

Woodstock City Council

Regular Council Minutes

Date: April 17, 2025
 Time: 7:00 PM
 Location: Council Chambers

This meeting was held in person and electronically in accordance with section 238 (3.3) of the *Municipal Act, 2001* as amended, and section 16.6.24 of the City of Woodstock Procedure by-law. This meeting took place in Council Chambers at Woodstock City Hall, 500 Dundas Street.

1. **Closed Session**

There was no closed session. Open session commenced at 7:00 p.m.

All members of Council were present. Mayor J. Acchione chaired the meeting.

2. **Disclosure of Pecuniary Interest**

Councillor B. Martin declared a conflict of interest and refrained from discussing Council agenda item 8.a - Meredith Maywood, Oxford County - Update on Tourism Oxford Activities, as she owns a tourism-based business that benefits from the programming offered by Oxford Tourism.

3. **Disclosure of New Business**

4. **Matters Arising from the Minutes**

5. **Minutes**

Moved by Councillor M. Schadenberg
 Seconded by Councillor L. Wismer-Van Meer

That the minutes of the Regular meeting of Woodstock City Council held on April 3, 2025, be adopted.

Carried

6. **Additions to the Agenda**

Moved by Councillor M. Schadenberg
 Seconded by Councillor C. Lauder

That the following items be added to the agenda:

- Delegation Item 8.c - John Bell - Item 14.g.1 - OLT Appeal- 401 Lakeview

- Consideration of Correspondence Item 10.a - The Lions Club of Woodstock - Reinvest in Lions Pool

Carried

7. Presentations

8. Delegations

8.a Meredith Maywood, Oxford County - Update on Tourism Oxford Activities

Meredith Maywood of Tourism Oxford presented Council with a 2024 year in review and an overview of the 5-Year Tourism Plan.

Moved by Councillor K. Leatherbarrow

Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council receive the presentation from Tourism Oxford as information.

Carried

8.b Melissa Holden - Reconsideration of the Closing of Lions Pool

Melissa Holden requested that Council reconsider the decision to demolish Lions Pool and either refurbish the existing pool or install a new pool at the location.

Moved by Councillor M. Schadenberg

Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council receive the presentation from Melissa Holden regarding the reconsideration of the closing of Lion's Pool as information.

Carried

8.c >John Bell - OLT Appeal- 401 Lakeview

John Bell spoke in support of appealing Oxford County Council's approval of applications OP 23-02-8 and SB 23-03-8 to the Ontario Land Tribunal. No resolution is required as this delegation refers to Department Report item 14.g.1.

9. Consideration of Planning Reports

9.a B25-06-8 - Application for Consent - Hunt Property Corp. - 124 Stoney Rd.

Moved by Councillor C. Lauder

Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council advise the Land Division Committee that the City supports the proposal to sever the subject lands, subject to conditions 1 through 6 outlined in the report;

And further that any comments received from the public were reviewed and considered before the decision was made in relation to this planning matter.

Carried

Action – Clerks, Planning

9.b ZN8-25-02 - Application for Zone Change - 643398 Ontario Limited - 572 Main Street

Moved by Councillor L. Wismer-Van Meer

Seconded by Councillor K. Leatherbarrow

That Woodstock City Council approve the application for zone change for lands described as Plan 34, Lots 6-8 in the City of Woodstock, to amend the 'Special Transitional Industrial Zone (M4-4)' by adding a personal service shop as a permitted use to be included in the maximum gross floor area for business and professional offices on the subject lands;

And further that any comments received from the public were reviewed and considered before the decision was made in relation to this planning matter.

