

Woodstock City Council

Regular Council Minutes

Date: July 13, 2023
 Time: 7:00 PM
 Location: Council Chambers

This meeting was held in person and electronically in accordance with section 238 (3.3) of the Municipal Act, 2001 as amended, and section 16.6.24 of the City of Woodstock Procedure by-law. This meeting took place in Council Chambers at Woodstock City Hall, 500 Dundas Street.

1. Closed Session

There was no closed session. Open session commenced at 7:00 p.m.

All members of Council were present. Mayor J. Acchione chaired the meeting.

2. Disclosure of Conflict of Interest

2.a Councillor C. Lauder - Woodstock Non-Profit Housing Board - Request for bus stop at 1231 Nellis Street

Councillor C. Lauder declared a conflict of interest and refrained from discussing item 8.a. - Woodstock Non Profit Housing Board - Request for bus stop at 1231 Nellis Street as she has an indirect pecuniary interest due to her position as a Director of the Woodstock Non-Profit Housing Board.

2.b Councillor K. Leatherbarrow - Minor Variance Number MV-10-23 – 262 Wellington Street North

Councillor K. Leatherbarrow declared a conflict of interest and refrained from discussing item 14.f.2. - Minor Variance Number MV-10-23 – 262 Wellington Street North as she owns property in the immediate vicinity of the subject property.

3. Disclosure of New Business

4. Matters Arising from the Minutes

5. Minutes

Moved by Councillor K. Leatherbarrow
 Seconded by Councillor C. Lauder

That the minutes of the Regular meeting of Woodstock City Council held on June 15, 2023 be adopted.

Carried

6. Additions to the Agenda

Moved by Councillor K. Leatherbarrow

Seconded by Councillor B. Wheaton

That the following items be added to the agenda:

- Delegation 8b - Paul Barron, Barron Planning Consulting - Planning item 9b - B23-14-8; ZN8-23-04 - 52 and 58 Park Row and Plan item 9c - B23-10-8 - 745188 Oxford Rd 17
- By-law 9613-23 - A by-law to amend Zoning by-law 8626-10, as amended -ZN 8-22-22 - northwest corner of Juliana Drive and Lampman Place

Carried

7. Presentations

8. Delegations

- 8.a Mary Anne Silverthorne and Diane Harris - Woodstock Non Profit Housing Board - Request for bus stop at 1231 Nellis Street

Councillor C. Lauder declared a conflict on this item.

Moved by Councillor B. Wheaton

Seconded by Councillor K. Leatherbarrow

That Woodstock City Council refer the request from the Woodstock Non Profit Housing Board for a request for a bus stop at 1231 Nellis Street to staff for a report.

Carried

Action - Engineering

- 8.b Paul Barron, Barron Planning Consulting - Planning item 9b - B23-14-8; ZN8-23-04 - 52 and 58 Park Row and Planning item 9c - B23-10-8 - 745188 Oxford Rd 17

Paul Barron, of Barron Planning Consulting, spoke in favour of the applications. These items are dealt with under Consideration of Planning reports item 9.b. and 9.c.

9. Consideration of Planning Reports

9.a ZN 8-23-03 - Application for Zone Change - Starbank Developments 1678 Corporation - 427 Norwich Ave

Moved by Councillor C. Lauder

Seconded by Councillor L. Wismer Van-Meer

That Woodstock City Council approve the application for Zone Change for lands described as Part Lot 18, Concession 2 (East Oxford), Parts 12 & 14 of 41R-8707, City of Woodstock, to amend the provisions of the 'Special Regional Commercial Zone (C6-4)' to increase the maximum permitted gross floor area for a financial institution;

And further that any comments received from the public were reviewed and considered before the decision was made in relation to this planning matter.

