

## Woodstock City Council Regular Council Minutes

Date: December 12, 2024  
Time: 7:00 PM  
Location: Council Chambers

This meeting was held in person and electronically in accordance with section 238 (3.3) of the *Municipal Act, 2001* as amended, and section 16.6.24 of the City of Woodstock Procedure by-law. This meeting took place in Council Chambers at Woodstock City Hall, 500 Dundas Street.

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### 1. **Closed Session**

Closed Session commenced at 6:28 p.m. in the 2nd floor Board Room, followed by Open Session in Council Chambers at 7:00 p.m. All members of Council were present. Mayor J. Acchione chaired the meeting.

Moved by Councillor B. Martin  
Seconded by Councillor C. Lauder

That Council now convenes in Closed Session of the consideration of:

1. a personal matter about an identifiable individual; and,
2. a proposed or pending acquisition or disposition of land by the municipality.

**Carried**

Moved by Councillor B. Martin  
Seconded by Councillor K. Leatherbarrow

That Council Adjourned the Closed Session portion of the meeting at 6:48 p.m.

**Carried**

### 2. **Disclosure of Pecuniary Interest**

#### 2.a **Councillor K. Leatherbarrow - Downtown Woodstock BIA Streetscape Phase 2 Delegation and Adoption of 2025 Capital Budget and 2026-2029 Capital Forecast**

Councillor K. Leatherbarrow declared a conflict of interest and refrained from discussing item 8.b - Downtown Woodstock BIA - Streetscape Phase 2 - 2025 Capital Budget and item 14.a.4. - Adoption of 2025 Capital Budget and 2026-

2029 Capital Forecast Councillor Motion #1 as Project INF000138 Downtown Revitalization Phase 2 is adjacent to a business she operates.

**3. Disclosure of New Business**

**4. Matters Arising from the Minutes**

**5. Minutes**

Moved by Councillor B. Martin  
Seconded by Councillor D. Tait

That the minutes of the Regular meeting of Woodstock City Council held on November 21, 2024 and the minutes of the Special Capital Budget meeting held on November 26, 2024 be adopted.

**Carried**

**6. Additions to the Agenda**

Moved by Councillor B. Martin  
Seconded by Councillor L. Wismer-Van Meer

That the following items be added to the agenda:

- Delegation item 8.b -Downtown Woodstock BIA- Streetscape Phase 2 - 2025 Capital Budget
- Special Committee and Advisory Task Force Reports - item 15.a- Community and Social Well-Being Reserve

**Carried**

**7. Presentations**

**8. Delegations**

**8.a Sharon Docherty, Iain Hume, Metaxas Makedos - Woodstock Soccer Club - Cowan Park Turf Field Suggestions**

Sharon Docherty, Iain Hume, and Metaxas Makedos of Woodstock Soccer Club requested that a turf field be built at Cowan Sportsplex.

Moved by Councillor L. Wismer-Van Meer  
Seconded by Councillor M. Schadenberg

That Woodstock City Council receive the presentation from Woodstock Soccer Club requesting an outdoor turf field at Cowan SportsPlex as information.

**Carried**

8.b >Downtown Woodstock BIA- Streetscape Phase 2 - 2025 Capital Budget

Duane Kumala-Thomas, on behalf of the Downtown Woodstock Board of Management, spoke in support of Project INF000138- Downtown Revitalization included in the 2025 Capital Budget and 2026-2029 Capital Forecast. No resolution is required as this delegation refers to Department Reports item 14.a.4.

9. **Consideration of Planning Reports**

9.a ZN 8-24-25 - Application for Zone Change - Rowell - 225 Norwich Avenue.

Moved by Councillor D. Tait  
Seconded by Councillor K. Leatherbarrow

That Woodstock City Council approve the application for lands described as Lot 8, Part Lots 7 & 9, Plan 73, Part 1 of 41R-3284 in the City of Woodstock, to rezone the subject property from 'Highway Commercial (C4)' to 'Special Highway Commercial (C4-sp)' to include 'funeral home' as an additional permitted use;

And further that any comments received from the public were reviewed and considered before the decision was made in relation to this planning matter.

**Carried**

**Action – Planning, Clerks**

10. **Consideration of Correspondence**

10.a Support for Ontario Big City Mayors Caucus, Solve the Crisis Campaign

Moved by Councillor M. Schadenberg  
Seconded by Councillor B. Martin

That Woodstock City Council supports the resolution received from the Western Ontario Wardens' Caucus supporting the SolvethetheCrisis.ca Campaign;

And further that this resolution of support be circulated to The Right Honourable Justin Trudeau, Prime Minister of Canada; The Honourable Sean Fraser, Minister of Housing, Infrastructure and Communities of Canada; The Honourable Doug Ford, Premier of Ontario; The Honourable Sylvia Jones, Deputy Premier and Minister of Health; The Honourable Paul Calandra, Minister of Municipal Affairs and Housing; The Honourable Michael Parsa, Minister of Children, Community and Social Services; The Honourable Michael Tibollo, Associate Minister of Mental Health and Addictions; The Honourable Ernie Hardeman, Oxford MPP; and Glen McNeil, Chair, Western Ontario Wardens Caucus.

