

## Woodstock City Council

### Regular Council Minutes

Date: November 21, 2024  
Time: 7:00 PM  
Location: Council Chambers

This meeting was held in person and electronically in accordance with section 238 (3.3) of the *Municipal Act, 2001* as amended, and section 16.6.24 of the City of Woodstock Procedure by-law. This meeting took place in Council Chambers at Woodstock City Hall, 500 Dundas Street.

---

#### 1. **Closed Session**

Closed Session commenced at 6:30 p.m. in the 2nd floor Board room followed by Open Session in Council Chambers at 7:00 p.m. All Members of Council were present. Mayor J. Acchione chaired the meeting.

Moved by Councillor C. Lauder  
Seconded by Councillor D. Tait

That Council now convenes in Closed Session of the consideration of:

- Personal matters about identifiable individuals - Boards and Committee appointments

**Carried**

Moved by Councillor C. Lauder  
Seconded by Councillor B. Martin

That Council Adjourned the Closed Session portion of the meeting at 6:47 p.m.

**Carried**

#### 2. **Disclosure of Pecuniary Interest**

- 2.a Mayor J. Acchione - OP 23-11-8, SB 23-06-8 and ZN 8-23-18 - Applications for Official Plan Amendment, Draft Plan of Subdivision and Zone Change - 2729902 Ontario Inc.

Mayor J. Acchione declared a conflict of interest and refrained from discussing item 9.b. OP 23-11-8; SB 23-06-8 and ZN 8-23-18, as the subject property is within close proximity of his house.

#### 3. **Disclosure of New Business**

4. **Matters Arising from the Minutes**

5. **Minutes**

Moved by Councillor C. Lauder  
Seconded by Councillor K. Leatherbarrow

That the minutes of the Regular meeting of Woodstock City Council held on November 7, 2024 be adopted.

**Carried**

6. **Additions to the Agenda**

Moved by Councillor C. Lauder  
Seconded by Councillor L. Wismer-Van Meer

That the following items be added to the agenda:

- Delegation item 8.c - Tim Dukes, Executive Director, Operation Sharing - Homeless Shelter Needs

**Carried**

7. **Presentations**

8. **Delegations**

8.a **Vartan Titizian - Tree Request**

Vartan Titizian outlined concerns with a tree on his property and requested that the tree be removed or trimmed and maintained by the City moving forward.

Moved by Councillor K. Leatherbarrow  
Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council receive the presentation from Vartan Titizian regarding a tree on his property as information.

**Carried**

8.b **Heather Wright - Petition - Requesting a solution to reduce speed on Springbank Ave. and Algonquin Rd.**

Heather Wright expressed concerns with speed at Springbank Avenue and Algonquin Road. She requested consideration be given to a three-way stop, flashing speed radar signs, changes to the speed zone signs and/or speed bumps in the area.

Moved by Councillor L. Wismer-Van Meer  
 Seconded by Councillor C. Lauder

That Woodstock City Council receive the presentation from Heather Wright to reduce the speed on Springbank Avenue at Algonquin Road as information.

**Carried**

8.c >Tim Dukes, Executive Director, Operation Sharing - Homeless Shelter Needs

Tim Dukes, Executive Director of Operation Sharing, presented Council with information on the limitations of the current shelter system and spoke in support of directing the funding received from the Building Faster Fund towards a new, barrier-free homeless shelter. No resolution is required as this delegation refers to Department Report item 14.g.1.

**9. Consideration of Planning Reports**

9.a OP 22-05-8 and ZN 8-22-05 - Applications for Official Plan Amendment and Zone Change - 1000049811 Ontario Inc.

