

To: David Creery, Chief Administrative Officer

From: Adam Arand, Fleet Services Supervisor

Re: Procurement of Street Sweeper for Public Works

AIM

To request Council’s approval to participate in Canoe Procurement Group of Canada for cooperative purchasing of a Ravo R5 I-Series Street Sweeper from Cubex to the amount of \$386,478.21 exclusive of taxes.

BACKGROUND

The Canoe Procurement Group of Canada has been in operation since 1936 and supports public and non-profit organizations through mutually beneficial, trade-compliant relationships with suppliers. Through its partnership with the Association of Municipalities of Ontario (AMO) via its Local Authority Services (LAS) arm, the Canoe Procurement Group of Canada ensures all offerings have undergone a formal competitive bid process on behalf of municipalities, ensuring compliance with purchasing bylaws and trade agreements.

Use of cooperative purchasing ventures is permitted, with authorization from Council, under the City of Woodstock Municipal Code Chapter 376, section 376.6.5, when the best interest of the City will be served.

Posting an annual notice of intention of membership in the Canoe Procurement Group of Canada on the City’s tendering website, with a link to the AMO-LAS site, is required to participate. The posting of this notice on the City’s website permits City of Woodstock Departments to participate in cooperative purchasing with the Canoe Procurement Group of Canada.

Included in the approved 2023 Capital Budget is project EQU00043 – Replace Street Sweeper, funded from the equipment reserves in the amount of \$400,000. The vendor of choice for the Public Works Department within the Canoe Procurement Group process is Cubex Ltd. supplier of Municipal and construction equipment

COMMENT

City staff are familiar with the configuration and operation of the existing Ravo street sweeper already in the fleet and training and familiarization of personnel will be eased significantly by procuring a product made by the same manufacturer. Significant cost savings can be achieved by leveraging the Canoe Procurement Group. The discounted rate negotiated through Canoe allows the acquisition of the Street Sweeper at a price that is 5% lower than the list price, resulting in savings of \$19,830.43. The selected Street Sweeper is priced at \$386,478.21 which will be within the approved budget amount.

RECOMMENDATION

That Woodstock City Council approve participation in Canoe Procurement Group of Canada for cooperative purchasing of project EQU00043 PW - Replace Street Sweeper \$386,478.21 exclusive of taxes, funded from the Equipment Reserve fund.

Authored by: Adam Arand, Fleet Services Supervisor

Approved by: Dan Locke, C.E.T., Director of Public Works

Approved by: David Creery, Chief Administrative Officer