**Carried**

**Action – Clerks**

11. **Presentations from Staff and Approved Agents**

12. **Mayor's Reports**

13. **Councillor Reports**

14. **Department Reports**

14.a **Administrative Services**

14.a.1 **2025 Interim Tax Levy**

Moved by Councillor C. Lauder  
Seconded by Councillor D. Tait

That Woodstock City Council approve the interim tax levy for 2025 and that the necessary by-law be brought forward for three readings.

**Carried**

**Action – Administrative Services**

14.a.2 **Temporary Borrowing By-law**

Moved by Councillor M. Schadenberg  
Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council authorizes the temporary borrowing to a maximum of \$5,000,000 for the year 2025 and that the necessary by-law be brought forward for three readings.

**Carried**

**Action – Administrative Services**

14.a.3 **Items to be carried over year-end**

Moved by Councillor K. Leatherbarrow  
Seconded by Councillor C. Lauder

That Woodstock City Council approve the requests to carry funds over the year end as listed for various capital and revenue fund projects and that these funds be recognized as a prior year commitment or a reserve contribution as appropriate.

**Carried**

**Action – Administrative Services**

#### 14.a.4 Adoption of 2025 Capital Budget and 2026-2029 Capital Forecast

##### 1. Councillor Schadenberg Suggested Motion – Downtown Revitalization Pages 13 and 14:

Moved by Councillor M. Schadenberg  
Seconded by Councillor C. Lauder

That Project INF00138-Downtown Revitalization being financed from debenture be removed from the 2025 Capital Budget and the 2026-2029 Capital Forecast.

Yea (3): Councillor C. Lauder, Councillor D. Tait, and Councillor M. Schadenberg

Nay (3): Councillor B. Martin, Mayor J. Acchione, and Councillor L. Wismer-Van Meer

Conflict (1): Councillor K. Leatherbarrow

Voter Type: Majority (Voted), Recorded

**Defeated (3 to 3)**

##### 2. Councillor Schadenberg Suggested Motion – Disc Golf Redevelopment Page 32:

Moved by Councillor M. Schadenberg  
Seconded by Councillor L. Wismer-Van Meer

That Project PKS00073-Disc Golf Redevelopment be amended by moving the \$40,000 from the 2026 Forecasted Budget into the 2025 Capital Budget for a total of \$60,000 to complete the project in 2025;

And further that the \$40,000 be financed from the Reserve for Capital Projects.

**Carried**

**Action – Administrative Services, Parks and Recreation**

##### 3. Councillor Tait Suggested Motion – Lions Pool Demolition Page 25:

Moved by Councillor D. Tait  
Seconded by Councillor C. Lauder

That Project BLD00147-Lions Pool - Demolition be renamed to Lions Pool – Renovation;

And further that the 2025 Capital Budget is increased by \$1,825,000 financed from debenture to bring the outdoor pool back into working order.

Yea (3): Councillor C. Lauder, Councillor D. Tait, and Councillor M. Schadenberg

Nay (4): Councillor B. Martin, Mayor J. Acchione, Councillor K. Leatherbarrow, and Councillor L. Wismer-Van Meer

Voter Type: Majority (Voted), Recorded

**Defeated (3 to 4)**

4. Councillor Tait Suggested Motion – York Street Reconstruction Pages 11 and 12:

Moved by Councillor D. Tait

Seconded by Councillor M. Schadenberg

That Project INF00091-York St Recon – George to Adelaide for \$343,000 be moved into the 2025 Capital Budget from the 2026 Capital Forecasted year to be financed from debenture.

**Carried**

**Action - Administrative Services, Engineering**

5. Councillor Tait Suggested Motion – Powell Street Reconstruction Page 11:

Moved by Councillor D. Tait

Seconded by Councillor C. Lauder

That Project INF00079-Powell St Recon – Salter to Parkinson for \$518,000 be moved into the 2025 Capital Budget from the 2027 Capital Forecasted year to be financed from debenture.

**Carried**

**Action - Administrative Services, Engineering**

6. Councillor Lauder Suggested Motion – Adelaide Street Parking Lot Rehab – Page 10:

Moved by Councillor C. Lauder

Seconded by Councillor M. Schadenberg

That Project INF00059- Adelaide St Parking Lot Rehab for \$200,000 be moved into the 2025 Capital Budget from the 2026 Capital Forecasted year to be financed from debenture.