Carried

Action – Clerks, Planning

9.c OP25-01-8; ZN8-25-01 - Applications for Official Plan Amendment and Zone Change - B & R Holding Inc. - 427 Woodall Way

Moved by Councillor C. Lauder

Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council advise County Council that the City supports the application to amend the Official Plan (File No. OP 25-01-8), submitted by B & R Holding Inc., for lands legally described as Block 1, Plan 41M-311, City of Woodstock, to create a special policy area within the Business Park Designation to facilitate an indoor recreational building with a maximum gross floor area of 945 m² (10,171.9 ft²) on the subject lands;

And further that Woodstock City Council approve in principle the zone change application (File No. ZN 8-25-01) submitted by B & R Holding Inc. for lands legally described Block 1, Plan 41M-311, in the City of Woodstock, to rezone to subject lands to 'Special Prestige Industrial Zone (M1-sp)' to permit a recreational building (indoor sports) with a maximum gross floor area of 945 m² (10,171.9 ft²) on the subject lands;

And further that any comments received from the public were reviewed and considered before the decision was made in relation to this planning matter.

Carried

Action – Clerks, Planning

10. Consideration of Correspondence

10.a >The Lions Club of Woodstock - Reinvest in Lions Pool

Moved by Councillor D. Tait

Seconded by Councillor C. Lauder

That Woodstock City Council receive the correspondence from the Lions Club of Woodstock regarding reinvestment in Lions Pool as information.

Carried

11. Presentations from Staff and Approved Agents

12. Mayor's Reports

13. Councillor Reports

14. Department Reports

14.a Administrative Services

14.a.1 2024-2025 Dedicated Gas Tax Funding for Public Transportation

Moved by Councillor M. Schadenberg

Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council refer the report regarding the 2024-2025 Dedicated Gas Tax Funding for Public Transportation to the by-law section of the agenda.

Carried

Action – Administrative Services

14.a.2 Statement of Revenue and Expenditure and Statement of Capital

Moved by Councillor K. Leatherbarrow

Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council receive the Statement of Revenue and Expenditure and the Statement of Capital Expenditures for the period ending March 31, 2025 as information.

Carried

14.a.3 2024 Revenue Fund Budget Surplus

Moved by Councillor C. Lauder

Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council approve the allocation of the 2024 surplus to the Reserve for Capital Projects.

Carried

Action – Administrative Services

14.b Engineering

14.c Cultural Services

14.d Parks and Recreation

14.e Economic Development

14.e.1 Request for Approval to Transfer a Small Lot on Pattullo Avenue to Enbridge Gas Inc.

Moved by Councillor M. Schadenberg

Seconded by Councillor K. Leatherbarrow

That Woodstock City Council authorize the Mayor and Clerk to sign an Agreement of Purchase and Sale with Enbridge Gas Inc., and that the necessary bylaws be read.

Carried

Action – Economic Development

14.e.2 EZblocks Patios

Moved by Councillor K. Leatherbarrow

Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council authorizes the capital expenditure of \$65,000 plus HST for EZblocks and that the funds be taken from the Downtown Reserve and that a fee of \$2,000 per patio per season plus installation fee be approved.

Carried

Action – Economic Development, Administrative Services

14.f Clerks

14.f.1 Citizen Appointment to the Museum Advisory Committee 2025-2026

Moved by Councillor D. Tait
Seconded by Councillor M. Schadenberg

That Woodstock City Council appoint Jim Harrison to the Museum Advisory Committee for a term from April 17, 2025, to November 14, 2026.

Carried

Action – Clerks, Culture, Mayor’s Office

14.f.2 Records Retention Schedule Annual Update

Moved by Councillor K. Leatherbarrow
Seconded by Councillor C. Lauder

That Woodstock City Council refer the updated Records Retention Schedule to the bylaw section of the agenda.

Carried

Action - Clerks

14.g Chief Administrative Officer

14.g.1 OLT Appeal- 401 Lakeview

Moved by Councillor L. Wismer-Van Meer
Seconded by Councillor M. Schadenberg

That Woodstock City Council directs the CAO to file a notice of appeal with the Ontario Land Tribunal for applications OP 23-02-8 and SB 23-03-8.

