

Woodstock City Council

Regular Council Minutes

Date: September 7, 2023
Time: 1:30 PM
Location: Council Chambers

This meeting was held in person and electronically in accordance with section 238 (3.3) of the Municipal Act, 2001 as amended, and section 16.6.24 of the City of Woodstock Procedure by-law. This meeting took place in Council Chambers at Woodstock City Hall, 500 Dundas Street.

1. Closed Session

Closed Session commenced at 12:15 p.m. in the 2nd floor Board room followed by Open Session in Council Chambers at 1:30 p.m. All members of Council were present. Mayor J. Acchione chaired the meeting.

Moved by Councillor D. Tait
Seconded by Councillor C. Lauder

That Council now convene in Closed Session for the consideration of:

- Proposed acquisitions of land by the municipality
- Personal matters about an identifiable individual; and
- A position, plan, procedure, criteria or instruction to be applied to negotiations carried on by the municipality

Carried

Moved by Councillor D. Tait
Seconded by Councillor C. Lauder

That Council adjourn the Closed Session portion of the meeting at 1:23 p.m.

Carried

2. Disclosure of Pecuniary Interest

2.a Councillor L. Wismer-Van Meer - Nicole Killaire, Fund Development Manager - Big Brothers Big Sisters of Oxford County – Request for In-Kind Donation

Councillor L. Wismer-Van Meer declared a conflict of interest and refrained from discussing item 10.a. - Nicole Killaire, Fund Development Manager - Big Brothers Big Sisters of Oxford County – Request for In-Kind Donation as she is employed full-time with Big Brothers Big Sisters of Oxford County.

3. Disclosure of New Business

4. Matters Arising from the Minutes

5. Minutes

Moved by Councillor D. Tait
Seconded by Councillor B. Wheaton

That the minutes of the Regular meeting of Woodstock City Council held on August 10, 2023 be adopted.

Carried

6. Additions to the Agenda

7. Presentations

8. Delegations

8.a Louise Wardrop, Executive Director - Oxford Community Foundation

Louise Wardrop, Executive Director of Oxford Community Foundation, provided Council with information on the foundation and the community support it provides as well as information on the 2023 Oxford County Warden's Charity Golf Tournament.

Moved by Councillor L. Wismer-Van Meer
Seconded by Councillor K. Leatherbarrow

That Woodstock City Council receive the presentation from Oxford Community Foundation as information.

Carried

8.b Rod Potgieter - Request for Additional Pickleball Courts

Rod Potgieter presented Council with a petition requesting additional pickleball courts in the City of Woodstock.

Moved by Councillor K. Leatherbarrow
 Seconded by Councillor C. Lauder

That Woodstock City Council refer the request from Rod Potgieter for additional pickleball courts to staff for a report.

Carried

Action – Parks and Recreation

9. Consideration of Planning Reports

10. Consideration of Correspondence

10.a Nicole Killaire, Fund Development Manager - Big Brothers Big Sisters of Oxford County – Request for In-Kind Donation

Councillor L. Wismer-Van Meer declared a conflict on this item. (Councillor L. Wismer-Van Meer declared a conflict of interest and refrained from discussing item 10.a. - Nicole Killaire, Fund Development Manager - Big Brothers Big Sisters of Oxford County as she is employed full-time with Big Brothers Big Sisters of Oxford County.)

Moved by Councillor D. Tait
 Seconded by Councillor K. Leatherbarrow

That Woodstock City Council approves the in-kind donation request for city equipment and vehicles for the Big Brothers Big Sisters Big Car Show & Kidstock to be held on Sunday September 24th, 2023.

Carried

Action – Parks and Recreation, Public Works

10.b Oxford County Council Resolution - Strong Mayors, Building Homes Act, 2022, S.O. 2022, c. 18 - Bill 3

Moved by Councillor K. Leatherbarrow
 Seconded by Councillor B. Wheaton

That Woodstock City Council support the resolution received from Oxford County Council opposing the Strong Mayors, Building Homes Act, 2022 and any possible restructuring within Oxford;

And further that this resolution of support be sent to Oxford County to be included with the correspondence forwarded to the Oxford MPP, the Minister of Municipal Affairs and Housing, and the Premier of Ontario.

