

Woodstock City Council

Regular Council Minutes

Date: May 15, 2025
Time: 7:00 PM
Location: Council Chambers

This meeting was held in person and electronically in accordance with section 238 (3.3) of the *Municipal Act, 2001* as amended, and section 16.6.24 of the City of Woodstock Procedure by-law. This meeting took place in Council Chambers at Woodstock City Hall, 500 Dundas Street.

1. **Closed Session**

There was no closed session. Open session commenced at 7:00 p.m.

All members of Council were present with the exception of Mayor J. Acchione. Acting Mayor L. Wismer-Van Meer chaired the meeting.

2. **Disclosure of Pecuniary Interest**

Councillor D. Tait declared a conflict of interest and refrained from discussing Council agenda item 14.b.1 - Powell Street Reconstruction Tender Award – Contract No. 11364 as her son is employed by one of the contractors that submitted a bid.

Councillor K. Leatherbarrow declared a conflict of interest and refrained from discussing Council agenda item 18.c - 9757-25 - A by-law to provide for the financing of the Downtown Woodstock Streetscape Master Plan – Dundas Street from Light Street to Graham Street and Perry Street as she operates a business adjacent to Phase 2 and adjacent to Light Street.

3. **Disclosure of New Business**

4. **Matters Arising from the Minutes**

5. **Minutes**

Moved by Councillor C. Lauder
Seconded by Councillor M. Schadenberg

That the minutes of the Regular meeting of Woodstock City Council held on May 1, 2025 be adopted.

Carried

6. Additions to the Agenda

7. Presentations

8. Delegations

8.a Ryan Napman - Woodstock Recreation Advisory Committee - 2025 Sports Wall of Fame and WRAC Update

Ryan Napman, Chair of the Woodstock Recreation Advisory Committee, presented Council with the recommended inductees for the 2025 Sports Wall of Fame. He also provided Council with an update on the recent activities of the Committee. No resolution is required as this refers to Special Committee and Advisory Task Force Reports item 15.b.

9. Consideration of Planning Reports

9.a SB24-04-8 and ZN8-24-21 - Applications for Official Plan Amendment and Zone Change - 1000228651 Ontario Inc. - 15181 Oxford Road 4

Moved by Councillor D. Tait
Seconded by Councillor B. Martin

That Woodstock City Council approve in principle the zone change application (File No. ZN 8-24-21) submitted by 1000228641 Ontario Inc. for lands described as Part Lot 13, Concession 2 (Blandford), in the City of Woodstock to rezone the subject lands from 'Future Development Zone (FD)' to 'Special General Industrial Zone (M3-sp)' and 'Special General Industrial Holding Zone (M3-sp-H)' to facilitate the development of the subject lands for industrial uses;

And further that Woodstock City Council advise County Council that the City supports the application for draft plan of subdivision (File No. SB 24-04-8) submitted by 1000228641 Ontario Inc. for lands described as Part Lot 13, Concession 2 (Blandford), in the City of Woodstock, with a lapsing date of 3 years from the date of draft plan approval subject to conditions of draft approval 1 through 50 outlined in the report;

And further that any comments received from the public were reviewed and considered before the decision was made in relation to this planning matter.

Carried

Action – Clerks, Planning

10. Consideration of Correspondence

11. Presentations from Staff and Approved Agents

11.a Francois Tomeo - Egis & Aaron D. Blata - R.C. Spencer -Transportation Master Plan

Francois Tomeo of Egis and Aaron Blata of R.C. Spencer presented Council with an overview of the proposed Transportation Master Plan. No resolution is required as this refers to Department Report item 14.b.3.

12. Mayor's Reports

13. Councillor Reports

14. Department Reports

14.a Administrative Services

14.a.1 Debenture Financing – Mary Street Reconstruction

Moved by Councillor B. Martin

Seconded by Councillor K. Leatherbarrow

That Woodstock City Council approve the use of \$400,000 from the Road Reconstruction Reserve to replace the debenture financing approved for the Mary Street Reconstruction (INF00049) capital project in the 2025 Capital Budget.

Carried

Action – Administrative Services

14.a.2 Reserves, Reserve Funds, Trust Funds and Reserve for Capital Projects

Moved by Councillor K. Leatherbarrow

Seconded by Councillor M. Schadenberg

That Woodstock City Council receive the Statement of Reserves, Reserve Funds, Trust Funds and Reserve for Capital Projects at December 31, 2024 as information.

Carried

14.b Engineering

14.b.1 Powell Street Reconstruction Tender Award – Contract No. 11364

Moved by Councillor M. Schadenberg

Seconded by Councillor C. Lauder

That Woodstock City Council award the tender for the reconstruction of Powell Street to Euro-Ex Construction (2008422 Ontario Ltd.), in the amount of \$913,829.38 inclusive of HST.