**Carried**

**Action - Administrative Services, Engineering**

Moved by Councillor L. Wismer-Van Meer  
 Seconded by Councillor C. Lauder

That, in accordance with section 284.16 (3) of the Municipal Act, 2001 and Section 7.(4) of O. Reg. 530/22, Woodstock City Council shortens the amendment period for the 2025 Capital Budget from the prescribed 30-day period to 25 days.

**Carried**

**Action – Administrative Services**

14.a.5 Housing Needs Assessment

Moved by Councillor K. Leatherbarrow  
 Seconded by Councillor D. Tait

That Woodstock City Council approve the funding of up to \$20,000 for consulting services from the Contingency Reserve to complete the Housing Needs Assessment required as part of the new 10-year CCBF funding agreement;

And further that any unspent funds be carried over to 2025.

**Carried**

**Action – Administrative Services**

14.b Engineering

14.b.1 Purchase of a Replacement Transit Bus

Moved by Councillor L. Wismer-Van Meer  
 Seconded by Councillor M. Schadenberg

That Woodstock City Council waive the tendering requirements of Municipal Code Chapter 376 – Procurement of Goods and Services and authorize the purchase of one 2025 Nova transit bus in the amount of \$639,952 plus HST.

**Carried**

**Action – Administrative Services, Engineering**

14.c Cultural Services

14.d Parks and Recreation

14.d.1 Disc Golf

Moved by Councillor L. Wismer-Van Meer  
Seconded by Councillor C. Lauder

That Woodstock City Council receive the report regarding Disc Golf as information.

**Carried**

14.d.2 2025 Annual Bedding Plant Order

Moved by Councillor M. Schadenberg  
Seconded by Councillor D. Tait

That Woodstock City Council gives notice of a commitment of \$53,767.43 including H.S.T. in the 2025 budget for payment for the supply of floral materials from Floral Express Inc.

**Carried**

**Action – Administrative Services, Parks and Recreation**

14.e Economic Development

14.f Clerks

14.f.1 Confirming By-law 2024

Moved by Councillor C. Lauder  
Seconded by Councillor B. Martin

That Woodstock City Council refer the Confirming By-law to the by-law section of the meeting.

**Carried**

14.g Chief Administrative Officer

14.g.1 Strategic Priorities Mid-Term Update

Moved by Councillor K. Leatherbarrow  
Seconded by Councillor B. Martin

That Woodstock City Council receive the Strategic Priorities Mid-Term Update report as information.

**Carried**

14.h Human Resources



14.i Fire Services

14.j Public Works

14.j.1 Procurement of Street Sweeper for Public Works

Moved by Councillor C. Lauder

Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council approve participation in Canoe Procurement Group of Canada for cooperative purchasing of project EQU00043 PW - Replace Street Sweeper \$386,478.21 exclusive of taxes, funded from the Equipment Reserve fund.

**Carried**

**Action – Administrative Services, Public Works**

14.k Information Technology

**15. Special Committee and Advisory Task Force Reports**

15.a >Community and Social Well-Being Reserve

Moved by Councillor K. Leatherbarrow

Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council authorizes the remaining account balance from the Community and Social Well-Being Reserve to be carried over to 2025.

**Carried**

**Action – Administrative Services, Mayor's Office**

**16. Notice of Motion**

**17. New Business**

**18. Draft By-laws**

Moved by Councillor B. Martin

Seconded by Councillor M. Schadenberg

That the following by-laws be given a first and second reading:

- 9722-24 - A by-law to provide for an Interim Tax Levy
- 9723-24 - A by-law to authorize the borrowing of \$5,000,000
- 9724-24 - 9724-24- A By-law to amend Zoning By-law Number 8626-10, as amended ZN 8-24-25 -225 Norwich Avenue

- 9725-24 - A by-law to adopt and confirm all actions and proceedings of the Council of The Corporation of the City of Woodstock during the period December 15th, 2023, to December 12th, 2024.

**Carried**

Moved by Councillor B. Martin  
Seconded by Councillor C. Lauder

That the following by-laws be given a third and final reading:

- 9722-24 - A by-law to provide for an Interim Tax Levy
- 9723-24 - A by-law to authorize the borrowing of \$5,000,000
- 9724-24 - 9724-24- A By-law to amend Zoning By-law Number 8626-10, as amended ZN 8-24-25 -225 Norwich Avenue
- 9725-24 - A by-law to adopt and confirm all actions and proceedings of the Council of The Corporation of the City of Woodstock during the period December 15th, 2023, to December 12th, 2024.

**Carried**

**19. Questions and Address by Members of Council**

**20. Adjournment**

Moved by Councillor M. Schadenberg  
Seconded by Councillor L. Wismer-Van Meer

That the meeting adjourn at 9:27 p.m.

**Carried**

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Mayor – Jerry Acchione

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City Clerk – Amelia Humphries