Carried

Action – Clerks, Planning

9.b B23-14-8; ZN8-23-04 - Applications for Consent and Zone Change - Oxford Builders Inc. - (Barron Planning Consulting) - 52 and 58 Park Row

Moved by Councillor D. Tait

Seconded by Councillor L. Wismer Van-Meer

B23-14-8:

That Woodstock City Council advise the Land Division Committee that the City supports the proposal to sever the subject property, subject to the following conditions:

1. The owner shall enter into a Severance Agreement with the City of Woodstock as set forth in the City of Woodstock By-law No. 5266-76, and amendments thereto. The agreement will be registered on title by the owner, to the satisfaction of the City of Woodstock.
2. The owner provides confirmation of the location of any existing overhead or underground services installed to the retained and severed lots. Services cannot traverse the adjoining lots and any conflicts must be re-directed or an easement created. Any proposed easements shall be reviewed by the City of Woodstock.
3. The owner shall satisfy all requirements, financial and otherwise, of the City of Woodstock and the County of Oxford, regarding the installation of services and drainage facilities.
4. The owner shall submit a recent survey to confirm lot sizes and building setbacks to the satisfaction of the City of Woodstock.
5. The proposed severed and retained lands be appropriately zoned.

6. The owners shall remove all structures on the proposed severed and retained lands to the satisfaction of the City of Woodstock Building Department.
7. A site servicing plan shall be provided to the satisfaction of the County of Oxford Public Works Department.
8. The Clerk of the City of Woodstock advise the Secretary-Treasurer of the Land Division Committee that all requirements of the City of Woodstock have been complied with.

ZN8-23-04:

That Woodstock City Council approve in-principle the zone change application submitted by Oxford Builders, whereby the lands described as as Part Lots 9 and 10, Plan 86, City of Woodstock are to be rezoned from Residential Zone 1 (R1) to 'Special Residential Zone 3 (R3-sp)' to facilitate the development of 11 townhouse units on two separate lots (one lot containing 6 units and one lot containing 5 units) and to support the severance of those lots;

And further that any comments received from the public were reviewed and considered before the decision was made in relation to this planning matter.

Carried

Action – Clerks, Planning

- 9.c B23-10-8 - Application for Consent - Andrea and Omid Tamjidi - 2796247 Ontario Limited - 745188 Oxford Road 17.

Moved by Councillor M. Schadenberg
Seconded by Councillor K. Leatherbarrow

That Woodstock City Council advise the Land Division Committee that the City supports the proposal to sever the subject property, subject to the following conditions:

1. The owner shall enter into a Severance Agreement with the City of Woodstock as set forth in the City of Woodstock By-law No. 5266-76, and amendments thereto. The Agreement will be registered on title by the owner, to the satisfaction of the City of Woodstock.
2. The owner provides confirmation of the location of any existing overhead or underground services installed to the retained and severed lots. Services cannot traverse the adjoining lots and any conflicts must be re-directed or an easement created. Any proposed easements shall be reviewed by the City of Woodstock.
3. The owner shall satisfy all requirements, financial and otherwise, of the City of Woodstock, regarding the installation of services and drainage facilities.

4. The owner shall submit a recent survey to confirm lot sizes and building setbacks to the satisfaction of the City of Woodstock.
5. The retained lands be appropriately zoned to prevent development until Leslie Street has been extended and/or a plan of subdivision for the severed lands has been approved by Oxford County.
6. That no development take place on the severed lands until a draft plan of subdivision is approved for the severed lands.
7. The owner remove all structures on the severed lands to the satisfaction of the City of Woodstock Building Department.
8. The Clerk of the City of Woodstock advise the Secretary-Treasurer of the Land Division Committee that all requirements of the City of Woodstock have been complied with.

