

Woodstock City Council

Regular Council Minutes

Date: February 5, 2026
Time: 1:30 PM
Location: Council Chambers

This meeting was held in person and electronically in accordance with section 238 (3.3) of the *Municipal Act, 2001* as amended, and section 16.6.24 of the City of Woodstock Procedure by-law. This meeting took place in Council Chambers at Woodstock City Hall, 500 Dundas Street.

1. **Closed Session**

Closed Session commenced at 12:27 p.m. in the 2nd-floor Board Room, followed by Open Session in Council Chambers at 1:30 p.m. All members of Council were present with the exception of Councillor C. Lauder. Mayor J. Acchione chaired the meeting.

Moved by Councillor K. Leatherbarrow
Seconded by Councillor M. Schadenberg

That Council now convenes in Closed Session for the consideration of a matter relating to labour relations or employee negotiations, and a personal matter about an identifiable individual, including municipal or local board employees.

Carried

Moved by Councillor K. Leatherbarrow
Seconded by Councillor B. Martin

That Council adjourned the Closed Session portion of the meeting at 1:31 p.m.

Carried

2. **Disclosure of Pecuniary Interest**

Councillor D. Tait declared a conflict of interest and refrained from discussing Council agenda items 14.b.3 - Nesbitt Crescent and Vanier Avenue Reconstruction Tender Award - Contract No. 11441 & 11445 as her son is employed by the successful contractor.

3. **Disclosure of New Business**

4. **Matters Arising from the Minutes**

5. Minutes

Moved by Councillor K. Leatherbarrow
Seconded by Councillor D. Tait

That the minutes of the Regular meeting of Woodstock City Council held on January 15, 2026 be adopted.

Carried

6. Additions to the Agenda

7. Presentations

8. Delegations

9. Consideration of Planning Reports

10. Consideration of Correspondence

11. Presentations from Staff and Approved Agents

12. Mayor's Reports

13. Councillor Reports

14. Department Reports

14.a Administrative Services

14.b Engineering

14.b.1 2025 Annual Building Report

Moved by Councillor K. Leatherbarrow
Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council receive the 2025 Annual Building Report as information.

Carried

14.b.2 Chapter 0504 – Parking Payments in Lieu of – 28 Finkle Street

Moved by Councillor L. Wismer-Van Meer
Seconded by Councillor D. Tait

That Woodstock City Council authorizes the Mayor and City Clerk to sign the required agreements with the registered Owner of the properties to provide the relief of ten (10) parking spaces at 28 Finkle Street.

Carried**Action - Engineering**14.b.3 Nesbitt Crescent and Vanier Avenue Reconstruction Tender Award - Contract No. 11441 & 11445

Moved by Councillor M. Schadenberg
 Seconded by Councillor K. Leatherbarrow

That Woodstock City Council award the tender for the reconstruction of Nesbitt Crescent and Vanier Avenue to Viewcon Construction Limited, in the amount of \$3,125,611.09 inclusive of HST.

Carried**Action - Engineering**14.b.4 Strategic Asset Management Policy Update

Moved by Councillor K. Leatherbarrow
 Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council approves the updates to Council Policy AS011 - Strategic Asset Management Policy;

And further that the updated Strategic Asset Management Policy be shared with the City's Local Boards.

Carried**Action – Engineering, Clerks**14.c Cultural Services14.d Parks and Recreation14.e Economic Development14.f Clerks14.f.1 Downtown Woodstock BIA Board of Management Composition Changes February 2026

Moved by Councillor K. Leatherbarrow
 Seconded by Councillor B. Martin

That Woodstock City Council approve the appointment of Simon Mathias to the Downtown Woodstock BIA Board of Management.

Carried**Action – Downtown Woodstock BIA, Clerks**14.f.2 Consolidating Flag Policies GA012 and GA008

Moved by Councillor D. Tait

Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council approve Council Policy GA012 - Raising Community Flags and Banners, Distribution of City of Woodstock Flags and Lowering of Flags to Half-Mast as amended;

And further that City Council repeal Council Policy GA008 - Distribution of City of Woodstock Flags;

And further that City Council refer the proposed amendment to Municipal Code Chapter 330 – Fees and Charges to the By-law section of the agenda.

Carried**Action - Clerks**14.g Chief Administrative Officer14.h Human Resources14.i Fire Services14.j Public Works14.k Information Technology**15. Special Committee and Advisory Task Force Reports****16. Notice of Motion****17. New Business**17.a Councillor B. Martin put forth the following motion for Council's consideration:

Councillor B. Martin raised a Point of Order that the discussion was not germane to the motion. The Point of Order was not sustained by the Mayor.

Moved by Councillor B. Martin

Seconded by Councillor K. Leatherbarrow

Whereas ongoing illegal dumping within the City of Woodstock has become a growing concern for residents and the municipality;

And whereas community complaints and the cost implications associated with cleanup and enforcement continue to increase;

Therefore be it resolved that staff be directed to prepare a report for Council that examines the issue of illegal dumping within the City of Woodstock, clarifies the City's jurisdiction and authority in addressing illegal dumping including any legislative limitations, and provides a set of possible recommendations and strategies to proactively address this issue, including but not limited to enforcement options, public education initiatives, and partnerships with relevant agencies, as well as identifying any potential resource implications associated with implementing these recommendations.

Carried

Action – Public Works, Parks and Recreation, Engineering, Economic Development

18. Draft By-laws

Moved by Councillor K. Leatherbarrow
Seconded by Councillor B. Martin

That the following by-laws be given a first and second reading:

- 9800-26 - A By-law to amend Chapter 330 – Fees and Charges of the Municipal Code to include fees for the sale of City flags.

Carried

Moved by Councillor K. Leatherbarrow
Seconded by Councillor M. Schadenberg

That the following by-laws be given a third and final reading:

- 9800-26 - A By-law to amend Chapter 330 – Fees and Charges of the Municipal Code to include fees for the sale of City flags.

Carried

19. Questions and Address by Members of Council

20. Adjournment

Moved by Councillor K. Leatherbarrow
Seconded by Councillor B. Martin

That the meeting adjourn at 2:06 p.m.

Carried

Mayor – Jerry Acchione

City Clerk – Amelia Humphries