Carried

Action - Clerks

11. Staff Presentations

12. Mayor's Reports

13. Councillor Reports

14. Department Reports

14.a Administrative Services

14.a.1 Budget 2024

Moved by Councillor K. Leatherbarrow

Seconded by Councillor C. Lauder

That Woodstock City Council directs Administration to prepare a 2024 budget that provides for the continuation of current programs and services;

And further that Woodstock City Council approves the budget meeting dates as presented.

Carried

Action – Administrative Services, CAO, Clerks, Information Technology

14.b Engineering

14.c Cultural Services

14.d Parks and Recreation

14.e Economic Development

14.e.1 Proposed Sale of 16 Graham Street

Moved by Councillor C. Lauder

Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council declare 16 Graham Street and PIN 00116-0389 surplus so that they may be sold;

And further that Woodstock City Council waive the requirements of Municipal Code Chapter 185 – Sale – Disposal of Real Property, section 185.2.1 b) & c);

And further that City Council authorize the Mayor and Clerk to sign an agreement of purchase and sale for 16 Graham Street and PIN 00116-0389 with The Cora Group and Mr. Arnold Spina, in trust for a corporation to be incorporated;

And further that the necessary By-laws be read.

Carried

Action – Economic Development

14.f Clerks

14.f.1 Committee Appointments

Moved by Councillor K. Leatherbarrow
Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council appoint James Reid to the Committee of Adjustment/Property Standards Committee;

And further that City Council appoints Carolina Spagnuolo and Wesley Mazur to the Accessibility Advisory Committee for the term ending November 14th, 2026.

Carried

Action - Clerks

14.g Chief Administrative Officer

14.g.1 The Building Faster Fund and Strong Mayor Powers

Moved by Councillor B. Wheaton
Seconded by Councillor C. Lauder

That Woodstock City Council receive the report regarding the Building Faster Fund and Strong Mayor Powers as information.

Carried

14.h Human Resources

14.i Fire Services

14.j Public Works

14.j.1 Water and Wastewater Contract Negotiations

Moved by Councillor D. Tait
Seconded by Councillor M. Schadenberg

That Woodstock City Council receive the report regarding Water and Wastewater Contract Negotiations as information;

And further that City Council approve the Mayor and Clerk to execute the Water Distribution and Sanitary Sewage Collection Services Agreement between the County of Oxford and the City of Woodstock subject to legal review.

Carried

Action – Public Works

14.j.2 Additional Public Works Supervisor and Four Temporary Employees

Moved by Councillor M. Schadenberg
Seconded by Councillor C. Lauder

That Woodstock City Council authorize pre-approval in the 2024 Revenue Fund Budget for the addition of a third Public Works Supervisor and four temporary employees, to be funded from the Tax Levy, in order to support the growth of the community and maintain service levels.

Carried

Action – Public Works, Administrative Services

14.k Information Technology

15. Special Committee and Advisory Task Force Reports

16. Notice of Motion

17. New Business

18. Draft By-laws

Moved by Councillor D. Tait
Seconded by Councillor M. Schadenberg

That the following by-laws be given a first and second reading:

- 9624-23 - A by-law to provide for the sale of certain lands owned by The Corporation of the City of Woodstock to Cedar Creek Golf Club Limited.
- 9625-23 - A by-law to amend the City of Woodstock Municipal Code Chapter 127– Municipal By-Law Enforcement Officer.
- 9626-23 - A by-law to provide for the sale of certain lands owned by The Corporation of the City of Woodstock to The Cora Group and Mr. Arnold Spina, in trust for a corporation to be incorporated.

Carried

Moved by Councillor D. Tait
Seconded by Councillor K. Leatherbarrow

That the following by-laws be given a third and final reading:

- 9624-23 - A by-law to provide for the sale of certain lands owned by The Corporation of the City of Woodstock to Cedar Creek Golf Club Limited.
- 9625-23 - A by-law to amend the City of Woodstock Municipal Code Chapter 127– Municipal By-Law Enforcement Officer.

- 9626-23 - A by-law to provide for the sale of certain lands owned by The Corporation of the City of Woodstock to The Cora Group and Mr. Arnold Spina, in trust for a corporation to be incorporated.

Carried

19. Questions and Address by Members of Council

20. Adjournment

Moved by Councillor B. Wheaton

Seconded by Councillor L. Wismer-Van Meer

That the meeting adjourn at 3:01 p.m.

Carried

Mayor – Jerry Acchione

City Clerk – Amelia Humphries