Carried

Action – Clerks, Planning

10. Consideration of Correspondence

10.a County of Oxford Resolutions - Homelessness Crisis and Opioid Crisis

Moved by Councillor B. Wheaton

Seconded by Councillor K. Leatherbarrow

Whereas the homelessness crisis is taking a devastating toll on families and communities, undermining a healthy and prosperous Ontario and that Council accepts that the responsibility to address these challenges rests with community stakeholders, partners and residents as well as federal and provincial governments and agencies;

Whereas the City of Woodstock recognizes the challenges of mental health, addictions, specifically opioids, and homelessness are complex issues that have a significant and detrimental impact on the residents of the City of Woodstock and surrounding areas within Ontario;

Whereas addressing and responding to these issues has placed extreme stress on all levels of municipal and non-municipal programs and services, including various not-for-profit organizations and provincially funded health services with the City of Woodstock and surrounding areas;

Now, therefore be it resolved that the City of Woodstock call on the federal and provincial governments to act on the following seven measures:

1. Acknowledge that homelessness in Ontario is a social, economic, and health crisis;
2. Commit to ending homelessness in Ontario;

3. Work with the Association of Municipalities of Ontario (AMO) and a broad range of community, health, Indigenous, and economic partners to develop, resource, and implement an action plan to achieve this goal;
4. Creation of a multi-sectoral task force to guide development of a robust provincial opioid response plan that will ensure necessary resourcing, policy change, and health and social system coordination;
5. Expanding access to opioid agonist therapy for opioid use disorder through a range of settings (e.g. mobile outreach, primary care, emergency departments, Rapid Access to Addiction Medicine Clinics), and a variety of medication options;
6. Providing a long-term financial commitment to create more affordable and supportive housing for people in need, including people with substance use disorders; and
7. Increasing investments in evidence informed substance use prevention and mental health promotion initiatives that provide foundational support for the health, safety and well-being of individuals, families, and neighborhoods, beginning from early childhood;

And further, that a copy of this motion be sent to the Premier of Ontario; the Minister of Municipal Affairs and Housing; the Minister of Children, Community and Social Services; the Minister of Health; the Minister of the Solicitor General; the Minister of Finance; the Chief Medical Officer of Health; Oxford MPP Ernie Hardeman; Oxford MP Arpan Khanna; the Association of Municipalities of Ontario; and all Ontario municipalities.

Carried

Action – Clerks

10.b Town of Petrolia Resolution - Tax Sale Funds

Moved by Councillor C. Lauder

Seconded by Councillor K. Leatherbarrow

That Woodstock City Council support the resolution received from the Town of Petrolia regarding the reinstatement of previous legislation that permitted municipalities to apply for and retain surplus proceeds from tax sales in their jurisdictions;

And further that this resolution be circulated to the Town of Petrolia, the Ministry of Municipal Affairs and Housing, the Ministry of Finance, the Ontario Municipal Tax & Revenue Associations, the Association of Municipalities of Ontario, and Oxford MPP Ernie Hardeman.

Carried

Action – Clerks

10.c Carlos Gregorio - Woodstock Curling Centre - Request for Lawn Signs

Moved by Councillor D. Tait

Seconded by Councillor L. Wismer Van-Meer

That Woodstock City Council approve the request from the Woodstock Curling Centre to post promotional signs for the Learn 2 Curl program for 2 weeks commencing on August 27, 2023, subject to staff approval.

Carried

Action – Public Works

10.d Jatinder Shergill - Noise exemption request for September 14, 2023

Moved by Councillor K. Leatherbarrow

Seconded by Councillor L. Wismer Van-Meer

That Woodstock City Council approve the noise exemption request for September 14, 2023 from 6-10 pm for a private function at 991 Edinburgh Dr. Woodstock.

Carried

Action – Engineering, Police

10.e Cycles of Life for Supportive Transitional Living - In Kind Donation Request for City Bus and Driver

Moved by Councillor M. Schadenberg

Seconded by Councillor D. Tait

That Woodstock City Council approves the in-kind donation request for Cycles of Life for Supportive Transitional Housing.

Carried

Action - Engineering

10.f 2023 Downtown Woodstock Summer StreetFest– AMENDED Request for Street Closures

Moved by Councillor K. Leatherbarrow

Seconded by Councillor C. Lauder

That Woodstock City Council refer the request regarding amended street closures for 2023 Downtown Woodstock Summer StreetFest to the by-law section of the agenda.

