taxable	\$175.00	\$197.75	NEW
Each Additional Hour	Taxable	\$40.00	\$45.20	\$39.55
Rental Cancellation Fee/Non-Refundable Deposit	Exempt	30%	30%	30%

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Museum

Schedule D-3

Effective January 1, 2025

Description	HST Status *	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Admission	n/a	Free	Free	Free
Annual Memberships				
Individual	Exempt	\$20.00	\$20.00	\$20.00
Group (at least 1 adult & 1 youth, maximum of 5)	Exempt	\$30.00	\$30.00	\$30.00
Education Programs				
In-House (per student)(minimum \$100 for the group)	Exempt	\$6.00	\$6.00	\$6.00
Outreach within Oxford County (plus mileage)	Exempt	\$70.00	\$70.00	\$70.00
Outreach outside Oxford County (plus mileage)	Exempt	\$80.00	\$80.00	\$80.00
Cancellation Fee	Exempt	\$25.00	\$25.00	\$25.00
Adult Programs				
Fees based on staff time and materials (member discount may apply)	Exempt	Varies	Varies	Varies
Withdrawal Refund Fee (per person, per course)	Exempt	\$25.00	\$25.00	\$25.00
Museum Camps				
One-Week: (5 days)				
Member	Exempt	\$180.00	\$180.00	\$180.00
Non-Member	Exempt	\$200.00	\$200.00	\$200.00
One-Day:				
Member	Exempt	\$49.50	\$49.50	\$49.50
Non-Member	Exempt	\$55.00	\$55.00	\$55.00
Extended Care (per 1/2 hour)	Exempt	\$5.00	\$5.00	\$5.00
Withdrawal Refund Fee (per person, per course)	Exempt	\$25.00	\$25.00	\$25.00
Rentals (Tuesday to Saturday)				
Education Room (minimum 3 hour charge)				
Hourly rate	Exempt	\$40.00	\$40.00	\$35.00
Museum Council Chamber (minimum 1 hour charge)				
Hourly rate	Exempt	\$35.00	\$35.00	\$35.00
Meeting Room (minimum 1 hour charge)				
Hourly rate	Exempt	\$35.00	\$35.00	\$35.00
Equipment				
Microphone, Portable Speakers, Projector (per item)	Exempt	\$35.00	\$35.00	NEW
Rental Cancellation Fee/Non-Refundable Deposit (additional staffing charges apply for evenings, Sundays, and Mondays)	Exempt	30%	30%	30%
Reproductions				
Photos Personal Use (per photo)	Exempt	\$10.00	\$10.00	\$10.00
Photos Public Use (per photo)	Exempt	\$20.00	\$20.00	\$20.00
Photocopies (per page)	Exempt	\$0.60	\$0.60	\$0.60
Scans (per page)	Exempt	\$0.60	\$0.60	\$0.60

* The Museum is registered as a small supplier and as such does not charge HST.
Should the Museum no longer qualify as a small supplier, HST will be added to the above fees and rounded appropriately.