

## Woodstock City Council

### Regular Council Minutes

Date: March 6, 2025  
Time: 1:30 PM  
Location: Council Chambers

This meeting was held in person and electronically in accordance with section 238 (3.3) of the *Municipal Act, 2001* as amended, and section 16.6.24 of the City of Woodstock Procedure by-law. This meeting took place in Council Chambers at Woodstock City Hall, 500 Dundas Street.

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#### 1. Closed Session

A Closed Session of Woodstock City Council was held on the above-mentioned date, commencing at 1:00 p.m. All members of Council were present with the exception of Councillor M. Schadenberg who arrived at 1:30 p.m. Mayor J. Acchione chaired the meeting.

Moved by Councillor C. Lauder  
Seconded by Councillor D. Tait

That Council now convenes in Closed Session for the consideration of:

1. a proposed or pending acquisition or disposition of land by the municipality.

**Carried**

Moved by Councillor C. Lauder  
Seconded by Councillor L. Wismer-Van Meer

That Council adjourned the Closed Session portion of the meeting at 1:06 p.m.

**Carried**

#### 2. Disclosure of Pecuniary Interest

Councillor D. Tait declared a conflict of interest and refrained from discussing Council agenda item 14.b.1. Edward Street/Mary Street/Wellington Street North Reconstruction Contract No. 11365/11361/11360 Tender Award as her son is employed by the contractor.

Mayor J. Acchione also declared a conflict of interest and refrained from discussing Council agenda item 18.b. By-law 9739-25 - A by-law to amend Zoning By-law Number 8626-10, as amended. - ZN 8-24-03 -685761 Highway 2

and 775019 Blandford Road; and, item 18.c. By-law 9740-25 - A by-law to amend Zoning By-law Number 8626-10, as amended. -ZN 8-23-18 - 685691 Oxford Rd 2, as he owns property in close proximity of the subject properties.

**3. Disclosure of New Business**

**4. Matters Arising from the Minutes**

**5. Minutes**

Moved by Councillor C. Lauder  
Seconded by Councillor K. Leatherbarrow

That the minutes of the Regular meeting of Woodstock City Council held on February 20, 2025 and the minutes of the Special Revenue Budget Meetings held on February 25 and February 26, 2025 be adopted.

**Carried**

**6. Additions to the Agenda**

**7. Presentations**

**8. Delegations**

**9. Consideration of Planning Reports**

**10. Consideration of Correspondence**

**11. Presentations from Staff and Approved Agents**

**11.a Stephanie Porter, Interim Director/Curator of the Woodstock Art Gallery and Aaron Dawson, Past Chair of the Woodstock Art Gallery Advisory Board - Woodstock Art Gallery 2025 Budget Presentation**

Stephanie Porter, Interim Director/Curator and Aaron Dawson, Past Chair of the Woodstock Art Gallery Advisory Board, presented an overview of the 2025 Revenue Budget. This item will be dealt with as part of the budget revisions and approvals at the March 20, 2025, regular Council meeting.

**11.b Lindsay Harris, CEO Woodstock Public Library and Mary Anne Silverthorn Woodstock Public Library Board Chair - Woodstock Public Library 2025 Budget Presentation**

Lindsay Harris, CEO Woodstock Public Library and Mary Anne Silverthorn, Woodstock Public Library Board Chair, presented an overview of the 2025 Revenue Budget and responded to Council's questions. This item will be dealt with as part of the budget revisions and approvals at the March 20, 2025, regular Council meeting.

11.c Rod Wilkinson, Woodstock Police Services Chief of Police and Ken Whiteford, Police Services Board Chair - Woodstock Police Services 2025 Budget Presentation

Rod Wilkinson, Woodstock Police Services Chief of Police and Ken Whiteford, Police Services Board Chair, presented an overview of the 2025 Revenue Budget and responded to Council's questions. This item will be dealt with as part of the budget revisions and approvals at the March 20, 2025, regular Council meeting.

**12. Mayor's Reports**

**13. Councillor Reports**

**14. Department Reports**

14.a Administrative Services

14.a.1 Expenses Not Included in 2025 Preliminary Revenue Fund Budget

Moved by Councillor K. Leatherbarrow  
Seconded by Councillor D. Tait

That Woodstock City Council approve the report regarding expenses excluded from the 2025 Preliminary Revenue Fund Budget.

**Carried**

**Action – Administrative Services**

14.b Engineering

14.b.1 Edward Street/Mary Street/Wellington Street North Reconstruction Contract No. 11365/11361/11360 Tender Award

Moved by Councillor C. Lauder  
Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council award the tender for the reconstruction of Edward Street, Mary Street and Wellington Street North to Viewcon Construction Limited, in the amount of \$3,230,961.00 inclusive of HST.