Carried

Action – BIA, Public Works

11. Staff Presentations

11.a Mary Reid, Director/Curator and Jessica Benjak-Waterous, Head of Collections Woodstock Art Gallery - Digital Strategy

No resolution is required as this item is dealt with under Special Committee and Advisory Task Force Reports item 15.a.

12. Mayor's Reports

13. Councillor Reports

14. Department Reports

14.a Administrative Services

14.a.1 Statement of Revenue and Expenditure and Statement of Capital Expenditures for the period ending June 30, 2023

Moved by Councillor K. Leatherbarrow

Seconded by Councillor C. Lauder

That Woodstock City Council receive the Statement of Revenue and Expenditure and the Statement of Capital Expenditures for the period ending June 30, 2023 as information.

Carried

14.b Engineering

14.b.1 Asphalt Resurfacing and Surface Asphalt 2023 Tender Award

Moved by Councillor D. Tait

Seconded by Councillor M. Schadenberg

That Woodstock City Council approves an additional \$200,000 for asphalt resurfacing to be financed from the Asphalt Reserve.

And further that Woodstock City Council award the tender for the 2023 Annual Asphalt Program to Permanent Paving Ltd. in the amount of \$2,199,000.00, inclusive of HST.

Carried

Action – Engineering, Administrative Services

14.b.2 Vacant Building Registry By-law

Moved by Councillor K. Leatherbarrow
Seconded by Councillor C. Lauder

That Woodstock City Council refer the report regarding Vacant Building Registry to the by-law portion of the agenda.

Carried

Action – Engineering, Clerks

14.b.3 Pattullo Avenue Industrial Site (Project 13938): Additional Funding

Moved by Councillor L. Wismer Van-Meer
Seconded by Councillor B. Wheaton

That Woodstock City Council approve additional funding to complete work at the Pattullo Avenue Industrial Site in the order of \$4,600,000 from the Industrial Land Reserve.

Carried

Action – Engineering, Administrative Services

14.c Cultural Services

14.c.1 Staff Complement

Moved by Councillor K. Leatherbarrow
Seconded by Councillor L. Wismer Van-Meer

That Woodstock City Council approves a full-time custodian position for the Museum and Market Centre Theatre to be funded from the current approved budget.

Carried

Action – Culture

14.d Parks and Recreation

14.d.1 Community and Social Well Being Reserve Fund

Moved by Councillor C. Lauder
Seconded by Councillor K. Leatherbarrow

That Woodstock City Council approves \$50,000 from the Community and Social Well Being reserve fund in order to provide increased sanitation items and services to encamped residents within Woodstock.

Carried

Action – CAO, Parks and Recreation, Administrative Services

14.d.2 Splash Pad Location ½ Upper Complex Field

Moved by Councillor L. Wismer Van-Meer
Seconded by Councillor M. Schadenberg

That Woodstock City Council approves that the new location of the 2023 splash pad build take place on half of the current upper complex field.

Carried

Action – Parks and Recreation

14.d.3 Outdoor Pool

Moved by Councillor K. Leatherbarrow
Seconded by Councillor C. Lauder

That Woodstock City Council approve the building of a new outdoor pool at Cowan Fields with a budget of \$5,350,000 with \$5 million to be financed through debt and the decommissioning of Lions Pool.

Carried

Action – Parks and Recreation, Administrative Services

14.e Economic Development

14.e.1 Request to Waive Right of Repurchase Armor Pro Audio Visual Inc.

Moved by Councillor M. Schadenberg
Seconded by Councillor L. Wismer Van-Meer

That Woodstock City Council direct staff from the Development Department to waive the City's right of repurchase of the subject site based on the information provided in this report.

Carried

Action – Economic Development

14.f Clerks

14.f.1 Procedure By-law Update

Moved by Councillor D. Tait
Seconded by Councillor C. Lauder

That Woodstock City Council approved the proposed changes to Municipal Code Chapter 16 – Procedure, excluding items 7 through 12;

And further that the necessary by-law be prepared.