Moved by Councillor K. Leatherbarrow  
 Seconded by Councillor M. Schadenberg

That Woodstock City Council advise County Council that the City supports the application to amend the Official Plan (File No. OP 22-05-8), submitted by 1000049811 Ontario Inc. for lands legally described as Plan 63, Lots 1 and 2 e/s Wilson, Part Lots 1 and 2 n/s Frances, City of Woodstock, to re-designate the subject lands to Medium Density Residential to facilitate the development of a nine unit multiple-attached dwelling building on the subject lands;

And further that City Council approve in principle the zone change application (File No. ZN 8-22-05) submitted by 1000049811 Ontario Inc. for lands legally described as Plan 63, Lots 1 and 2 e/s Wilson, Part Lots 1 and 2 n/s Frances, in the City of Woodstock, to rezone the lands to 'Special Residential Zone 3 (R3-sp)' to facilitate a nine unit multiple attached dwelling building with reduced lot frontage and alternative location of parking areas;

And further that any comments received from the public were reviewed and considered before the decision was made in relation to this planning matter.

**Carried**

**Action – Planning, Clerks**

9.b OP 23-11-8, SB 23-06-8 and ZN 8-23-18 - Applications for Official Plan Amendment, Draft Plan of Subdivision and Zone Change - 2729902 Ontario Inc.

Mayor J. Acchione declared a conflict of interest and refrained from discussing item 9.b. Acting Mayor K. Leatherbarrow chaired this portion of the meeting.

Moved by Councillor C. Lauder  
Seconded by Councillor B. Martin

That Woodstock City Council approve in principle the zone change application (File No. ZN 8-23-18) submitted by the 2729902 Ontario Inc., for lands described as Part Lot 9, Concession 1 (Blandford), to rezone the lands from 'Agricultural (AG)' to 'Special General Industrial Holding Zone (M3-48 (H))' 'Special Highway Commercial Holding Zone (C4-57(H))', 'Environmental Protection Zone 1 (EP1)' and 'Environmental Protection Zone 2 (EP2)' to facilitate a proposed draft plan of subdivision for industrial and service commercial purposes;

And further, that City Council advise County Council that the City supports the application for Official Plan Amendment, File No. OP 23-11-8, submitted by the 2729902 Ontario Inc., for lands described as Part Lot 9, Concession 1 (Blandford), to redesignate the lands from Business Park to Traditional Industrial and Service Commercial;

And further that City Council advise County Council that the City supports the application for draft plan of subdivision, File No. SB 24-06-8, submitted by the 2729902 Ontario Inc., for lands described as Part Lot 9, Concession 1 (Blandford), subject conditions 1 through 69 outlined in the report.

**Carried**

**Action – Planning, Clerks**

**10. Consideration of Correspondence**

10.a Homelessness, Mental Health, Safety and Addiction Crisis

This correspondence was withdrawn.

10.b Woodstock Public Library Board - Year-end Surplus Carry-over

Moved by Councillor B. Martin  
Seconded by Councillor K. Leatherbarrow

That Woodstock City Council authorizes the Woodstock Public Library Board to carry over the 2024 year-end surplus into the Board's Salaries Reserves.

**Carried**

**Action – Library, Administrative Services**

## 11. Presentations from Staff and Approved Agents

### 11.a Diane Campbell, Director of Administrative Services & Artem Voytsekhovskiy, Asset Management Accountant – Capital Budget Presentation

Diane Campbell and Artem Voytsekhovskiy presented an overview of the 2025 Capital Budget and 2026-2029 Capital Budget Forecast. No resolution is required as details of this matter will be presented at the November 26th, 2024 Special Capital Budget meeting.

## 12. Mayor's Reports

## 13. Councillor Reports

## 14. Department Reports

### 14.a Administrative Services

#### 14.a.1 Application for Tax Relief under Sections 357(1) of the Municipal Act, 2001

Moved by Councillor B. Martin  
Seconded by Councillor K. Leatherbarrow

That Woodstock City Council directs the Treasurer to cancel, reduce or refund the taxes levied in 2024 as detailed in the reports.

**Carried**

**Action – Administrative Services**

### 14.b Engineering

#### 14.b.1 Replacement of Municipal Code Chapter 0232 – Fowl – Pigeons – Livestock - Keeping

Moved by Councillor C. Lauder  
Seconded by Councillor K. Leatherbarrow

That Woodstock City Council refer the draft Livestock By-law #9707-24, which replaces Municipal Code Chapter 0232 – Fowl – Pigeons, to the by-law portion of the agenda;

And further that Woodstock City Council authorizes Staff to make the necessary application to the Ministry of the Attorney General to seek approval for the proposed short form wording and set fines associated with Municipal Code Chapter 0232 – Livestock.

