

	<b>City of Woodstock Policy Manual</b>
<b>Subject:</b>	<b>Recreation Program Registration for Non-City Residents</b>
<b>Policy Number:</b>	<b>PR018</b>
<b>Revision:</b>	<b>00</b>
<b>Approved by Council:</b>	<b>August 14, 2025</b>
<b>Amended:</b>	

### **Statement Of Principle**

This policy grants City of Woodstock residents priority registration opportunities, allowing them earlier access to enrollment in City-administered programs compared to non-residents.

### **Administration**

This policy is applicable to all City-operated camps and all recreation and aquatic programs, with the exception of aquatic leadership programs.

### **Application**

1. City-operated camp, recreation, and aquatic programs will have two distinct registration start dates. The initial registration will be exclusive to residents with a Woodstock postal code. Seven days thereafter, registration for programs will be open to everyone.
2. Registration for Aquatic Leadership levels, including First Aid courses and High-5 programs, will maintain a single registration date.
3. The Director of Parks and Recreation has the discretion to establish a single registration date for individual programs where it would benefit the community

<b>Revision Date</b>	<b>Rev #</b>	<b>Particulars</b>