Carried

Action - Clerks

14.f.2 Minor Variance Number MV-10-23 – 262 Wellington Street North

Councillor K. Leatherbarrow declared a conflict on this item.

Moved by Councillor C. Lauder

Seconded by Councillor M. Schadenberg

That Woodstock City Council supports the Committee of Adjustment decision made on June 12th, 2023, for Minor Variance application MV-10-23, 262 Wellington Street North.

Carried

Action - Clerks

14.g Chief Administrative Officer

14.h Human Resources

14.i Fire Services

14.i.1 Fire Apparatus Funding and Purchase Approval

Moved by Councillor K. Leatherbarrow

Seconded by Councillor D. Tait

That in respect to Capital project FIR00026 – Replace Fire Apparatus Engine 1 (ALF Pumper) Council approves:

1) The additional funding in the amount of \$225,000 from the Purchase of Fire Equipment reserve account.

2) The additional funding in the amount of \$160,000 from the Hydro reserves account.

3) The repayment of the total amount of \$330,000 from future contributions to the Purchase of Fire Equipment reserves to the Hydro reserves accounts.

4) The purchase of Pierce stock HDRP Pumper from Commercial Emergency Equipment Co. to the amount of \$1,385,000 including applicable taxes. and

5) that cab repainting be removed from the post delivery alteration scope of work.

Carried

Action – Fire, Administrative Services

14.i.2 Consumer Fireworks Complaint Enforcement & Bylaw Comparison

Moved by Councillor K. Leatherbarrow
Seconded by Councillor B. Wheaton

That Woodstock City Council direct staff to prepare the necessary by-law in order to prohibit the sale and discharge of fireworks entirely under Municipal Code Chapter 802 - Fireworks.

Carried

Action - Fire

14.j Public Works

14.j.1 Municipal Blue Box Program Update – Transition to Full Extended Producer Responsibility

Moved by Councillor D. Tait
Seconded by Councillor K. Leatherbarrow

That Woodstock City Council approve Staff to explore the option of partnering with a Contractor that is positioned to be awarded the entire Oxford County Catchment area for Recycling Collection services within Woodstock.

Carried

Action – Public Works

14.k Information Technology

15. Special Committee and Advisory Task Force Reports

15.a Woodstock Art Gallery Digital Strategy Report & Digital Project Coordinator

Moved by Councillor C. Lauder
Seconded by Councillor K. Leatherbarrow

That Woodstock City Council receive the Woodstock Art Gallery's Digital Strategy Report as information;

And further that Woodstock City Council approves the Woodstock Art Gallery's Digital Strategy Report main recommendation to hire a full-time Digital Project Coordinator to ensure the business continuity and continued growth of the Gallery's operations.

Carried

Action – Culture, Administrative Services

16. Notice of Motion

Councillor M. Schadenberg put forth the following resolution for Council's consideration at the August 10, 2023 Council meeting:

Whereas at the June 22, 2023 Southwestern Public Health Board of Health meeting, a report entitled "Consumption and Treatment Services Feasibility Study Findings Report" was approved unanimously;

Whereas this report included 'An Exploration of the Need for and Feasibility of Consumption and Treatment Services' in Oxford and Elgin Counties;

Whereas this report concluded that the region served by Southwestern Public Health would benefit from Consumption and Treatment Services;

Whereas this report recommended proceeding with Phase 2 of the study, which will involve identifying a potential Consumption and Treatment Services site in the City of Woodstock;

Whereas this report also acknowledges that some people do not support this strategy, creating the need for ongoing consultation and engagement with the community, business owners and operators, health systems, and community partners to support the ongoing exploration of Consumption and Treatment Services in the region;

Whereas the Consumption and Treatment Services Application Guide from the Ministry of Health and Long-Term Care requires that local municipal council support (i.e. a council resolution) endorsing the Consumption and Treatment Services must be obtained;

Whereas a Council resolution of non-support for a Consumption site in the City of Woodstock before commencement of Phase 2 of the study would prevent unnecessary time and effort on any ongoing exploration and consideration of a site within the City of Woodstock;

Now therefore be it resolved that the City of Woodstock does not support a Consumption and Treatment Services site within the municipal boundaries of the City of Woodstock;

And further that this resolution be circulated to Southwestern Public Health, Oxford MP Arpan Khanna, and Oxford MPP Ernie Hardeman.

