

**To: David Creery, Chief Administrative Officer**

**From: Jeff Bunn, Manager of Legislative Services/Deputy City Clerk**

**Re: Citizen Appointments to the Woodstock Recreation Advisory Committee and Environmental Advisory Committee 2025-2026**

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### **AIM**

The purpose of this report is to seek Council's consideration of applicants to the Woodstock Recreation Advisory Committee and Environmental Advisory Committee for a term from February 20, 2025, to November 14, 2026.

### **BACKGROUND**

#### Woodstock Recreation Advisory Committee

The purpose of the Recreation Advisory Committee is to make recommendations relating to:

- the status of programs and their relationship to community needs;
- capital projects;
- the education of the community on recreational issues; and,
- increasing public awareness and understanding of recreational issues within the city.

The committee also meets with groups, organizations and individuals interested or involved in industrial, commercial or residential recreation activities to determine their concerns or areas of interest.

In accordance with Chapter 67 of the Municipal Code, the Woodstock Recreation Advisory Committee shall be composed of the following voting members:

1. two voting members of Woodstock City Council for the current term;
2. up to 10 voting members shall be members who are a resident, an owner of property or an employee within the City of Woodstock; and,
3. up to four non-voting student members who are students attending any high school or college located in the City.

#### Woodstock Environmental Advisory Committee

The purpose of the Environment Advisory Committee is to make recommendations relating to:

- setting of objectives and policies in connection with environmental matters;
- status of programs and their relationship to community needs;
- capital projects;
- educating the community on environmental matters; and,
- increasing public awareness and understanding of environmental matters.

In accordance with Chapter 51 of the Municipal Code, the Woodstock Environmental Advisory Committee shall be composed of the following voting members:

1. two voting members of Woodstock City Council for the current term;
2. up to nine voting members of the public who are a resident, an owner of property or an employee within the City of Woodstock; and,
3. up to four non-voting student members who are students attending any high school or college located in the City.

### 2024-2025 Recruitment

Between December 9, 2024, and January 31, 2025, City Staff conducted a recruitment campaign to seek applications from interested citizens within the City.

### Closed Session Consideration of Applications

In accordance with City Policy GA005 – Appointments to Boards and Committees, Council considers appointments in closed session to protect the personal information and privacy of applicants to various Boards and Committee. The appointments are then confirmed in an open session of Council.

### **COMMENTS**

During the closed session meeting held on February 6, 2025, Council considered applications submitted for the Woodstock Recreation Advisory Committee and Environmental Advisory Committee and directed staff to present the following names for appointment:

Woodstock Recreation Advisory Committee: Steve Morris

Woodstock Environmental Advisory Committee: Chris Kennedy

### **RECOMMENDATION**

That Woodstock City Council appoints Steve Morris to the Woodstock Recreation Advisory Committee, and Chris Kennedy to the Woodstock Environmental Advisory Committee for a term ending November 14<sup>th</sup>, 2026.

*Authored by: Jeff Bunn, Manager of Legislative Services/Deputy City Clerk*

*Approved by: Amy Humphries, Deputy Chief Administrative Officer/City Clerk*

*Approved by: David Creery, Chief Administrative Officer*