

To: David Creery, Chief Administrative Officer
From: Artem Voytsekhovskiy, Manager of Finance
Re: 2025 Tender Awards

AIM

To advise Council of the tenders awarded in 2025.

BACKGROUND

Under the Purchasing By-law, Council approval of tenders is not required if the following conditions are met:

1. There is more than one bidder.
2. The contract is awarded to the low bidder meeting the specifications.
3. The successful bid is under budget.
4. The project has been approved in the current year estimates.
5. The total value of the tender for City Purposes is less than \$750,000.
6. There are no Senior Government requirements for Council approval of the tender.

The Purchasing Policy also provides that in the event a project is over budget but meets all the other criteria, the Chief Administrative Officer is authorized to approve the transfer of unspent funds to make up the shortfall from like projects which form part of the approved Capital Budget.

COMMENTS

Attached is a list of the tenders awarded in 2025. This list does not include tenders that Council awarded.

You will notice that some tender results are lower than the budgeted amount. In some cases, the budget amount includes other costs related to the project. When the full budget is not required, the unspent amount is returned to the original source of financing – for example, Reserves, including the Reserve for Capital projects and Reserve Funds.

ATTACHMENTS

1. Tender Awards 2025

RECOMMENDATION

That Woodstock City Council receives the 2025 Tender Awards report as information.

Authored by: Artem Voytsekhovskiy, CPA, CMA, Manager of Finance

Approved by: Stephanie Harper, CPA, Chief Financial Officer

Approved by: David Creery, P. Eng, MBA, Chief Administrative Officer