

Woodstock City Council

Regular Council Minutes

Date: May 18, 2023
 Time: 7:00 PM
 Location: Council Chambers

This meeting was held in person and electronically in accordance with section 238 (3.3) of the Municipal Act, 2001 as amended, and section 16.6.24 of the City of Woodstock Procedure by-law. This meeting took place in Council Chambers at Woodstock City Hall, 500 Dundas Street.

1. Closed Session

There was no closed session. Open session commenced at 7:00 p.m.

All members of Council were present. Mayor J. Acchione chaired the meeting.

2. Disclosure of Conflict of Interest

2.a Councillor L. Wismer Van-Meer - Street Naming - Woodstock Meadows Subdivision

Councillor L. Wismer Van-Meer declared a conflict of interest and refrained from discussing item 14.b.1 - Street Naming - Woodstock Meadows Subdivision as one of the streets is proposed to be named after her family.

3. Disclosure of New Business

4. Matters Arising from the Minutes

5. Minutes

Moved by Councillor B. Wheaton

Seconded by Councillor K. Leatherbarrow

That the minutes of the Regular meeting of Woodstock City Council held on May 4, 2023 be adopted.

Carried

6. Additions to the Agenda

Moved by Councillor B. Wheaton

Seconded by Councillor C. Lauder

That the following items be added to the agenda:

- Correspondence item 10.a - Ganga Totaram - Ambikare for Diversity, Equity, and Inclusion Event - Request to Place Yard Signs
- By-law 9600-23 - A by-law to amend the City of Woodstock Municipal Code Chapter 153 - Property Standards Officers Appointments
- By-law 9601-23 - A by-law to amend City of Woodstock Municipal Code Chapter 134 - Officials - Appointments
- By-law 9602-23 - A by-law to amend the City of Woodstock Municipal Code Chapter 127 - Municipal By-law Enforcement Officer

Carried

7. Presentations

8. Delegations

8.a Christene Scrimgeour - Scrimgeour and Company - 2022 Draft Financial Statements

Christene Scrimgeour, of Scrimgeour and Company, presented the 2022 Consolidated Financial Statements to Woodstock City Council.

Moved by Councillor C. Lauder

Seconded by Councillor L. Wismer Van-Meer

That the draft 2022 Consolidated Financial Statements for the City of Woodstock and Trust Funds as prepared by Scrimgeour and Company, CPA Professional Corporation, with attached Independent Auditor's Report dated May 18, 2023 be approved.

Carried

Action – Administrative Services

8.b Patricia Marshall - IISAN Network

Patricia Marshall, Director of Ingersoll and Area Indigenous Solidarity and Awareness Network, presented Council with information on the group and its activities and invited Council to participate in upcoming events and offerings.

Moved by Councillor K. Leatherbarrow

Seconded by Councillor L. Wismer Van-Meer

That Woodstock City Council receive the presentation from the Ingersoll and Area Indigenous Solidarity and Awareness Network as information.

Carried

8.c Pamela Antonio and Frank Gross - Transitioning the Blue Box Program to Extended Producer Responsibility

Pamela Antonio and Frank Gross, on behalf of Oxford County Public Works, presented Council with information on the pending transition of the blue box program to extended producer responsibility.

Moved by Councillor L. Wismer Van-Meer
Seconded by Councillor B. Wheaton

That Woodstock City Council receive the presentation from the County of Oxford regarding Transitioning the Blue Box Program to Extended to Producer Responsibility as information.

Carried

8.d Avi Zhaliky - WAAC - National Accessibility Week in Woodstock

Avi Zhaliky, on behalf of the Woodstock Accessibility Advisory Committee, presented Council with information on National Accessibility Week in Woodstock.

Moved by Councillor K. Leatherbarrow
Seconded by Councillor C. Lauder

That Woodstock City Council receive the presentation from the Woodstock Accessibility Advisory Committee regarding National Accessibility Week as information.

Carried

8.e Elizabeth and Jeremy King - Fence By-law Issue

8.f Evan Whittman, Hugh Handy, Cheryl Shindruk, and Ryan Hicks - OP 22-6-8 & ZN 8-22-22 - Applications for Official Plan Amendment and Zone Change - Cedar Creek Golf Club Limited & City of Woodstock (this refer to Planning item 9.a)

Evan Whittman and associates spoke in support of the application on behalf of the applicant. This item is dealt with under Consideration of Planning reports item 9.a.