Carried

Action - CAO

14.h Human Resources

14.i Fire Services

14.j Public Works

14.k Information Technology

15. Special Committee and Advisory Task Force Reports

15.a Mayor's Community & Social Well-Being Task Force Terms of Reference

Moved by Councillor L. Wismer-Van Meer

Seconded by Councillor K. Leatherbarrow

That Woodstock City Council adopt the Terms of Reference for the Mayor's Community and Social Well-Being Task Force.

Carried

Action – Mayor's Office

15.b 2025 Funding Request

Moved by Councillor K. Leatherbarrow

Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council approves \$30,000 from the Community and Social Well-Being Reserve to fund a 2025 Youth Excursions and Friday Night Youth Nights pilot program.

Yea (4): Councillor B. Martin, Mayor J. Acchione, Councillor K. Leatherbarrow, and Councillor L. Wismer-Van Meer

Nay (3): Councillor C. Lauder, Councillor D. Tait, and Councillor M. Schadenberg

Voter Type: Majority (Voted), Recorded

Carried (4 to 3)

Action – Administrative Services, Parks and Recreation, Human Resources

16. Notice of Motion

16.a Councillor D. Tait has put forth the following Notice of Motion:

Councillor D. Tait put forth the following Notice of Motion for consideration at the May 1, 2025 Council meeting:

Whereas at its April 3, 2025, meeting Woodstock City Council allocated \$47,100 to 13 organizations for the Spring intake of the 2025 Community Grants Program; and,

Whereas the purpose of the Community Grants program is to provide financial assistance to local non-profit, charitable, or volunteer organizations to deliver programs, services, or special projects that benefit the community and enhance the overall well-being of the City's residents; and,

Whereas the remaining balance for 2025 in the Community Grants Fund is \$109,430.00;

Therefore be it resolved that Woodstock City Council allocates an additional \$10,000.00 to Big Brothers Big Sisters of Oxford County, and \$10,000.00 to Woodstock Kitten Nursery and Rescue to be funded from Account # 0204-83747-0000 - Community Grant Program.

17. New Business

18. Draft By-laws

Moved by Councillor M. Schadenberg

Seconded by Councillor C. Lauder

That the following by-laws be given a first and second reading:

- 9748-25 - A by-law to repeal and replace by-law 9662-24 a by-law which provided for the classification, retention, and destruction of records of the Corporation of the City of Woodstock.
- 9749-25 - A by-law to authorize the Mayor and the Clerk to sign the letter of agreement for the transfer of Dedicated Gas Tax Funds for Public Transportation Program.
- 9750-25 - 9750-25 - A by-law to provide for the purchase and sale of certain lands owned by the City of Woodstock to Enbridge Gas Inc.
- 9751-25 - A by-Law to amend Zoning By-Law Number 8626-10 as amended - ZN8-25-02 - 572 Main Street

Carried

Moved by Councillor M. Schadenberg

Seconded by Councillor D. Tait

That the following by-laws be given a third and final reading:

- 9748-25 - A by-law to repeal and replace by-law 9662-24 a by-law which provided for the classification, retention, and destruction of records of the Corporation of the City of Woodstock.
- 9749-25 - A by-law to authorize the Mayor and the Clerk to sign the letter of agreement for the transfer of Dedicated Gas Tax Funds for Public Transportation Program.
- 9750-25 - 9750-25 - A by-law to provide for the purchase and sale of certain lands owned by the City of Woodstock to Enbridge Gas Inc.
- 9751-25 - A by-Law to amend Zoning By-Law Number 8626-10 as amended - ZN8-25-02 - 572 Main Street

Carried

19. Questions and Address by Members of Council

20. Adjournment

Moved by Councillor B. Martin

Seconded by Councillor K. Leatherbarrow

That the meeting adjourn at 8:55 p.m.

Mayor – Jerry Acchione

City Clerk – Amelia Humphries