**Carried**

**Action – Clerks, Engineering**

14.b.2 Update on the South Gate Centre Renovation and Addition

Moved by Councillor D. Tait  
 Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council approve the additions to the original scope of construction for the Southgate Centre Renovation and Addition at a value of \$320,916.71.

**Carried**

**Action - Engineering**

14.c Cultural Services

14.d Parks and Recreation

14.e Economic Development

14.f Clerks

14.f.1 Downtown Woodstock BIA Board of Management Composition Changes

Moved by Councillor K. Leatherbarrow  
 Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council approve the appointments of Mickala Day (Evolution Electronics); Holly Jo (The Kiln Room Ceramic & Art Studio); Joshua Pember (First Class First Aid); and, Santina Somers (Knotty Beauty Inc.) to the Downtown Woodstock BIA board of management.

**Carried**

**Action – Clerks, BIA**

14.g Chief Administrative Officer

14.g.1 Building Faster Fund

Mayor J. Acchione requested that Acting Mayor K. Leatherbarrow chair this portion of the meeting so he could participate in the debate of Department Report item 14.g.1.

Moved by Mayor J. Acchione  
 Seconded by Councillor B. Martin

That Woodstock City Council direct that the funding received from the Building Faster Fund be directed towards partnering with the County of Oxford to acquire a property to support the creation of a new homelessness service centre;

And further that the Mayor and Clerk be authorized to execute the necessary Transfer Payment Agreement.

Moved by Councillor C. Lauder  
 Seconded by Mayor J. Acchione

That Woodstock City Council suspend the rules in accordance with Municipal Code Chapter 16 - Procedure section 16.10.1 in order to allow Rebecca Smith of the Oxford County Human Services Department to attend the podium to respond to questions from members of Council.

**Carried Unanimously**

Main Motion Recorded Vote:

Yea (4): Councillor B. Martin, Mayor J. Acchione, Councillor K. Leatherbarrow, and Councillor L. Wismer-Van Meer

Nay (3): Councillor C. Lauder, Councillor D. Tait, and Councillor M. Schadenberg

**Carried (4 to 3)**

**Action – Mayor & CAO’s Office, Administrative Services**

14.h Human Resources

14.i Fire Services

14.j Public Works

14.k Information Technology

**15. Special Committee and Advisory Task Force Reports**

**16. Notice of Motion**

**17. New Business**

**18. Draft By-laws**

Moved by Councillor C. Lauder  
 Seconded by Councillor M. Schadenberg

That the following by-laws be given a first and second reading:

- 9707-24 - A by-law to repeal and replace the City of Woodstock Municipal Code Chapter 0232  
Fowl - Pigeons.
- 9720-24 - A By-law to amend Zoning By-law Number 8626-10, as amended - ZN8-23-16 - Juliana Dr. at Finkle St.
- 9721-24 - A By-law to amend Zoning By-law Number 8626-10, as amended-ZN8-24-07- 385/387 Dundas St.

**Carried**

Moved by Councillor C. Lauder  
 Seconded by Councillor D. Tait

That the following by-laws be given a third and final reading:

- 9707-24 - A by-law to repeal and replace the City of Woodstock Municipal Code Chapter 0232  
Fowl - Pigeons.
- 9720-24 - A By-law to amend Zoning By-law Number 8626-10, as amended - ZN8-23-16 - Juliana Dr. at Finkle St.
- 9721-24 - A By-law to amend Zoning By-law Number 8626-10, as amended-ZN8-24-07- 385/387 Dundas St.

**Carried****19. Questions and Address by Members of Council****20. Adjournment**

Moved by Councillor K. Leatherbarrow  
 Seconded by Councillor B. Martin

That the meeting adjourn at 9:11 p.m.

**Carried**


---

Mayor – Jerry Acchione

---

City Clerk – Amelia Humphries