9. Consideration of Planning Reports

- 9.a OP 22-26-8 & ZN 8-22-22 Applications for Official Plan Amendment and Zone Change - Cedar Creek Golf Club Limited & City of Woodstock - Northwest corner of Juliana Drive and Lampman Place, west of Norwich Avenue, in the City of Woodstock.

Moved by Councillor D. Tait
Seconded by Councillor B. Wheaton

That Woodstock City Council advise County Council that the City supports the application to amend the Official Plan (File No. OP 22-26-8), submitted by Cedar Creek Golf Course Limited c/o Woodstock Developments Inc, for lands legally described as Part Lot 20-21, Plan 1600, Part 3 & 9 of 41R-5666, City of Woodstock, to re-designate the subject lands to High Density Residential to facilitate the development of a 10 storey, 125 unit apartment building on the subject lands;

And further that Woodstock City Council approve in principle the zone change application (File No. ZN 8-22-22) submitted by Cedar Creek Golf Course Limited c/o Woodstock Developments Inc, to rezone the lands to 'Special Residential Zone 4 (R4-sp)' to facilitate the development of a 10 storey, 125 unit apartment building;

And further that any comments received from the public in relation to this planning matter were considered in the decision.

Carried

Action – Clerks, Planning

- 9.b CP 2023-126 - Review of a Place to Grow and Provincial Policy Statement

Moved by Councillor B. Wheaton
Seconded by Councillor K. Leatherbarrow

That Woodstock City Council receive the report regarding a Review of a Place to Grow and Provincial Policy Statement as information;

And further that staff communicate to the County of Oxford the City's support for a coordinated Province wide response.

Carried

Action – Clerks, Planning

10. Consideration of Correspondence

10.a >Ganga Totaram - Ambikare for Diversity, Equity, and Inclusion event - Request to Place Yard Signs

Moved by Councillor K. Leatherbarrow
Seconded by Councillor B. Wheaton

That Woodstock City Council approves the request to place temporary signs, subject to staff approval, to promote the Ambi Kare for Diversity, Equity and Inclusion event on May 27, 2023.

Carried

Action – Public Works, Parks and Recreation, Engineering

11. Staff Presentations

12. Mayor's Reports

13. Councillor Reports

14. Department Reports

14.a Administrative Services

14.a.1 Statement of Revenue and Expenditure and Statement of Capital Expenditures for the period ending April 30, 2023

Moved by Councillor D. Tait
Seconded by Councillor M. Schadenberg

That Woodstock City Council receive the Statement of Revenue and Expenditure and the Statement of Capital Expenditures for the period ending April 30, 2023 as information.

Carried

14.a.2 Final Tax Rates

Moved by Councillor C. Lauder
Seconded by Councillor M. Schadenberg

That Woodstock City Council approve the final tax rates and that the necessary by-law be read.

Carried

Action – Administrative Services

14.a.3 Woodstock Board of Management Downtown Area - Special Area Charges

Moved by Councillor K. Leatherbarrow
 Seconded by Councillor C. Lauder

That Woodstock City Council approve the B.I.A. tax rates and that the necessary by-law be read.

Carried

Action – Administrative Services

14.a.4 Application for Tax Relief under Section 357 (1) of the Municipal Act, 2001

Moved by Councillor L. Wismer Van-Meer
 Seconded by Councillor K. Leatherbarrow

That Woodstock City Council directs the Treasurer to cancel, reduce or refund the taxes levied in 2021 and 2022 as detailed on the attached reports.

Carried

Action – Administrative Services

14.b Engineering

14.b.1 Street Naming - Woodstock Meadows Subdivision

Councillor L. Wismer Van-Meer declared a conflict on this item. (Councillor L. Wismer Van-Meer declared a conflict of interest and refrained from discussing item 14.b.1 - Street Naming - Woodstock Meadows Subdivision as one of the streets is proposed to be named after her family.)

Moved by Councillor M. Schadenberg
 Seconded by Councillor D. Tait

That Woodstock City Council name the streets in the Woodstock Meadows Subdivision as follows:

Street A: Meadows Gate
 Street B: Upper Thames Drive
 Street C: Periwinkle Crescent
 Street D: Trillium Drive
 Street E: McArthur Avenue
 Street F: Violet Road
 Street G: Wismer Way
 Street GG: Sunflower Street
 Street H: Iris Street
 Street HH: Jersey Street
 Street I: Primrose Street

