

**To: David Creery, Chief Administrative Officer**

**From: Harold de Haan, City Engineer**

**Re: Revision to City Video Surveillance Policy**

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**AIM**

To obtain City Council's approval to revise Council Policy GA026 - Video Surveillance to include Transit buses and other City vehicles.

**BACKGROUND**

City Council approved and adopted GA026 – Video Surveillance Policy on October 21, 2021. The purpose of this policy is to provide guidelines with respect to video surveillance at City of Woodstock owned/operated/leased facilities in accordance with the privacy provisions of the Municipal Freedom of Information Act (“the Act”). The intent is to establish guidelines that achieve a balance between security, safety, and an individual's right to privacy.

The 2025 Capital Budget included \$120,000 for the installation of video cameras on the City's Transit buses.

**COMMENTS**

Upon approval of the 2025 Capital Budget, City Staff proceeded with the tendering and award for the installation of video cameras on the Transit buses. Cameras will cover the exterior and interior of the bus to help protect the public as well as staff. The installation of the cameras has begun, and all City buses will be outfitted soon. Upon completion of the installations and approval of the revised policy, use of the cameras will start. Similar to City facilities, signs will be placed on the buses to inform the public of video camera use. Policy GA026 – Video Surveillance needs to be updated to reflect the usage of video cameras on City vehicles, specifically Transit buses. Inclusion of vehicles in the policy ensures that any information obtained from the cameras is used in a transparent and consistent manner with City facilities so that both the City and the public are protected.

**ATTACHMENTS**

GA026 – Video Surveillance Policy - revised

**RECOMMENDATION**

That Woodstock City Council approves amendments to Council Policy GA026 – Video Surveillance.

*Authored by: Harold de Haan, P.Eng., City Engineer*

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*Approved by: David Creery, P. Eng, MBA, Chief Administrative Officer*