**Carried**

**Action – Administrative Services, Engineering**

14.b.2 Development Charges Interest Policy Update

Moved by Councillor M. Schadenberg  
Seconded by Councillor D. Tait

That Woodstock City Council approve the Development Charges Interest Policy AS012, as amended.

**Carried****Action – Administrative Services, Engineering, Clerks**14.c Cultural Services14.d Parks and Recreation14.e Economic Development14.e.1 Proposed Extension in Timing to Build Commitment for Derek Booy (Griffin Way)

Moved by Councillor L. Wismer-Van Meer

Seconded by Councillor D. Tait

That Woodstock City Council authorizes the Mayor and Clerk to sign an amending agreement with 2742534 ONTARIO INC. (Derek Booy), regarding construction commitments outlined in the agreement of Purchase and Sale for 2 acres of industrial land located on Griffin Way.

**Carried****Action – Economic Development, Clerks, Mayor’s Office**14.f Clerks14.f.1 2024 Annual Status Report of the City’s 2023-2027 Accessibility Plan

Moved by Councillor K. Leatherbarrow

Seconded by Councillor B. Martin

That Woodstock City Council approve the 2024 Annual Status Report for the 2023-2027 Accessibility Plan.

**Carried****Action – Clerks**14.f.2 Municipal Alcohol Policy

Moved by Councillor C. Lauder

Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council approves the amendments to Council Policy PR010 - Municipal Alcohol Policy.

**Carried****Action – Clerks**

### 14.f.3 Deputy Mayor Position – Legislative Framework

That Woodstock City Council receives the report on the Deputy Mayor Position – Legislative Framework as information.

Moved by Councillor C. Lauder

Seconded by Councillor D. Tait

That Woodstock City Council, in accordance with Section 217(1) of the Municipal Act, 2001, amends the composition of Woodstock City Council to revise one of the two City-County Councillor positions to establish the Office of Deputy Mayor-County Councillor; and further,

That the position of Deputy Mayor-County Councillor be elected at large during the next regular municipal election, scheduled for October 26, 2026, and each subsequent election thereafter; and further,

That Woodstock City Council directs staff to proceed with preparing a by-law for the next regular City Council meeting to enact the amendment outlined above to the composition of Woodstock City Council.

Yea (5): Councillor C. Lauder, Councillor D. Tait, Mayor J. Acchione, Councillor L. Wismer-Van Meer, and Councillor M. Schadenberg

Nay (2): Councillor B. Martin, and Councillor K. Leatherbarrow

Voter Type: Majority (Voted), Recorded

**Carried (5 to 2)**

#### **Action – Clerks**

14.g Chief Administrative Officer

14.h Human Resources

14.i Fire Services

14.j Public Works

14.k Information Technology

**15. Special Committee and Advisory Task Force Reports**

**16. Notice of Motion**

**17. New Business**

**18. Draft By-laws**

In accordance with his declared pecuniary interest, Mayor J. Acchione left the meeting at this time. Councillor L. Wismer-Van Meer Chaired this portion of the meeting.

Moved by Councillor C. Lauder  
 Seconded by Councillor D. Tait

That the following by-laws be given a first and second reading:

- 9738-25 - A by-law to amend Zoning By-law Number 8626-10, as amended. - ZN8-24-16 and ZN8-24-18 (Cachet and Karn Road)
- 9739-25 - A by-law to amend Zoning By-law Number 8626-10, as amended. - ZN 8-24-03 -685761 Highway 2 and 775019 Blandford Road
- 9740-25 - A by-law to amend Zoning By-law Number 8626-10, as amended. -ZN 8-23-18 - 685691 Oxford Rd 2

**Carried**

Moved by Councillor C. Lauder  
 Seconded by Councillor M. Schadenberg

That the following by-laws be given a third and final reading:

- 9738-25 - A by-law to amend Zoning By-law Number 8626-10, as amended. - ZN8-24-16 and ZN8-24-18 (Cachet and Karn Road)
- 9739-25 - A by-law to amend Zoning By-law Number 8626-10, as amended. - ZN 8-24-03 -685761 Highway 2 and 775019 Blandford Road
- 9740-25 - A by-law to amend Zoning By-law Number 8626-10, as amended. -ZN 8-23-18 - 685691 Oxford Rd 2

**Carried**

**19. Questions and Address by Members of Council**

Mayor J. Acchione rejoined the meeting at this time and reassumed his position as Chair.

**20. Adjournment**

Moved by Councillor M. Schadenberg  
 Seconded by Councillor B. Martin

That the meeting adjourn at 3:50 p.m.

**Carried**

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Mayor – Jerry Acchione

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Deputy Clerk – Jeff Bunn