Street J: Violet Road
 Street K: Aster Road
 Street L: Magnolia Lane
 Street M: McArthur Avenue
 Street N: Aberdeen Road
 Street P: Mayflower Crescent
 Street Q: Sunflower Street
 Street R: Ayrshire Street
 Street S: Finlay Street
 Street T: Halliday Street
 Street U: Khalsa Drive
 Street V: Sunflower Street
 Street W: Sunflower Street
 Street X: Wismer Way
 Street Y: McArthur Avenue
 Unopened road allowance, south of Oxford Road 17, opposite 15th Line:
 Montgomery Road

Carried

Action – Engineering

14.c Cultural Services

14.d Parks and Recreation

14.e Economic Development

14.f Clerks

14.f.1 2023 Student Civic Awards of Excellence

Moved by Councillor L. Wismer Van-Meer
 Seconded by Councillor C. Lauder

That Woodstock City Council confirm the selection of:

- Allison Haringa – Woodstock Collegiate Institute,
- Ricquel Hunter – College Avenue Secondary School,
- Bridget Mayes – Huron Park Secondary School,
- Aislyn Rooney – École Secondaire Catholique Notre-Dame, and
- Abha Sunil – St. Mary's High School

as the winners of the 2023 Student Civic Awards of Excellence.

Carried

Action – Mayor's Office

14.f.2 2023-2027 Multi-Year Municipal Accessibility Plan

Moved by Councillor K. Leatherbarrow

Seconded by Councillor L. Wismer Van-Meer

That Woodstock City Council approve the 2023-2027 Multi-Year Municipal Accessibility Plan.

Carried

Action - Clerks

14.g Chief Administrative Officer

14.h Human Resources

14.i Fire Services

14.i.1 Sole Source Approval for Live Fire Stair Tower

Moved by Councillor M. Schadenberg

Seconded by Councillor D. Tait

That Woodstock City Council approve sole sourcing of capital project #11265 Live Fire Stair Tower/5th Floor to Baird Machines Inc.

Carried

Action – Fire, Administrative Services

14.j Public Works

14.k Information Technology

15. Special Committee and Advisory Task Force Reports

15.a Woodstock Recreation Advisory Committee - Woodstock Sports Wall of Fame 2023

Moved by Councillor M. Schadenberg

Seconded by Councillor C. Lauder

That Woodstock City Council approves Alida Kingswood and Amanda Nelson for induction at the 2023 Sports Wall of Fame ceremony in the category of Special Recognition.

Carried

Action – Mayor's Office, Parks and Recreation

16. Notice of Motion

17. New Business

18. **Draft By-laws**

Moved by Councillor B. Wheaton

Seconded by Councillor M. Schadenberg

That the following by-laws be given a first and second reading:

- 9597-23 - A by-law to amend the City of Woodstock Municipal Code 94 - Clerk - Temporary Acting
- 9598-23 - A bylaw to govern and regulate the finances for the City of Woodstock for the fiscal year ending December 31, 2023, to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2023
- 9599-23 - A by-law to approve the estimates for the Board of Management for the Business Improvement Area for the fiscal year ending December 31 2023
- 9600-23 - A by-law to amend the City of Woodstock Municipal Code Chapter 153 - Property Standards Officers Appointments
- 9601-23 - A by-law to amend City of Woodstock Municipal Code Chapter 134 - Officials - Appointments
- 9602-23 - A by-law to amend the City of Woodstock Municipal Code Chapter 127 - Municipal By-law Enforcement Officer

Carried

Moved by Councillor B. Wheaton

Seconded by Councillor L. Wismer Van-Meer

That the following by-laws be given a third and final reading:

- 9597-23 - A by-law to amend the City of Woodstock Municipal Code 94 - Clerk - Temporary Acting
- 9598-23 - A bylaw to govern and regulate the finances for the City of Woodstock for the fiscal year ending December 31, 2023, to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2023
- 9599-23 - A by-law to approve the estimates for the Board of Management for the Business Improvement Area for the fiscal year ending December 31 2023
- 9600-23 - A by-law to amend the City of Woodstock Municipal Code Chapter 153 - Property Standards Officers Appointments
- 9601-23 - A by-law to amend City of Woodstock Municipal Code Chapter 134 - Officials - Appointments

- 9602-23 - A by-law to amend the City of Woodstock Municipal Code Chapter 127 - Municipal By-law Enforcement Officer

Carried

19. Questions and Address by Members of Council

20. Adjournment

Moved by Councillor B. Wheaton

Seconded by Councillor L. Wismer Van-Meer

That the meeting adjourn at 9:13 p.m.

Carried

Mayor – Jerry Acchione

City Clerk – Amelia Humphries