Carried

Action – Administrative Services, Engineering

14.b.2 2025 Asphalt Resurfacing and Surface Asphalt Tender Award

Moved by Councillor B. Martin

Seconded by Councillor M. Schadenberg

That Woodstock City Council award the tender for the 2025 Annual Asphalt Program to Permanent Paving Ltd. in the amount of \$1,390,000.00, inclusive of HST.

Carried

Action – Administrative Services, Engineering

14.b.3 Transportation Master Plan and EA

Moved by Councillor C. Lauder

Seconded by Councillor D. Tait

That Woodstock City Council accept the Transportation Master Plan and direct staff to implement the recommended policies and include the phased recommendations in future capital plans and Official Plan Amendments as appropriate.

Carried

Action – Engineering

14.c Cultural Services

14.d Parks and Recreation

14.d.1 External Special Event Policy

Moved by Councillor K. Leatherbarrow

Seconded by Councillor C. Lauder

That Woodstock City Council approves Council Policy GA031 - External Special Events.

Carried

Action – Parks and Recreation, Clerks

14.d.2 Recreation and Culture Program Refund and Withdrawal Policy

Moved by Councillor C. Lauder

Seconded by Councillor K. Leatherbarrow

That Woodstock City Council approves Council Policy GA032 – Recreation and Culture Program Refund and Withdrawal Policy.

Carried

Action – Parks and Recreation, Culture, Administrative Services, Clerks

14.e Economic Development

14.f Clerks

14.f.1 2025 Student Civic Awards of Excellence

Moved by Councillor C. Lauder

Seconded by Councillor D. Tait

That Woodstock City Council confirms the selection of the following students as the winners of the 2025 Student Civic Awards of Excellence:

- Maria Eduarda De Nez Nalevaiko – St. Mary’s High School
- Sage Hehar – Huron Park Secondary School
- Chloe Knoll – Woodstock Collegiate Institute
- Eliane Mbombo-Pembe – École Secondaire Catholique Notre-Dame
- Maryam Siddiqui – College Avenue Secondary School

Carried

Action – Mayor’s Office, Clerks

14.g Chief Administrative Officer

14.h Human Resources

14.i Fire Services

14.j Public Works

14.k Information Technology

15. Special Committee and Advisory Task Force Reports

15.a Amendments to City Beautiful Awards Policy

Moved by Councillor B. Martin

Seconded by Councillor M. Schadenberg

That Woodstock City Council approves the amendments to Council Policy PR011 – City Beautiful Awards.

Carried

Action – Woodstock Environment Advisory Committee, Parks and Recreation, Clerks

15.b Woodstock Sports Wall of Fame 2025

Moved by Councillor M. Schadenberg

Seconded by Councillor D. Tait

That Woodstock City Council approves the induction of the following individuals at the 2025 Sports Wall of Fame ceremony:

- Female Athlete: Janet Thompson
- Male Athlete: Kevin Bruder
- Team: Silver Tankard Ontario Champions
- Builder of Sport: Bill Arthurs
- Historic: Bob McMillan & Bun Brewster
- Lifetime Achievement: Jim Stevens; and,
- Special Recognition: Kyla Rodrigue.

Carried

Action - Parks and Recreation, Information Technology, Marketing and Communications

16. Notice of Motion

16.a Councillor B. Martin has put forth the following Notice of Motion:

Councillor B. Martin put forth the following Notice of Motion for consideration at the June 5, 2025 Council meeting:

That Woodstock City Council authorize free transit, including Para-Transit Services, on Saturday, June 14, 2025, to facilitate travel into the downtown core for Pride Family Day.

17. New Business

18. Draft By-laws

Moved by Councillor C. Lauder

Seconded by Councillor D. Tait

That the following by-laws be given a first and second reading:

- 9755-25 - A by-law to amend the City of Woodstock Municipal Code Chapter 172 – Treasurer – Appointment.
- 9756-25 - A by-law to provide for the financing of Adelaide Street Parking Lot Rehabilitation.
- 9757-25 - A by-law to provide for the financing of the Downtown Woodstock Streetscape Master Plan – Dundas Street from Light Street to Graham Street and Perry Street.

Carried

Moved by Councillor C. Lauder

Seconded by Councillor B. Martin

That the following by-laws be given a third and final reading:

- 9755-25 - A by-law to amend the City of Woodstock Municipal Code Chapter 172 – Treasurer – Appointment.
- 9756-25 - A by-law to provide for the financing of Adelaide Street Parking Lot Rehabilitation
- 9757-25 - A by-law to provide for the financing of the Downtown Woodstock Streetscape Master Plan – Dundas Street from Light Street to Graham Street and Perry Street.

Carried

19. Questions and Address by Members of Council

20. Adjournment

Moved by Councillor M. Schadenberg

Seconded by Councillor C. Lauder

That the meeting adjourn at 8:15 p.m.

Carried

Mayor – Jerry Acchione

Deputy City Clerk – Jeff Bunn