17. **New Business**

Moved by Councillor B. Wheaton

Seconded by Councillor K. Leatherbarrow

Whereas, all Ontarians deserve and expect a safe and respectful workplace;

Whereas, municipal governments, as the democratic institutions most directly engaged with Ontarians need respectful discourse;

Whereas, several incidents in recent years of disrespectful behaviour and workplace harassment have occurred amongst members of municipal councils;

Whereas, these incidents seriously and negatively affect the people involved and lower public perceptions of local governments;

Whereas, municipal Codes of Conduct are helpful tools to set expectations of council member behaviour;

Whereas, municipal governments do not have the necessary tools to adequately enforce compliance with municipal Codes of Conduct;

Now, therefore be it resolved that the City of Woodstock supports the call of the Association of Municipalities of Ontario for the Government of Ontario to introduce legislation to strengthen municipal Codes of Conduct and compliance with them in consultation with municipal governments;

And further be it resolved that the legislation encompass the Association of Municipalities of Ontario's recommendations for:

- Updating municipal Codes of Conduct to account for workplace safety and harassment
- Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario
- Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province
- Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner
- Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office.

And further that this resolution be circulated to the Honourable Doug Ford, Premier of Ontario; the Honourable Steve Clark, Ministry of Municipal Affairs and Housing; the Honourable Ernie Hardeman, Oxford MPP; Charmaine Williams, Associate Minister of Women's Social and Economic Opportunity; the Association of Municipalities of Ontario; and all Ontario Municipalities.

Carried

Action – Clerks

18. Draft By-laws

Moved by Councillor K. Leatherbarrow

Seconded by Councillor L. Wismer Van-Meer

That the following by-laws be given a first and second reading:

- 9608-23 - A by-law to provide for the stopping up and closing of part of a highway.
- 9609-23 - A by-law to provide for the sale of certain lands owned by The Corporation of the City of Woodstock to 11447556 Canada Inc.
- 9610-23 - A by-law to amend Zoning By-law Number 8626-10, as amended. ZN 8-23-03 - 427 Norwich Ave.
- 9611-23 - A by-law to Regulate Vacant Buildings within the City of Woodstock.
- 9612-23 - A by-law to provide for the temporary closing of certain streets – 2023 Streetfest.
- 9613-23 - A by-law to amend Zoning by-law 8626-10, as amended -ZN 8-22-22 - northwest corner of Juliana Drive and Lampman Place

Carried

Moved by Councillor K. Leatherbarrow

Seconded by Councillor M. Schadenberg

That the following by-laws be given a third and final reading:

- 9608-23 - A by-law to provide for the stopping up and closing of part of a highway.
- 9609-23 - A by-law to provide for the sale of certain lands owned by The Corporation of the City of Woodstock to 11447556 Canada Inc.
- 9610-23 - A by-law to amend Zoning By-law Number 8626-10, as amended. ZN 8-23-03 - 427 Norwich Ave.
- 9611-23 - A by-law to Regulate Vacant Buildings within the City of Woodstock.
- 9612-23 - A by-law to provide for the temporary closing of certain streets – 2023 Streetfest.
- 9613-23 - A by-law to amend Zoning by-law 8626-10, as amended -ZN 8-22-22 - northwest corner of Juliana Drive and Lampman Place

Carried

19. Questions and Address by Members of Council

20. Adjournment

Moved by Councillor L. Wismer Van-Meer

Seconded by Councillor M. Schadenberg

That the meeting adjourn at 9:46 p.m.

Carried

Mayor – Jerry Acchione

City Clerk – Amelia Humphries